

MIT and Unitec Council Meeting - 24 June 2026

24 June 2026 9:00 AM - 5:00 PM

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KARAKIA

KARAKIA TIMATANGA

Manaakitia tēnei ropu
Arahina ngā kōrero
Arahina ngā pātai
Kia puta ai te maramatanga

*Look after this group
Guide the talk
and the questions
so that the understanding will emerge*

KARAKIA WHAKAMUTUNGA

Mā te kōrero ka mōhio
mā te mōhio ka marama
mā te marama ka mātau
mā te matau ka ora ai te iwi

*Through discussion we learn,
through learning we are enlightened,
through enlightenment we are
empowered,
through empowerment the well-being
of the people is achieved*

OPENING KARAKIA (MIT)

Me īnoi tātou
Kia tūturu tātou (*Let's be real*)
Kia manaaki tātou (*Let's be caring*)
Kia whai hiranga tātou (*Let's pursue excellence*)
Kia tūhonohono tātou (*Let's connect*)

Whano! Whano!
Haramai te toki!
Haumi ē!
Hui ē!
Taiki ē!

CLOSING KARAKIA (UNITEC)

Ka wehe atu tātou
I raro i te rangimārie,
Te harikoa, me te manawanui
Haumi ē! Hui ē! Taiki ē!

*Let us depart
Under the mantle of peace
Happiness and joy
Bind it, fasten it, it is steadfast!*

Manukau Institute of Technology and Unitec Register of Council Members

Member	Start Date	Re-appointment date	Current term ends	Appointed by	Committee membership	Safety walks undertaken
Alastair Bell (Chair)	2 December 2025		1 December 2028	Minister for Vocational Education	Nominations and Chief Executive Performance Committee (Chair) Assurance, Finance and Property Committee (ex officio Member) People and Remuneration Committee (ex officio Member) Programmes and Engagement Committee (ex officio Member)	MIT Tech Park (8 December 2025) MIT Ōtara (4 February 2026) Unitec Mt Albert (11 March 2026) MIT Ōtara (15 April 2026) MIT Manukau (27 May 2026)
Simon Harding (Deputy Chair)	2 December 2025		1 December 2028	Minister for Vocational Education	Assurance, Finance and Property Committee (Chair) Nominations and Chief Executive Performance Committee (Member)	MIT Tech Park (8 December 2025) Unitec Mt Albert (11 March 2026) MIT Ōtara (15 April 2026) MIT Manukau (27 May 2026)

Member	Start Date	Re-appointment date	Current term ends	Appointed by	Committee membership	Safety walks undertaken
Ward Kamo	2 December 2025		1 December 2028	Minister for Vocational Education	People and Remuneration Committee (Chair) Academic Committee (observer) Programmes and Engagement Committee (Member)	MIT Ōtara (4 February 2026)
Sharon Brownie	2 December 2025		1 December 2029	Minister for Vocational Education	Programmes and Engagement Committee (Chair) Academic Committee (observer)	MIT Ōtara (4 February 2026) Unitec Mt Albert (11 March 2026) MIT Ōtara (15 April 2026) MIT Manukau (27 May 2026)
Peter Parussini	5 February 2026		4 February 2028	Council	People and Remuneration Committee (Member) Programmes and Engagement Committee (Member)	MIT Ōtara (4 February 2026) Unitec Mt Albert (11 March 2026) MIT Ōtara (15 April 2026) MIT Manukau (27 May 2026)

Member	Start Date	Re-appointment date	Current term ends	Appointed by	Committee membership	Safety walks undertaken
Bhavdeep Dhillon	5 February 2026		4 February 2028	Council	Assurance, Finance and Property Committee (Member)	MIT Ōtara (4 February 2026) Unitec Mt Albert (11 March 2026) MIT Manukau (27 May 2026)

Council of Manukau Institute of Technology and Unitec

Interests Register

Dated 24 June 2026

This Interests Register records interests that have been disclosed and considered.

Note that any conflicts declared by Council members or Council committee members should also be recorded in the minutes of the meeting of the council/committee at which the conflict is declared (with this being a statutory requirement where the conflict relates to the conditions of service of the person as the chief executive or a member of the staff or the person has any other direct or indirect pecuniary interest in the matter).

Name	Interest	Nature of Interest
Alastair Bell	Entrust	Elected Trustee
	Vector Limited	Board member
	New Zealand Post Limited	Board member
	Kiwirail Holdings Limited	Board member
	Auckland Nationalist Centre Incorporated	Committee member
Simon Harding	Broadway Properties Limited	Director
	The Golf Lounge Newmarket Limited	Director
	Residual Aurum Limited	Director
	Droxford Farms Limited	Director
	MTT Limited	Director and Shareholder
	Tuesday Corporation Limited	Shareholder
	The Mist Trust	Settlor, Trustee and Beneficiary
	The Padiwi Trust	Settlor, Trustee and Beneficiary
	The Fianna Trust	Settlor and Trustee
Sharon Brownie	School of Rural Medicine, Charles Sturt University, NSW, Australia	Professor in Medicine School of Rural Medicine
	Australasian College of Health Service Managers	Fellow

Name	Interest	Nature of Interest
	College of Nurses Aotearoa New Zealand	Fellow
	Peter MacCallum Cancer Centre	Honorary Research Fellow
	Green Templeton Centre Oxford University	Member PRAXIS Forum Events Manager Oceania Alumni Group
	Australian Institute of Company Directors	Graduate GAICD and Member
	New Zealand Institute of Company Directors	Member
	New Zealand Nursing Council	Director and Deputy Chair Nursing Council Board
	New Zealand Nursing Council	Registered Nurse
	Waikato Institute of Technology (Wintec)	Adjunct Professor
	Australian Health Practitioners Regulatory Authority	Registered Nurse
	Affinity Nursing Agency, Australia	FIFO Registered Agency Nurse
	Frontiers in Medicine Health Workforce	Academic Editor
	Kōtuitui: New Zealand Journal of Social Sciences	Academic Editor
Ward Kamo	Te Kawerau A Maki Investment Trust	Chair
	Te Pūhana Ora	CEO
	Ngāti Mutunga o Wharekauri iwi Trust	CEO
	Te Kahui Manu Taiko (Chatham Islands)	Member
Peter Parussini	ANZ Bank New Zealand	Executive staff member On board of Pacific Operations Company
	Southern Cross Campus in Mangere	On the board of trustees

