



Academic Committee | MIT and Unitec AGENDA

Date: Wednesday 3 June 2026

Time: 1:00pm-5:00pm

Venue: Ōtara Campus ND317 and MS Teams

OPEN AGENDA

1. Whakatuwheratanga | Opening

Kia tūturu tātou (*Let's be real*)

Kia manaaki tātou (*Let's be caring*)

Kia whai hiranga tātou (*Let's pursue excellence*)

Kia tūhonohono tātou (*Let's connect*)

Whano! Whano!

Haramai te toki!

Haumi ē!

Hui ē!

Taiki ē!

1.0 Apologies

RESOLUTION:

That the Academic Committee receive the apologies.

1.1 Work Plan

[MITU Academic Committee Workplan 2026](#)

RESOLUTION:

That the Academic Committee note the Academic Committee Work Plan.

1.2 Previous Minutes

[Academic Committee Open Minutes Draft 2026-05-06](#)

RESOLUTION:

That the Academic Committee confirm the Minutes of the meeting held on 6 May 2026 as a true and correct record.

1.3 Actions

[Action Register 2026-06-03](#)

1.3.1 [Memo- Draft KPIs for Student Concerns, Complaints and Appeals](#)

RESOLUTION:

That the Academic Committee receive the Action Register.

2. General Business

2.0 Review of Assessment Scheduling Practices School of Nursing

Presenter: Deborah Rowe

[Report](#)

RESOLUTION:

That the Academic Committee receive the report.

2.1 Academic Risk Register

Presenter: Martin Carroll

[Report](#)

RESOLUTION:

That the Academic Committee receive the Academic risk register update.

2.2 Chairperson's Report

Presenter: Martin Carroll

RESOLUTION:

That the Academic Committee receive the Chairperson's Report.

2.3 Correspondence

[Correspondence 2026-06-03](#)

a. To: Academic Committee

From: NZQA

Date: 14 May 2026

Subject: Guidance on Awarding credits (Pg.2-10)

b. To: Academic Committee

From: NZQA

Date: 18 May 2026

Subject: Degree monitoring - website update (Pg.11)

c. To: Academic Committee

From: NZQA

Date: 22 May 2026

Subject: NZQA Tertiary Quality Assurance update – May 2026 (Pg.12-15)

d. To: Academic Committee

From: CPA Australia

Date: 26 May 2026

Subject: Unitec & Manukau Institute of Technology Accreditation Outcome Letter 2026 (Pg.16-17)

RESOLUTION:

That the Academic Committee receive the Correspondence.

2.4 Academic Misconduct Report BAC_Health and Counselling

Presenter: Pip Schollum-Manase

Late paper

RESOLUTION:

That the Academic Committee receive the report.

2.5 MITU Quality Assurance Framework and the NZQA Integrated Quality Assurance Framework (iQAF)

Presenter: Simon Tries

[Report](#)

RESOLUTION:

- That the Academic Committee receive the update on implementation of the NZQA Integrated Quality Assurance Framework
- note the intent to continue the development of the MITU Quality Assurance Framework.

2.6 2025 EPI Summary

Presenter: Simon Tries

[Report](#)

RESOLUTION:

That the Academic Committee receive the latest Educational Performance Indicator results from the April 2026 Single Data Return.

2.7 Unitec Student Complaints and Appeals Report (Jan – Mar 2026)

Presenter: Annette Pitovao

[Report](#)

RESOLUTION:

That the Academic Committee receive Unitec Complaints and Appeals Report (Jan-Mar 2026)

2.8 Proposed changes to the Academic Approvals Committee Terms of Reference

Presenter: Chris Park

[Report](#)

RESOLUTION:

That the Academic Committee approve the proposed changes to the AAC Terms of Reference.

2.9 Interim ex officio PAAC Chair arrangement

Presenter: Simon Nash

[Report](#)

RESOLUTION:

That Academic Committee note the interim ex officio PAAC Chair arrangement pending completion of the PAAC establishment process and appointment to the Director Pacific Success role.

2.10 Proposal for Shared and Multiple MAAC Representation Arrangements Across Subcommittees

Presenter: Wiremu Manaia

[Report](#)

RESOLUTION:

That Academic Committee endorse a shared MAAC representation approach across relevant Academic Committee subcommittees, subject to any required Terms of Reference amendments and subsequent membership approvals.

2.11 MAAC Representation Arrangements - ToR Alignment and Membership Nominations

Presenter: Wiremu Manaia

[Report](#)

RESOLUTION:

That the Academic Committee:

1. approve the proposed amendments to affected subcommittee Terms of Reference as set out in Appendix A;
2. approve the MAAC nominations set out in Appendix B, effective upon approval of the amended Terms of Reference.

2.12 Updated Student Representative Nomination – MAAC

Presenter: Martin Carroll

[Report](#)

RESOLUTION:

That the Academic Committee approve the appointment of Kianu Toia-Tawhai as student representative on Māori Academic Advisory Committee, replacing Terina Haimona for the remainder of the current term.

