

3.5 Programme Regulations

The Programme Regulations are to be read in conjunction with MIT and Unitec's policies, procedures and definitions.

Academic Entry Requirements:

There are no academic entry requirements for this programme.

Interview Requirements: Applicants may be required to complete a placement assessment and/or interview as part of the application process to determine the appropriate NZCEL programme level for enrolment.

Selection Criteria: Applicants will be selected in order of completed applications received.

Periods for completion:

Minimum time to complete full time: 16 teaching weeks

Maximum to complete full time: 2 years

Minimum time to complete part time: 32 teaching weeks

Maximum to complete part time: 2 years

Alternative Entry points: n/a

Alternative Exit points: n/a

Other regulations: n/a

Credit recognition/Credit Transfer/RPL regulations: No exceptions to current student policy.

3.6 Work-based Component requirements:

N/A – there are no work-based components in this programme.

3.7 Assessment Regulations

Assessments	Specific requirements
Impaired Performance and Criteria for Aegrotat Pass	as per MIT&Unitec policies and student regulations
Assessment in Te Reo Māori	Not permitted for this programme.
Reassessments	Students are entitled to 1 reassessment per assessment.
Late submissions and extensions	as per MIT&Unitec policies and student regulations
Appeals	as per MIT&Unitec policies and student regulations
Conceded and Restricted Passes	as per MIT&Unitec policies and student regulations
Alternative assessment arrangements	as per MIT&Unitec policies and student regulations

Grade Criteria:

100 – 90%	A+	Pass with distinction
89 - 85%	A	Pass with distinction
84 – 80%	A-	Pass with distinction
79 – 75%	B+	Pass with merit
74 – 70%	B	Pass with merit
69 – 65%	B-	Pass with merit

64 – 60%	C+	Pass
59 – 55%	C	Pass
54 – 50%	C-	Pass
49 – 40%	D	Fail
39 – 0%	E	Fail
	F	Failed compulsory assessment

It is a requirement that students make a genuine attempt at all assessments and submit all assessments for marking.

Award criteria - academic: all compulsory courses must be achieved.

Other Award Criteria:

Award Criteria - Attendance Requirements:

Learners are expected to attend all scheduled classes and activities to support their learning, engagement, and achievement. Attendance is monitored and reviewed regularly. Where attendance falls below 80%, the programme team will work with the learner and their whānau and support networks to identify any barriers and implement appropriate supports, including an Individual Learning Plan (ILP), to enable continued participation and successful achievement of learning outcomes.

Credit for courses is awarded based on demonstrated achievement of the learning outcomes. Attendance alone does not determine achievement; however, regular attendance supports learner success and progression.

(Note – international students may have attendance requirements in relation to their visa)

3.8 Information for students

General information e.g. requirement for students to provide resources or materials	There are no programme specific resources required.	Information will be provided to students at the time of enrolment and will be available to students from the start of the course, on the LMS (Canvas / Moodle).
Credit recognition, credit transfer and RPL	Credit recognition and credit transfer <i>may</i> be available. There is no RPL for this programme.	Information will be provided to students at the time of enrolment and will be available to students from the start of the course, on the LMS (Canvas / Moodle).
Appeal provisions	Appeal provisions are in accordance with current student and institute regulations.	Information will be provided to students at the time of enrolment and will be available to students from the start of the course, on the LMS (Canvas / Moodle).
Course assessment information and requirements	All assessments must be attempted and all learning outcomes must be met in order to successfully complete a course.	Information will be available to students from the start of the course, on the LMS (Canvas / Moodle).

Assessment timetables	Assessment timetables will be available from the start of the course.	Information will be available to students from the start of the course, on the LMS (Canvas / Moodle).
Pass and grade values	Standard MIT / Unitec grading scheme will apply. Assessment is achievement based.	Information will be available to students from the start of the course, on the LMS (Canvas / Moodle).
How achievement will be reported	Interim results will be available on the LMS within 15 working days of the assessment occasion. Final results will be published on the student portal within 15 working days of the end of the course.	Information will be available to students from the start of the course, on the LMS (Canvas / Moodle).
Arrangements for the return of assessment evidence	N/A	Information will be available to students from the start of the course, on the LMS (Canvas / Moodle).
Entry Process	Open entry	Information will be provided to students at the time of enrolment

Policies:

There are no exceptions to standard MIT / Unitec policies in the delivery of this programme.