Name	Interest	Nature of Interest
Bhavdeep Dhillon	Cemix Products Limited	Director
	Cemix Construction Products Limited	Director
	Dunlop Drymix Limited	Director
	Concrete Group Limited	Director
	DFT Capital Limited	Director
	Harikoa Capital Limited	Director
	Kiwi Media Publishing Limited	Director
	Transworld Estates Limited	Director and Shareholder
	Associated Properties Limited	Director
	Remuera Properties Limited	Director
	DFT Developments Limited	Director
	Dhillon Trustee Limited	Director and Shareholder
	Construction Products Trustee Limited	Director and Shareholder
	Concrete Trustee Limited	Director and Shareholder
	26 Rimu St Limited	Director
	McIntyre Homes Limited	Director
	Papatoetoe Homes Limited	Director
	Harikoa Homes Limited	Director
	Heretaunga Homes Limited	Director
	Torrance Homes Limited	Director
	Murvale Homes Limited	Director
	Bowater Homes Limited	Director
	India NZ Business Council	Patron
	Dhillon Family Trust	Settlor, Trustee and Beneficiary
Kiwi Indian Diaspora Foundation	Settlor, Trustee and Beneficiary	
Sunrise Trust	Settlor, Trustee and Beneficiary	

Name	Interest	Nature of Interest
	DFT Trust	Settlor, Trustee and Beneficiary

Functions and Duties of a Polytechnic Council

Section 280 Functions of Councils

- (a) appoint a chief executive, and monitor and evaluate the chief executive's performance:
- (b) prepare and submit an investment plan:
- (c) ensure that the institution is (i) managed in accordance with the investment plan and (ii) determine policies to implement the investment plan:
- (d) determine the policies of the institution in relation to the management of its affairs:
- (e) undertake planning relating to the institution's long-term strategic direction

281 Duties of Councils

- (a) strive to ensure that the institution attains the highest standards of excellence in education, training, and research:
 - (b) acknowledge the principles of [Te Tiriti o Waitangi](#):
 - (c) encourage the greatest possible participation by the communities served by the institution:
 - (d) ensure that the institution does not discriminate unfairly against any person:
 - (e) ensure that the institution operates in a financially responsible manner:
 - (f) ensure that proper standards of integrity, conduct, and concern for the public interest and the well-being of students are maintained.
- (2) comply with [section 97](#) of the Crown Entities Act 2004 in respect of subsidiaries

321 Additional duties of council of polytechnic

- (a) consider the need to collaborate with other polytechnics to use resources effectively, to avoid duplicating effort, and to identify opportunities for sharing services; and
- (b) be responsive to industry and community needs, including skills shortages; and
- (c) ensure that the polytechnic operates in a way that allows the polytechnic to develop meaningful relationships and to engage with communities at a local level, including industries, Māori employers, hapū and iwi, and Pacific communities

Minutes for MIT and Unitec Council Meeting

OPEN SESSION

A meeting of the Council of Manukau Institute of Technology and Unitec was held on 27 May 2026 at MIT's Manukau campus. Persons present in-person or telephonically were:

Present: Alastair Bell, Sharon Brownie, Bhav Dhillon, Simon Harding, Peter Parussini, Ward Kamo

Attending: Christina Hong, Simon Bilton, Kristine Brothers[†], Dan Brady, Martin Carroll, Christine Hutton[†], Simon Nash, Jeff Howe[†], Fleur Annan[†], Julie Prentice[†],

Apologies: Nil

**Attended remotely*

†Attended for part of the meeting

Welcome, karakia and apologies

Alastair Bell delivered the opening karakia and the meeting started at 10.49 am.

The Chair welcomed the Council Members and MIT and Unitec staff to the meeting.

Declarations and Administration

The Chair noted:

- the interests register; and
- the Council's functions and duties

The Chair reminded members:

- to declare anything that could cause a claim against Council insurance policies. No declarations were received.
- of the confidentiality of Council proceedings.

The proposed 2027 meeting dates were confirmed. The Council agreed that committee dates would be schedule in advance of Council meetings (Assurance, Finance and Property Committee at least one week before Council, all other committees at least two weeks before Council).

ACTION: Council Secretary to send out meeting invites for 2027 Council meeting dates.

ACTION: Council Secretary to amend typo in open meeting minutes.

RESOLVED (Peter Parussini/Simon Harding)

That minutes of open session are approved (subject to a typo correction).

CARRIED

Correspondence (open)

No correspondence was received.

Chief Executive's report (open)

The Chief Executive spoke to the report and highlighted the following key aspects:

- approval by the Chinese Ministry of Education of the joint institute with Hebei University of Engineering;
- the fire training facility was opened at Mt Albert; and
- upcoming external engagement opportunities with politicians. The Council acknowledged the Public Service Commission guidance on political neutrality and noted that MIT and Unitec would be guided by those.

The Chair acknowledged the MIT graduations in May and the Unitec graduations in April and thanked all those involved in the organisation and delivery.

2026 and 2027 Council workplan

The Chair noted that all tasks on the workplan are important and acknowledged the work that goes on behind the scenes to deliver this.

The Council Secretary noted that the 2027 draft workplan needs to be reviewed by TTG members.

Resolution to exclude the public

The Chair spoke to the resolution.

RESOLVED (Alastair Bell/Simon Harding)

That the public be excluded from the remainder of the meeting.

CARRIED

The meeting moved into closed session at 11.06am.



Manukau Institute of Technology and Unitec Council Meeting

Meeting Date	Wednesday 24 June 2026
Agenda Item No.	
Paper Title	Chief Executive Report – May 27 th - Wednesday 24 th June 2026
Author(s)	Christina Hong
Sponsor	Christina Hong
For	Information
Classification	Open Session

Executive Summary

This report provides an overview of the Chief Executive's activities since the last Council meeting, including onboarding, communications, operational priorities, and stakeholder engagement. The Report also highlights portfolio and workstream progress toward organisational harmonisation and unified delivery outcomes across MITU.

Recommendation

That Council receive the Chief Executive's Report – May-June 2026.

