



# agenda

## Manukau Institute of Technology & Unitec Research Committee Meeting

Date:	12 March 2026
Scheduled Start:	1300h
Scheduled End:	1400h
Location:	MS Teams

### SECTION 1 NGĀ KUPU ARATAKI | PRELIMINARIES

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1. Karakia Tīmatanga | Opening Prayer
2. Mihi Whakatau | Welcome from the Chair
3. Membership
4. Terms Of Reference

### SECTION 2 STANDING ITEMS

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1. Ngā Whakapāha | Attendance, Apologies & Quorate Status
2. Pitopito Kōrero O Ngā Hui | Minutes Of The Previous Meetings
3. Mahia Atu | Matters Arising

### SECTION 3 MEA HEI WHAKAAE | ITEMS TO APPROVE

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N/A

### SECTION 4 WHAKAWHITI KŌRERO | ITEMS FOR DISCUSSION

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1. Student Authorship

### SECTION 5 NGĀ TUKUNGA | ITEMS TO RECEIVE

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1. Verbal update from the Chair: Applied Research Strategy Co-Creation Workshop outcomes to date and next steps
2. Proposed Design Settings for the Tertiary Research Excellence Fund (TREF)
3. MIT Unitec Standing Orders
4. 2026 MIT Unitec Academic Committee & Sub-Committees Meeting Schedule
5. 2026 MIT Unitec Research Committee Meeting Schedule

### SECTION 6 KUPU WHAKAMUTUNGA | CLOSING

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1. Ētahi Kaupapa Anō | Any Other Business
2. Komiti Self-Assessment
3. Karakia Whakamutunga | Closing Karakia

## **SECTION 1**                      **NGĀ KUPU ARATAKI | PRELIMINARIES**

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### **Item 1.1**                      **Karakia Tīmatanga | Opening Prayer**

<b>KARAKIA TĪMATANGA</b>	<b>OPENING PRAYER</b>
<i>Manawa mai te mauri nuku</i>	<i>Embrace the power of the earth</i>
<i>Manawa mai te mauri rangi</i>	<i>Embrace the power of the sky</i>
<i>Ko te mauri kai au</i>	<i>The power I have</i>
<i>He mauri tipua</i>	<i>Is mystical</i>
<i>Ka pakaru mai te pō</i>	<i>And shatters all darkness</i>
<i>Tau mai te mauri</i>	<i>Cometh the light</i>
<i>Haumi ē, Hui ē, Tāiki ē!</i>	<i>Join it, gather it, it is done!</i>

### **Item 1.2**                      **Mihi Whakatau | Welcome from the Chair**

#### **Item 1.3**                      **Committee Membership**

- Dr Rosanne Ellis, Director, Research and Enterprise, *ex officio*
- One member nominated by the Chair, Māori Academic Advisory Committee.
- One member nominated by the Chair, Pacific Academic Advisory Committee.
- One member, nominated by the Deputy Chief Executive Academic on advice from, and from among, Heads of School.
- One member, nominated by the Deputy Chief Executive Academic on the advice of, and from among, Research Group Leaders.
- One member nominated by the Deputy Chief Executive Academic on the advice of, and from among, the Professoriate and Principal Lecturers.
- One member nominated by the Deputy Chief Executive Academic, on the advice of the Director, Research and Enterprise, from among the Institute’s early career researcher staff.
- One member, nominated by the Deputy Chief Executive Academic from among the Institute’s research support staff.
- Two enrolled learners from Manukau Institute of Technology and Unitec enrolled in Bachelor level or higher research-based programmes, nominated by the Student Council.

#### **Item 1.4**                      **Terms of Reference**

*refer to pg5*

Research Committee is charged by the Academic Committee to:

- Foster the conduct of research, and support the achievement of the Institution’s strategic research, enterprise and innovation priorities;
- Propose and advise on strategic directions and priorities for research, enterprise and innovation generally, and review the Institute’s Research Plan in particular;
- Recommend to the Academic Committee the approval, amendment or rescinding of policies pertaining to research, enterprise and innovation;
- Develop procedures and guidelines and make recommendations in relation to the conduct of research, enterprise and innovation;
- Encourage and enhance the development of a culture of research, enterprise and innovation including student and staff research capability, with an emphasis on the development of Māori and Pacific research capability;
- Oversee the monitoring of research outputs and research reporting (including funded projects);
- Approve the awarding of internal Research Grants;
- Foster multidisciplinary, interdisciplinary and transdisciplinary, applied research, enterprise and innovation;
- Draw to the attention of the Academic Committee any identified risks to the quality and integrity of research, which may be recorded in the Academic Risk Register, and make recommendations for their further analysis and mitigation;
- Consider and report to the Academic Committee on any other research matters, which are referred to it by the Academic Committee, or which the Research Committee believes are of significance in relation to its Terms of Reference; and
- Undertake an annual self-review (using a process prepared by the Institute) of its effectiveness.

## **SECTION 2                      STANDING ITEMS**

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### **Section 2.1                      Ngā Whakapāha | Attendance, Apologies & Quorate Status**

#### **RECOMMENDATION**

That the committee accepts the apologies of today’s meeting.

### **Section 2.2                      Pitopito Kōrero o Ngā Hui | Minutes Of The Previous Meeting**

*refer to [pg9](#)*

#### **RECOMMENDATION**

That the committee approves the minutes of the meeting of 13 November 2026.

### **SECTION 2.3                      MAHIA ATU | MATTERS ARISING**

*refer to [pg15](#)*

## SECTION 3 MEI HEI WHAKAAE | ITEMS TO APPROVE

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N/A

## SECTION 4 WHAKAWHITI KÖRERO | ITEMS FOR DISCUSSION

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### Section 4.1 Student Authorship

refer to [pg16](#)

## SECTION 5 NGÄ TUKUNGA | ITEMS TO RECEIVE

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### Section 5.1 Verbal update from the Chair: Applied Research Strategy Co-Creation Workshop outcomes to date and next steps

### Section 5.2 Proposed Design Settings for the Tertiary Research Excellence Fund (TREF)

refer to [pg17](#)

### Section 5.3 MIT Unitec Standing Orders

refer to [pg30](#)

### Section 5.4 2026 MIT Unitec Academic Committee & Sub-Committees Meeting Schedule

refer to [pg44](#)

### Section 5.5 2026 MIT Unitec Research Committee Meeting Schedule

refer to [pg47](#)

## SECTION 6 KUPU WHAKAMUTUNGA | CLOSING

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### Section 6.1 Ētahi Kaupapa Anō | Any Other Business

### Section 6.2 Komiti Self-Assessment

refer to [pg48](#)

### Section 6.3 Karakia Whakamutunga | Closing Karakia

TE KARAKIA WHAKAMUTUNGA	CLOSING PRAYER
<i>Ka wehe atu tātou</i>	<i>We are departing</i>
<i>I raro i te rangimārie</i>	<i>Peacefully</i>
<i>Te harikoa</i>	<i>Joyfully</i>
<i>Me te manawanui</i>	<i>And resolute</i>
<i>Haumi ē, Hui ē, Tāiki ē!</i>	<i>We are united, progressing forward!</i>

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