



## Academic Quality Committee | MIT and Unitec AGENDA

**Date:** Wednesday 22 April 2026

**Time:** 1:00pm - 4:00pm

**Venue:** Mt Albert Campus 110-2019 and MS Teams

### 1. Whakatuwheratanga | Opening

Kia tūturu tātou (*Let's be real*)  
Kia manaaki tātou (*Let's be caring*)  
Kia whai hiranga tātou (*Let's pursue excellence*)  
Kia tūhonohono tātou (*Let's connect*)

Whano! Whano!  
Haramai te toki!  
Haumi ē!  
Hui ē!  
Taiki ē!

#### 1.1 Welcome and Apologies

[2026 MITU AQC Members List](#)

#### 1.2 Confirmation of Previous Minutes

[18 March 2026](#)

#### RESOLUTION:

That the minutes of the meeting held on 20260318 be confirmed as a true and correct record.

#### 1.3 Matters Arising

#### 1.4 [AQC Workplan 2026](#)

#### 1.5 [Action Register](#)

### 2. General Business

#### 2.1 Chairperson's Report

Presenter: Simon Tries

#### RESOLUTION:

That the Academic Quality Committee receive the Chairperson's Report.

#### 2.2 Correspondence

a. Inwards Correspondence

[NZQA Key Updates for Tertiary Education Providers - March 2026](#)

b. Outwards Correspondence

[AQC to PC memo – Programme Committee Reporting](#)

**RESOLUTION:**

That the Academic Quality Committee receive the correspondence.

**3. Quality Systems**

**3.1 [2026 MITU Degree Monitoring approach \(updated\)](#)**

**RESOLUTION:**

That the Academic Quality Committee note the updated process for degree monitoring approach and that it will be shared with schools and key staff.

**3.2 [MITU moderation policy and procedure](#)**

**RESOLUTION:**

That the Academic Quality Committee receive the updated version of MITU moderation policy and procedure.

**3.3 [Literacy and Numeracy assessment compliance requirement summary](#)**

**RESOLUTION:**

That the Academic Quality Committee receive the Literacy and Numeracy assessment compliance requirement summary.

**4. Academic Risk**

**5. Annual Reports**

[Memo - Overview of MIT&Unitec Quality Systems Annual Reports](#)

**RESOLUTION:**

That the Academic Quality Committee receive the overview of the approaches to annual reporting for Quality Systems at MIT&Unitec and approve recommendations noted at the end of this memo for aligning the processes for managing and conducting quality activity and reporting on their outcomes.

## 5.1 MIT site 2025 Annual reports

- a. 2025 Annual Moderation [Report](#)
- b. 2025 Annual Literacy and Numeracy [Report](#)
- c. 2025 Annual Degree Monitoring [Report](#)
- d. 2025 Annual Consistency Review [Report](#)

## 5.2 Unitec site 2025 Annual reports

- a. 2025 Annual Moderation Report [Report](#)
- b. 2025 Annual Literacy and Numeracy [Report](#)
- c. 2025 Annual Degree Monitoring [Report](#)
- d. 2025 Annual Consistency Review [Report](#)
- e. 2025 Annual Academic Review [Report](#)
- f. 2025 Annual Course Evaluation [Report](#)

### RESOLUTION:

That the Academic Quality Committee accept the 2025 MIT and Unitec annual reports.

## 6. Programme Committee Oversight

### 6.1 MIT Programme Committee [Membership List](#)

#### RESOLUTION:

That the Academic Quality Committee receive the MIT PC Membership.

### 6.2 Unitec Programme Committees (PAQC) [Membership List](#)

#### RESOLUTION:

That the Academic Quality Committee receive the Unitec PAQC Membership.

### 6.3 Programme Committee Oversight - [proposed approach](#)

#### RESOLUTION:

That the Academic Quality Committee approve the Programme Committee Oversight Process.

### 6.4 Programme Committee [reporting](#)

#### RESOLUTION:

That the Academic Quality Committee receive the PCs/PAQCs hui minutes.

### 6.5 [Standardised Governance Templates](#)

## 7. Items to Discuss

No Items

## 8. Resolution to exclude the public

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting the Committee is subject to Part 7 of

the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

<b>Closed</b>	<b>Session Item:</b>	
<b>Item</b>	<b>General subject of each matter</b>	<b>Section(s) relied upon</b>
9	Confirmation of Previous Minutes	s9(2)(b)(ii), s9(2)(i) OIA
10	Outwards Correspondence	s9(2)(b)(ii), s9(2)(i) OIA
11	Summary of 2025 MIT & Unitec NZQA Monitor Visits (Final reports)	s9(2)(b)(ii), s9(2)(i) OIA
12	NZQA Monitoring Action plan	s9(2)(b)(ii), s9(2)(i) OIA

---

### **Interests Protected**

<b>Section</b>	<b>Interest</b>
s9(2)(b)(ii)	To protect information where release would be likely to unreasonably prejudice the commercial position of the person who supplied or is the subject of the information
s9(2)(i)	To enable the organisation to carry out its activities without prejudice or disadvantage.

**RESOLUTION:** That the public be excluded from the remainder of the meeting.

### **CLOSED SESSION – Separate Agenda**

9. Confirmation of Previous Minutes
10. Outwards Correspondence
11. Summary of 2025 MIT & Unitec NZQA Monitor Visits (Final reports)
12. NZQA Monitoring Action plan
  - a. Unitec - NZ Cert Health and Wellbeing [2992-1] NZQA Monitoring Action plan

### **Whakamutunga | Closing**

Ka wehe atu tātou  
 I raro i te rangimārie  
 Te harikoa  
 Me te manawanui  
 Haumi ē! Hui ē! Taiki ē!

We are departing  
 Peacefully  
 Joyfully  
 And resolute  
 We are united, progressing forward!