CEO Internal Engagements

A pōwhiri welcomed me as a returning member of staff and as new CEO alongside new staff based at Owairaka Mt Albert and Waitākere campuses at Te Noho Kotahitanga Marae. This was held on Tuesday 15th June 2026.

CE Lunchbox Sessions – As a new engagement initiative, I will be commencing CE Lunchbox sessions, a series of informal on campus and online opportunities to connect with staff, share ideas, answer questions and have open conversations in an informal setting. The first of these will be held Thursday 25th June at the cafeteria on Ōtara Campus from 12-1pm. The details of CEO Lunchbox Sessions will be shared in weekly CEO updates out to staff each Friday.

Business Operations and Organisation Development

1. Student Success

- 1.1 MIT Graduation was held at the Due Drop Events Centre the week beginning 18th May 2026. 575 graduands attended and crossed the stage at five graduation events. 4,558 guest tickets were issued. Attendance at the Tuku Taonga Māori Celebration (20 May) and Pasifika Thanksgiving Celebration (23 May) were lower than in previous years with 45 graduates in total.



The lower attendance is attributed to the impact of cost-of-living pressures. Approximately 100 kaimahi (staff) from across the institute supported delivery of the events. Post-event survey results will be available later this month.

- 1.2 A Learner Success Plan and Disability Action Plan is in development for the 2027 TEC Investment Plan, representing the first integrated plans since pre-Te Pūkenga and informing a draft Learner Success Strategy.
- 1.3 Integration of MIT and Unitec Student Success teams is underway in phased delivery, beginning with aligned reporting lines and progressing to structural realignment.
- 1.4 Learner Journey mapping for the combined entity has commenced, providing an end-to-end view of touchpoints, with initial focus on Auckland market size, positioning, learner distribution and growth opportunities.

2. International Business Success

- 2.1 Hebei Joint Institute successful approved by China Education Ministry. The Hebei Provincial Bureau of Education has now set the final tuition fee and cohort sizes for students enrolling in the Auckland International Institute for Intelligent Technology based at Hebei University of Engineering. Tuition fees have increased from CNY 50,000 to CNY 56,000. Cohort sizes have increased from a minimum 80 to 92. With a guaranteed 45% revenue share, that raises our conservative Net Present Value from \$26.4M to approximately \$35M over 15 years. There will be some further upside as provincial taxation rates have been set lower than expected. Full revenue impact will be achieved once all 4 years of the degree programmes have students enrolled.

3. Education Portfolio

- 3.1 Associate Professor Lefaoali'i Dion Enari has received a 2026 Fulbright Scholarship. Dion is based at Ngā Wai a Te Tūī Māori and Indigenous Research Centre at Mt Albert and will spend six months in Hawai'i researching Indigenous dance as physical activity and educational learning at Brigham Young University–Hawaii.

4. People and Culture

- 4.1 The Director People & Culture, Natasha Whiting, commenced Monday 8th June and our interim Director, Christine (Chris) Hutton, departed on Friday 12 June. Chris has provided outstanding leadership during her time in the role, bringing stability, professionalism, and a strong people-focused approach that has been greatly valued across the organisation.

5. MITU Harmonisation

- 5.1 Internal opportunities to engage with staff has continued with meetings held with attendance at Samoan Language Week event, at Mt Albert, School of Business meeting (to communicate NZQA outcome), visit to Maritime School (17 June), attendance at LOL Language of Limbs opening night, Creative Industries (18 June).



- 5.2 The Extended Leadership Team (ExLT) Activation Workshop #2 with Heads of School was facilitated on Friday 19th June with a focus on product portfolio and a sharing of the collated input by Schools into the TEC Investment Plan (draft). This workshop is a continuation of the initial workshop with the full ExLT on 9 May. These Activation Workshops will continue to support and enable input from the ExLT as we guide the organisation forward as a unified, independent provider.
- 5.3 Another official opening was the launching of our combined intranet, Te Puawai (meaning “to blossom, flourish and thrive”) where you can find information, receive updates and ask questions about how, together, we are building our single organisation.
- 5.4 An overarching unification brand campaign is now live for Semester 2 enrolments, signalling the combined MIT and Unitec entity under the tagline “One Future, Infinite Potential” across radio, print and digital channels. Planning is underway to expand this for Semester 1 2027, with stronger co-branding and supporting internal messaging and guidelines to reinforce consistency and staff alignment. Work has also commenced to scope the timeline, process and dependencies for transition to a single brand, with a paper to be presented to Council next month.

6. External Stakeholder Engagement

- 6.1 Attended the Budget briefing and ITP sector debrief at TEC on the tertiary education components of this year’s budget with Alastair Bell in Wellington 28 May.
- 6.2 Attended a visit by Shanan Halbert and Willow-Jean Prime, Labour MP’s who met with Māori staff at Mt Albert campus (3 June).
- 6.3 Presented at the Counties-Manukau Principals quarterly meeting held at Otara campus (4 June).
- 6.4 Met with Dr Grant Klinkum (CEO) and Emily Fabling (DCE) NZQA to further discuss the MIT business programmes under review (5 June).
- 6.5 Visited the School of Secondary-Tertiary Studies (10 June), established by MIT in 2010. The school operates as a unique education concept and model allowing student to work towards NCEA qualifications while simultaneously earning practical and technical skills in a tertiary environment.
- 6.6 Attended the ISB CEOs meeting, Highbrook (9 June) with Prof Martin Carroll and Julie Prentice. MITU presentation provided an update on developments and highlighted interest to collaborate and work with ISB’s.
- 6.7 Presented at the Advancing Manufacturing Aotearoa’s members breakfast hosted by MITU at Manukau campus (12 June). Focus of presentation highlight new entity opportunities and interest in collaboration.
- 6.8 Initiated and facilitated discussion with Dr Anna Daniel, Simon Bilton, Julie Prentice and Dr Rosanne Ellis on the opportunity to establish an Enterprise Solutions unit. A follow up workshop to develop a business model canvas facilitated (23 June).
- 6.9 Meeting held respectively with David Hammond, Tribe Group, (22 June,) Ian Taylor, Sheffield (23 June)



- 6.10 Met with CEO Transport ISB (25 June).
- 6.11 Attended Trades Apprenticeship Employers breakfast event (24 June) for current employers of Carpentry and Automotive apprentices. Short presentations and Q&A and tour of Mt Albert facilities.
- 6.12 Attended in the monthly ITP CE Forum (virtually 20 May), which covered a range of topics including progress on ITPQ, immigration, work-based training, and the transition from Te Pūkenga.