2.13 Subcommittee Membership Nominations

Presenter: Martin Carroll

[Report](#)

RESOLUTION:

That the Academic Committee approve the appointment of subcommittee member as set out in the paper.

3. Standing Items

Subcommittee Reporting

3.1 Academic Approvals Committee

Presenter: Chris Park

[AAC Report: 2026-04-15, 2026-05-13, 2026-05-20](#)

RESOLUTION:

That the Academic Committee receive Academic Approval Committee Report.

3.2 Academic Quality Committee

Presenter: Simon Tries

[AQC Report: 2026-05-20](#)

RESOLUTION:

That the Academic Committee receive Academic Quality Committee Report.

3.3 Disability Academic Advisory Committee (no report)

3.4 International Academic Advisory Committee (no report)

3.5 Learning and Teaching Committee (no report)

3.6 Māori Academic Advisory Committee

Presenter: Wiremu Manaia

[MAAC Report: 2026-05-05](#)

RESOLUTION:

That the Academic Committee receive Māori Academic Advisory Committee Report.

a. [Proposed MAAC Agenda Template 2026](#)

RESOLUTION:

That Academic Committee endorse the proposed Māori Academic Advisory Committee (MAAC) agenda template and note its intended use for future MAAC meetings.

b. [Proposed changes to MAAC ToR](#)

RESOLUTION:

That Academic Committee approve the amendments to the Māori Academic Advisory Committee (MAAC) Terms of Reference as set out in the paper.

3.7 Postgraduate Research and Scholarships Committee

Presenter: Rosanne Ellis

[PRSC Report: 2026-05-12](#)

RESOLUTION:

That the Academic Committee receive Postgraduate Research and Scholarships Committee Report.

3.8 Research Committee

Presenter: Rosanne Ellis

[RC Report: 2026-05-14](#)

RESOLUTION:

That the Academic Committee receive Research Committee Report.

4. Resolution to exclude the public

Martin Carroll.

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting the Committee is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Closed Session Item:

Item	General subject of each matter	Section(s) relied upon
5.0	Closed Academic Committee Meeting Minutes	s9(2)(b)(ii), s9(2)(i) OIA
5.1	Correspondence	s9(2)(b)(ii), s9(2)(i) OIA
5.2	Granting of Awards	s9(2)(a)
5.3	Approval of Graduand Lists	s9(2)(a)
5.4	Memo - External Moderation Costs	s9(2)(b)(ii), s9(2)(i) OIA
5.5	Research Ethics Committee Report	s9(2)(a), s9(2)(i) OIA

Interests Protected

Section	Interest
s9(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.
s9(2)(b)(ii) OIA	To protect information where release would be likely to unreasonably prejudice the commercial position of the person who supplied or is the subject of the information.
s9(2)(i) OIA	To enable the organisation to carry out its activities without prejudice or disadvantage.

RESOLUTION:

That the public be excluded from the remainder of the meeting.

CLOSED AGENDA

5. Administration – public excluded

Martin Carroll.

5.0 Minutes of the closed portion of Academic Committee Meeting

Academic Committee_Closed_Minutes_Draft_2026-05-06

RESOLUTION:

That the Academic Committee confirm the Minutes of the closed portion of Academic Committee meeting held on 6 May 2026 as a true and correct record.

5.1 Correspondence

Presenter: Martin Carroll

RESOLUTION:

That the Academic Committee receive the Correspondence.

5.2 Granting of Awards (MIT)

Presenter: Chris Park

Granting of Awards

RESOLUTION:

That the Academic Committee receive and approve the Granting of Awards of the Institute to graduands as detailed in the paper and record them in the open session.

5.3 Approval of Graduands Lists (Unitec)

Presenter: Simon Tries

Approval of Graduands Lists

RESOLUTION:

That the Academic Committee approve the list of graduands as detailed in the paper and record them in the open session.

5.4 Memo - External Moderation Costs

Presenter: Simon Tries

RESOLUTION:

That the Academic Committee receive the Memo.

5.5 Research Ethics Committee Report

Presenter: Eric Boamah

- a. REC Report: 2026-05-20
- b. Terms of Reference Recommendations

RESOLUTION:

That the Academic Committee receive the Research Ethics Committee report.

6. Return to Open Session

Martin Carroll.

RESOLUTION:

That the Committee move out of closed session and resume in open session.

7. Confirmation of Resolutions from Closed Session

Martin Carroll.

RESOLUTION:

That the Academic Committee confirm the following resolutions made in closed session:

7.0 confirm the Minutes of the closed portion of Academic Committee meeting held on 6 May 2026 as a true and correct record.

7.1 receive the Correspondence.

7.2 receive and approve the Granting of Awards of the Institute to graduands as detailed in the paper.

7.3 approve the list of graduands as detailed in the paper.

7.4 receive the memorandum - External Moderation Costs.

7.5 receive the Research Ethics Committee report.

Whakamutunga | Closing

Ka wehe atu tātou
I raro i te rangimārie
Te harikoa
Me te manawanui
Haumi ē! Hui ē! Taiki ē!

We are departing
Peacefully
Joyfully
And resolute
We are united, progressing forward!