7. Upcoming

- 7.1 Visit by Minister for Tertiary Education and Skills, Hon. Penny Simmonds (postponed from 28 May) has been rescheduled for 24 July at Mt Albert campus.



Manukau Institute of Technology and Unitec Council Meeting Coversheet

Meeting Date	24 June 2026
Agenda Item No.	06.02
Paper Title	Report on Academic Committee meetings – Open Session
Author(s)	Prof Martin Carroll, DCE Academic
Sponsor	Martin Carroll
For	Information
Classification	Unclassified

Executive Summary

The purpose of this paper is to inform Council of the Academic Committee's activities.

Recommendations

1.	That the Council receive the Open Session Minutes of the Academic Committee (2026-06-03)
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Background and Context

There has been one meeting of the Academic Committee since the last Council meeting. Key considerations from the Open Session Minutes are presented here for Council's attention.

Key Considerations

1. Strategic alignment

1.1 The Education and Training Act requires that the Council of a polytechnic establish an academic committee to advise the Council on matters relating to academic policies and other matters.

2. Education Performance Indicators

1.2 The Educational Performance Indicators (EPI) are a key method by which our performance is measured. They are used to set strategic targets called Educational Performance Indicator Commitments (EPICs), and by the TEC to influence annual Investment Plan funding decisions.

1.3 Academic Committee reviewed the final EPI for 2025 year (derived from the April SDR).

*MIT EPI 2025 results*

EPI	Result (2024)	Result (2025)	Target (2025)	ITP Avg. (2024)	PTE Avg. (2024)
Successful Course Completion (SSC)	83.3%	85.3%	82.0%	83.4%	84.5%
First Year Retention (FYR)	76.6%	80.6%	76.0%	72.1%	69.1%
Qualification Completion Rate (QCR)	52.8%	52.2%	55.0%	52.5%	67.2%
Student Progression Rate (SPR) (from Level 1-4 progs to higher progs)	38.5%	38.9%	36.0%	33.7%	33.3%

Unitec EPI 2025 results

EPI	Result (2024)	Result (2025)	Target (2025)	ITP Avg. (2024)	PTE Avg. (2024)
Successful Course Completion (SSC)	84.4%	87.3%	84.0%	83.4%	84.5%
First Year Retention (FYR)	75.7%	72.7%	73.0%	72.1%	69.1%
Qualification Completion Rate (QCR)	59.3%	58.7%	67.0%	52.5%	67.2%
Student Progression Rate (SPR) (from Level 1-4 progs to higher progs)	39.0%	40.9%	36.0%	33.7%	33.3%

- 1.4 Green means that the 2025 Results are better than the target or benchmark; red means converse. This does not include any allowance for deviations.
- 1.5 The SCC are the highest on record (10 years) for both institutions.
- 1.6 The area of greatest concern is Qualification Completion Rates, although these are above the TEC Benchmark of 50%.
- 1.7 Further information is available from the PowerBI Site: [here](#) (note that further improvements are being made to these dashboards).
- 1.8 Schools and Priority Group Advisory Committees have been asked to interrogate the EPI data and recommend appropriate institutional, School and programme response strategies and actions.

2. Risks and mitigations

2.1 Complaints and Appeals.

(a) Academic Committee received and considered a draft set of KPI for monitoring Concerns Complaints and Appeals. These were supported in principle for further consultation with Student Councils and other relevant stakeholders.

(b) a pattern of complaints from International Students has been referred to the International Academic Advisory Committee for analysis and recommendations.

2.2 Academic Misconduct.

(a) Academic Committee considered actions being taken by the MIT School of Nursing and noted remediations that appear to be having a positive impact. School actions relating to AI have been referred to the AI Committee for consideration as to their broader applicability.

(b) Academic Committee considered actions being taken by the MIT School of Health and Counselling in relation to patterns of academic misconduct in the use of AI in assessment. The School's approach involves intensive staff-student engagement which, while proving effective, may not be scalable or sustainable. The matter has been referred to the AI Committee for further advice.



- 2.3 Academic Risk Register. Academic Committee reviewed and approved the Academic risks listed in the Risk Register. It also resolved to add a new risk relating to “Assessment design, marking and moderation practices”, arising from recurring themes in recent NZQA reports.
- 2.4 iQAF. Academic Committee received an update on the developing NZQA integrated Quality Assurance Framework, and noted that our first self-assessment submission is due 22 March 2027.

Attachments

Academic Committee draft Minutes (2026-06-03)

 <p>MANUKAU INSTITUTE OF TECHNOLOGY <small>Te Whare Takare o Manukau</small></p>	 <p>Unitec <small>Te Whare Wānanga o Wāiraka</small></p>	<p>Academic Committee MIT & Unitec Meeting MINUTES</p> <p>Date: 3 June 2026 Time: 1:00pm Venue: Ōtara Campus ND317 and MS Teams</p>
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1 Whakatuwheratanga | Opening

Kia tūturu tātou (*Let's be real*)
 Kia manaaki tātou (*Let's be caring*)
 Kia whai hiranga tātou (*Let's pursue excellence*)
 Kia tūhonohono tātou (*Let's connect*)

Whano! Whano!
 Haramai te toki!
 Haumi ē!
 Hui ē!
 Taiki ē!

1.1 Attendance and Apologies

Members:	Position	Present	Apology	Absent	Proxy
Martin Carroll	Chair	✓			
Christina Hong	Member	✓			
Annette Pitovao	Member	✓			
Chris Park	Member	✓			
Chris King	Member	✓			
Eric Boamah	Member	✓			
Jeff Howe	Member		✓		
Julie Prentice	Member		✓		
Kylie Smith	Member	✓			
Peter McPherson	Member		✓		
Pip Schollum-Manase	Member	✓	Arrived 1.30pm		
Rosanne Ellis	Member	✓	Late arrival (2.59pm)		
Simon Nash	Member	✓			
Simon Tries	Member	✓	Late arrival (1.18pm)		
Viv Merito	Member	✓	Late arrival (2.15pm)		
Wiremu Manaia	Member	✓			
Terina Haimona	Student Representative	✓			
Thao (Tiffany) Nguyen	Student Representative		✓		

In attendance:

Juee Jin (Secretary)	Sharon Brownie	James Oldfield
Deborah Rowe	Amy Waters	

The Chair opened the meeting and welcomed members and attendees.

On behalf of the Committee, the Chair extended congratulations to Professor Sharon Brownie, current Council member of MIT and Unitec, on her appointment as a Member of the New Zealand Order of Merit (MNZM) in the King's Birthday Honours, in recognition of her services to health and nursing education.

RESOLVED:

That the apologies from Jeff Howe, Julie Prentice, Peter McPherson and Thao (Tiffany) Nguyen be accepted and the late arrivals of Rosanne Ellis, Simon Tries and Viv Merito be noted.

Moved: Martin Carroll

Seconded: Chris Park

CARRIED

The Chair received all apologies and declared the meeting quorate.

1.2 Work Plan

The Committee reviewed the work plan and noted the following updates:

- the Pastoral Care Code Close-Out Report would be deferred to the July meeting to allow for a more complete report to be prepared;
- approval of Programme Advisory Group memberships via PAOC would be deferred to the June meeting pending confirmation of new PAC Chairs;
- the Research Annual Report would be presented to the July meeting to align with the Research Committee reporting cycle;
- approval of Academic Calendar (2027) would be deferred to the July meeting;
- Digital Learning Standards Annual Report (via LTC) would be deferred to the July meeting;
- Professional Development Annual Report (via LTC) would be deferred to the July meeting.

1.3 Previous Minutes

Academic Committee_Minutes_Draft_2026-05-06

RESOLVED:

That the Academic Committee confirm the Minutes of the meeting held on 6 May 2026 as a true and correct record.

Moved: Kylie Smith

Seconded: Chris Park

CARRIED

1.4 Action Register

a. Development of Learner Experience KPIs on Complaints and Appeals

The development of KPIs relating to concerns, complaints, and appeals be undertaken collaboratively by the DCE Learner Experience and Success, the Director People and Culture, and the DCE Academic. The work will focus on measures of student satisfaction, staff development, and effective management of complaints, rather than numerical reduction targets.

Discussion on 2026-06-03:

A draft KPI framework for Student Concerns, Complaints and Appeals was presented to the Committee. The Committee generally supported the proposed approach and provided feedback, including consideration of measures relating to external escalations and opportunities for targeted feedback from participants in the process.

Further consultation with Student Council and other relevant stakeholders would be undertaken, and a revised KPI framework would be presented to a future meeting for consideration.

b. Moderation Policy Compliance

Simon Tries and Chris King to work with schools to identify cases where moderation is not occurring or not being reported and bring a response back.

Matters relating to instances where moderation had not occurred or had not been reported would be addressed within the Unitec Annual Report under agenda item 2.6.

ACTIONS:

- Simon Tries to undertake a costing exercise for external moderation.
- Simon Tries to develop advice on the budgetary treatment and protocol for paid moderation arrangements.

“External Moderation Costs” were considered under Item 5.4. The matter was concluded.

c. PAC design and implementation

Julie Prentice, Pip Schollum-Manase, and Chris King to jointly lead a project to: develop a schedule mapping programmes to Programme Committees and Programme Advisory Committees; recommend a phased implementation approach; and socialise the new arrangements with Schools and existing advisory groups, with a report back to the Academic Committee.

Deliverable A: Current State Mapping: Develop and present a consolidated schedule mapping all programmes to existing Programme Committees and Programme Advisory Committees, forming the agreed baseline for subsequent recommendations.

Deliverable B: Phased Implementation Proposal: Present a recommendation outlining the proposed phased approach to implementation and engagement with Schools and existing advisory groups, with report back to Academic Committee for consideration.

Discussion on 2026-02-03:

Mapping of programme and industry advisory groups across the Institute has commenced. Further consultation and workshops with Heads of Schools and stakeholders are planned to inform the development of a revised advisory group framework.

Discussion on 2026-03-04:

An update was provided on the project to map programmes to Programme Committees and Programme Advisory Committees and to develop a phased implementation approach. Deliverable A (Current State Mapping) has been completed. Work on Deliverable B (Phased Implementation Proposal) remains in progress.

Discussion on 2026-04-02:

It was noted that a project plan has been developed and initial engagement with Heads of School is scheduled.

Discussion on 2026-05-06:

It was noted that work was underway to:

- compile current Programme Advisory Committee and industry advisory group membership information;
- undertake stakeholder engagement and feedback gathering; and
- support development of the new PAC framework and implementation approach.

An expression of interest process had been developed for piloting within Hospitality and Services, with engagement also underway with Communications and Marketing to support broader industry engagement.

An update was further provided on engagement with Heads of School regarding the proposed PAC design and implementation approach.

Further progress updates would be provided at the July meeting.

d. Micro-credential Ownership and Record Allocation Clarification

ACTION:

Simon Tries to clarify ownership, allocation, and NZQA record arrangements relating to legacy micro-credentials associated with NZIST and determine whether any further action is required.

Discussion on 2026-06-03:

Ownership and allocation arrangements for legacy NZIST micro-credentials have been clarified. One outstanding matter relating to accreditation for the micro-credential was identified as an administrative oversight and is being addressed with NZQA.

The Committee agreed that no further action is required through the action register and that any subsequent update may be reported through the Academic Approvals Committee.

The matter was concluded.

e. Follow-up review of Building Construction moderation outcomes

Simon Tries to undertake follow-up review of Building Construction moderation outcomes, including confirmation of corrective actions and any resulting implications for programme quality assurance oversight, and report back to the Committee as appropriate.

The report was considered under Item 5.1. The matter was concluded.

f. Proposal for Shared and Multiple MAAC Representation Arrangements Across Subcommittees

Wiremu Manaia to present a formal paper outlining a proposed approach for shared Māori Academic Advisory Committee (MAAC) representation arrangements across Academic Committee subcommittees, including consideration of workload impacts, representative continuity, and any Terms of Reference amendments required to support such arrangements.

The report was considered under Item 2.10. The matter was concluded.

g. Academic Misconduct Report

ACTION:

1. Review assessment scheduling practices in the School of Nursing, particularly where clustered assessments may contribute to multiple misconduct incidents within a short period.

The matter was considered under Item 2.04. The matter was concluded.

2. Undertake further investigation into repeat misconduct patterns in the School of Health and Counselling, with consideration of targeted interventions.

The matter was considered under Item 2.0. The matter was concluded.

3. Remind Schools to consistently report misconduct cases in accordance with Policy.

The matter is in progress. An update will be provided at a future meeting.

h. Programme for Closure Process

Chris Park and Simon Tries to develop and present a proposed consistent and systematic process for programme closures across the institution.

A consistent annual process for programme closures was presented and noted by Academic Committee. *The action is complete and future programme closures will proceed through the agreed annual process.*

i. Student Complaint and Appeals

Further analysis of international student complaints be referred to the International Academic Advisory Committee (IAAC), with findings to be reported back to the Academic Committee.

Discussion on 2026-06-03:

Analysis is currently being prepared for consideration by IAAC at its June meeting. Subject to IAAC consideration, findings will be reported to Academic Committee in July 2026.

j. Establishment of appropriate Programme Advisory Committee support for the Health and Wellbeing programme

Julie Prentice to progress establishment of appropriate Programme Advisory Committee support for the Health and Wellbeing programme area as part of continuing programme redevelopment activity.

The matter is in progress. An update will be provided at a future meeting.

2 General Business

2.0 Review of Assessment Scheduling Practices – School of Nursing

Presenter: Deborah Rowe, Amy Waters

The Committee received a report on assessment scheduling practices and academic misconduct trends within the School of Nursing, following earlier discussion regarding the relationship between assessment timing and academic misconduct outcomes.

The School outlined its assessment scheduling approach, including the use of a centralised assessment planning process to coordinate assessment timing across programmes and minimise assessment clustering. It was noted that assessments are scheduled to avoid clinical placement periods where possible, allowing students to focus on competency requirements associated with clinical practice.

The School also provided an overview of measures implemented in response to academic misconduct concerns, particularly those relating to misuse of AI. These included the introduction of an AI review checklist, strengthened staff review processes, professional conversations with students where concerns arise, and additional oversight prior to progression to formal misconduct processes.

It was noted that the School had recorded a reduction in academic misconduct cases compared with the same period in the previous year and discussed factors that may have contributed to this improvement.

Discussion considered the relationship between assessment scheduling, assessment volume, student workload, and opportunities for learners to receive feedback before undertaking subsequent assessments. The School advised that programme assessment reviews had resulted in a reduction in the number of assessments across programmes and that revised assessment documentation and planning processes were expected to provide improved spacing between assessments.

The Committee also discussed broader institutional approaches to AI, including authorship verification, assessment design, consistency of practice across Schools, and opportunities to align School-based initiatives with institution-wide guidance and professional development activities.

The Committee welcomed the School's proactive approach and noted that the AI review checklist may provide a useful resource for wider institutional consideration. The Chair advised that the AI review checklist would be referred to the AI committee and the two professional development teams for consideration as part of ongoing institutional work relating to academic integrity and AI.

2.1 Academic Risk Register

Presenter: Martin Carroll

The Committee considered the Academic Risk Register and discussed the role of Academic Committee and its subcommittees in identifying, escalating, and monitoring academic risks across the institution.

The Chair noted that the institutional risk framework remains under development and advised that subcommittees are responsible for identifying risks within their respective areas of responsibility and escalating significant risks to Academic Committee for consideration and potential inclusion on the institutional risk register.

Discussion focused on the distinction between academic risks and operational issues, the relationship between subcommittee oversight and institutional risk reporting, and the need for a consistent approach to risk identification, assessment, escalation, and monitoring across the academic governance framework. The Committee also discussed the relationship between academic risks, academic quality assurance processes, and the forthcoming Academic Quality Improvement Plan, noting that quality improvement activities may provide a useful mechanism for identifying risks requiring institutional oversight.

The Committee agreed that recurring themes relating to assessment design, assessment implementation, marking practice, and moderation processes represent a significant academic risk requiring institutional oversight. The Committee also noted the need for greater clarity regarding risk classification, escalation thresholds, and the management of risks arising through Academic Committee subcommittees.

The Committee supported further engagement with the Risk and Assurance Manager to refine the academic risk framework and ensure a consistent approach to academic risk reporting and oversight.

ACTIONS:

1: To include a new Academic Risk Register entry relating to assessment design, assessment implementation, marking, and moderation practices, reflecting systemic themes identified through recent quality assurance activities.

2: Simon Tries, Chris King, Chris Park, Simon Nash and the Chair to work with Ernest Bernard to further refine the academic risk framework, including guidance on risk identification, escalation pathways, and the distinction between risks and operational issues, and report back to the Academic Committee.

2.2 Chairperson's Report

No Chair's update was provided, as relevant updates were addressed through agenda items.

2.3 Correspondence

The Committee received the following correspondence:

INWARDS:

a. To: Academic Committee

From: NZQA

Date: 14 May 2026

Subject: Guidance on Awarding credits (Pg.2-10)

The Committee noted the recent release of NZQA guidance on Recognition of Prior Learning (RPL) and Credit Recognition and Transfer (CRT).

It was advised that a detailed analysis against existing institutional policies and practices had not yet been completed, although an initial review indicated broad alignment with current requirements. The Committee noted that the guidelines should be considered as part of forthcoming policy review activities, including the ongoing development of RPKS procedures.

Discussion considered the extent to which the guidelines may have implications for

institutional practice, including evidence requirements supporting credit recognition decisions.

ACTION:

Simon Tries and Chris Park review the NZQA Credit Recognition and Transfer Guidelines and advise whether any immediate action is required, and to ensure the guidelines are considered as part of upcoming policy review activities.

b. To: Academic Committee

From: NZQA

Date: 18 May 2026

Subject: Degree monitoring - website update (Pg.11)

c. To: Academic Committee

From: NZQA

Date: 22 May 2026

Subject: NZQA Tertiary Quality Assurance update – May 2026 (Pg.12-15)

d. To: Academic Committee

From: CPA Australia

Date: 26 May 2026

Subject: Unitec & Manukau Institute of Technology Accreditation Outcome Letter 2026 (Pg.16-17)

RESOLVED:

That the Academic Committee receive the Correspondence.

Moved: Simon Tries

Seconded: Kylie Smith

CARRIED

2.4 Academic Misconduct Report – School of Health and Counselling

Presenter: Pip Schollum-Manase

The Committee received an update on academic misconduct trends within the School of Health and Counselling and noted the work undertaken to strengthen consistency of practice in the identification and management of misconduct, particularly in relation to AI use.

It was noted that revised processes had only recently been implemented and that while early indications suggested a reduction in misconduct activity, additional monitoring would be required to assess the effectiveness of the changes over time.

Discussion considered the relationship between School-based initiatives and broader institutional approaches to managing academic misconduct associated with AI use. The Committee noted the value of sharing emerging practices across Schools while recognising the need for approaches appropriate to different disciplinary contexts.

The Chair noted that, while current interventions appeared promising, they were resource-intensive and that longer-term solutions may require further consideration of assessment design alongside misconduct management processes.

It was agreed to refer the report to the AI Committee for consideration as part of ongoing institutional work relating to academic integrity and AI.

ACTION:

Pip Schollum-Manase to work with the School to determine an appropriate reporting schedule for ongoing monitoring of academic misconduct trends and to report back to Academic Committee.

RESOLVED

That the Academic Committee receive the Academic Misconduct Report.

Moved: Pip Schollum-Manase

Seconded: Wiremu Manaia

CARRIED

2.5 MITU QAF and NZQA iQAF

Presenter: Simon Tries

The Committee received an update on the implementation of NZQA's Integrated Quality Assurance Framework (iQAF).

The Committee noted the requirements of the emerging framework, including institutional self-review, quality assurance evaluation, reporting obligations, and engagement with NZQA. It was further noted that the first institutional submission under the new framework is scheduled for 22 March 2027.

Discussion highlighted the relationship between the iQAF requirements and the ongoing development of MITU's quality assurance framework, academic policies, procedures, quality improvement planning, and risk management processes. It was noted that further guidance from NZQA was still emerging and that opportunities would be taken to learn from organisations participating in the framework ahead of MITU's first submission.

The Chair acknowledged the significant programme of work required to support implementation of the framework and noted the importance of Academic Committee's oversight role. Members were encouraged to familiarise themselves with the iQAF requirements and supporting documentation to support future discussion and decision-making.

RESOLVED:

- That the Academic Committee receive the update on implementation of the NZQA Integrated Quality Assurance Framework
- note the intent to continue the development of the MITU Quality Assurance Framework.

Moved: Simon Tries

Seconded: Chris Park

CARRIED

2.6 2025 EPI Summary

Presenter: Simon Tries

The Committee received the 2025 Educational Performance Indicator (EPI) Summary Report and noted the strong overall performance reflected across a range of student success

measures.

It was noted that the report represented the first substantive EPI dataset covering both MIT and Unitec, with results reported separately for 2025. The Committee noted that performance had generally improved across key indicators, including successful course completion, first-year retention, qualification completion, and progression and that many results compared favourably against available national benchmarks.

The Committee welcomed the positive outcomes and acknowledged the contribution of staff in supporting learner success. Discussion noted that, while the overall results were encouraging, opportunities remained to further improve learner outcomes, particularly in areas where parity gaps persisted for Māori and Pacific learners.

The Committee discussed the importance of undertaking more detailed analysis of the data to better understand performance trends, including variations across priority groups, programmes, Schools, and qualification levels. It was noted that first-year retention may warrant further consideration as a potential lead indicator for future qualification completion outcomes.

It was noted that further reporting and data analysis tools were being developed to support deeper interrogation of institutional performance data and to inform future quality improvement activities.

It was further noted that the report will be presented at the next SLT meeting.

The Chair acknowledged the work undertaken by Jeff Honey for preparation of the report and noted its value in supporting institutional performance monitoring and future quality assurance activities.

ACTIONS:

1. Chairs of the Priority Group Advisory Committees to undertake further analysis of outcomes relating to their respective priority groups and report back to Academic Committee with any recommended actions by July 2026 where practicable, and no later than August 2026.
2. Pip Schollum-Manase and Chris King to facilitate distribution of the EPI data to Heads of School to support further programme- and School-level analysis.

RESOLVED:

That the Academic Committee receive the latest Educational Performance Indicator results from the April 2026 Single Data Return.

Moved: Simon Tries

Seconded: Christina Hong

CARRIED

2.7 Unitec Complaints and Appeals Report (Jan-Mar 2026)

Presenter: Annette Pitovao

The Committee received the Unitec Complaints and Appeals Report for the period January–March 2026.

The report identified increases in both informal and formal complaints compared with the corresponding period in 2025. Overall complaint volumes remained low and no significant issues or emerging themes requiring escalation were identified.

Discussion considered factors contributing to the reported increase in complaints and noted the value of further analysis of complaint categories and trends in future reporting. The Committee also discussed opportunities to enhance contextual reporting, including the inclusion of student population data to support interpretation of complaint volumes across campuses and other reporting categories.

The Chair acknowledged the work undertaken by the student support team in preparing the report.

RESOLVED:

That the Academic Committee receive Unitec Complaints and Appeals Report (Jan-Mar 2026)

Moved: Annette Pitovao

Seconded: Pip Schollum-Manase

CARRIED

2.8 Proposed changes to the Academic Approvals Committee Terms of Reference

Presenter: Chris Park

The Committee considered proposed amendments to the Academic Approvals Committee Terms of Reference to formalise previously agreed delegation arrangements.

It was noted that the amendments reflected changes discussed and endorsed during the earlier review of the Academic Approvals Committee's Terms of Reference and supported a pragmatic approach to managing workload across the academic approvals function.

RESOLVED:

That the Academic Committee approve the proposed changes to the Academic Approvals Committee Terms of Reference.

Moved: Chris Park

Seconded: Simon Nash

CARRIED

2.9 Interim ex officio PAAC Chair arrangement

Presenter: Simon Nash

The Committee considered a proposal for an interim Chair arrangement for the Pacific Academic Advisory Committee (PAAC).

It was noted that the interim appointment would support the continued operation of the committee while longer-term arrangements are progressed.

The Chair thanked Simon Nash for undertaking the role on an interim basis.

RESOLVED:

That Academic Committee note the interim ex officio PAAC Chair arrangement pending completion of the PAAC establishment process and appointment to the Director Pacific Success role.

Moved: Pip Schollum-Manase

Seconded: Simon Nash

CARRIED

2.10 Proposal for Shared and Multiple MAAC Representation Arrangements Across Subcommittees

Presenter: Wiremu Manaia

The Committee considered the Māori Academic Advisory Committee (MAAC) Shared Representation Proposal (item 2.10) together with the accompanying MAAC Representation Arrangements - Terms of Reference Alignment and Membership Nominations paper (item 2.11), noting that the latter sought to operationalise the principles outlined in the former.

The proposal was presented as a means of supporting workload sustainability, cultural safety, succession planning, and the quality and continuity of MAAC participation across Academic Committee subcommittees.

The Committee expressed support for the intent of the proposal and discussed a range of implementation considerations, including continuity of membership, capability development, delegated decision-making responsibilities, voting arrangements, quorum implications, and the use of existing mechanisms such as participating observers and proxy arrangements.

Discussion also considered how representation arrangements may operate differently across subcommittees, recognising the differing roles, responsibilities, and decision-making requirements of individual committees.

The Chair noted broad support for the underlying objectives of the proposal and suggested that existing provisions relating to participating observers and proxy arrangements could be utilised in the interim to support broader participation while the proposed arrangements are further considered.

It was agreed that further consultation with relevant subcommittee chairs and refinement of the proposal was required before any consequential changes to representation arrangements, nominations, or Terms of Reference were progressed. The matter was deferred and will return to a future meeting with updated recommendations and confirmed nomination arrangements.

2.11 MAAC Representation Arrangements - ToR Alignment and Membership Nominations

Presenter: Wiremu Manaia

The Committee noted that the proposed Terms of Reference alignment and membership nomination arrangements were intended to give effect to the representation model outlined in Item 2.10.

As further work was requested in relation to the proposed representation arrangements, consideration of this item was deferred and will return to a future meeting alongside any

revised recommendations arising from that work.

2.12 Updated Student Representative Nomination – MAAC

Presenter: Martin Carroll

The Committee considered a proposal to update the student representative membership of the Māori Academic Advisory Committee (MAAC). It was noted that Terina Haimona had requested to step down from the role and that Kianu Toia-Tawhai had been nominated as the replacement student representative.

RESOLUTION:

That the Academic Committee approve the appointment of Kianu Toia-Tawhai as student representative on Māori Academic Advisory Committee, replacing Terina Haimona for the remainder of the current term.

Moved: Terina Haimona

Seconded: Simon Nash

CARRIED

2.13 Subcommittee Membership Nominations

Presenter: Martin Carroll

The Committee considered a nomination from the Postgraduate Research and Scholarship Committee to appoint Mel Wong as a member.

In supporting the nomination, it was noted that Mel Wong brings significant research and supervision experience and would contribute valuable expertise and diversity of perspective to the Committee's work.

RESOLUTION:

That the Academic Committee approve the appointment of Mel Wong as a member of the Postgraduate Research and Scholarship Committee.

Moved: Rosanne Ellis

Seconded: Pip Schollum-Manase

CARRIED

3 Standing Items

3.1 Academic Approvals Committee (AAC)

Presenter: Chris Park

The Committee received the Academic Approvals Committee reports and minutes from meetings held on 15 April, 13 May and 20 May 2026.

It was noted that a number of membership positions remained vacant and that the limited membership was placing additional workload on existing members and affecting Academic Approvals Committee's ability to distribute review responsibilities.

To support timely appointment of outstanding members, the Committee delegated authority to the Chair to confirm appointments between meetings, provided nominations were consistent with the Academic Approvals Committee Terms of Reference. Any appointments made under this delegation will be reported to the next meeting of Academic Committee.

RESOLVED:

That the Academic Committee receive Academic Approval Committee Report.

Moved: Chris Park

Seconded: Kylie Smith

CARRIED

3.2 Academic Quality Committee (AQC)

Presenter: Simon Tries

The Committee received the Academic Quality Committee report.

Ongoing challenges relating to the timeliness of Programme Committee reporting and the submission of minutes to Academic Quality Committee were noted. Concerns were raised regarding compliance with current reporting timeframes and the impact this may have on effective oversight and follow-up of programme matters.

The Committee discussed potential contributing factors, including administrative workloads, meeting support capacity, and committee processes. Members also discussed whether existing Teams transcription functionality could assist in supporting more timely preparation of meeting minutes.

Following discussion, the Committee agreed that no changes would be made to the current application of Standing Orders at this time. Instead, further work would be undertaken to identify practical measures to improve the timeliness of Programme Committee reporting.

ACTION:

Simon Tries to review options to support the timely preparation and circulation of Programme Committee minutes and provide an update to Academic Committee.

RESOLVED:

That the Academic Committee receive Academic Quality Committee Report.

Moved: Simon Tries

Seconded: Chris King

CARRIED

3.3 Disability Academic Advisory Committee

No report.

3.4 International Academic Advisory Committee (IAAC)

No report.

3.5 Learning and Teaching Committee (LTC)

No report.

3.6 Māori Academic Advisory Committee (MAAC)

- a. Proposed MAAC Agenda Template 2026
- b. Proposed changes to MAAC ToR

Presenter: Wiremu Manaia

The Committee received the Māori Academic Advisory Committee report.

The Committee considered the proposed MAAC agenda template and associated amendments to the MAAC Terms of Reference. It was noted that the proposed changes sought to strengthen Māori Academic Advisory Committee 's strategic focus and better align its work with its advisory role in relation to Māori learner success, mātauranga Māori, academic matters, and institutional priorities.

Discussion acknowledged the intent of the proposal and the value of ensuring appropriate Māori leadership, guidance, and assurance across academic activities. The Committee also discussed the relationship between the proposed changes and the wider academic governance framework, including the respective roles of advisory committees, standing committees, delegated authorities, and existing academic approval and assurance processes.

The Committee noted that further consideration was required to clarify the proposed terminology, scope, and governance implications of the amendments, including how they would interact with other Academic Committee subcommittees and broader institutional work relating to mātauranga Māori and Te Mana Akoranga.

It was agreed that further consultation and development of the proposal would be undertaken before any amendments to the MAAC Terms of Reference were progressed. A revised proposal will be brought back to August Academic Committee meeting for further consideration.

ACTION:

Wiremu Manaia and Viv Merito to undertake further consultation with relevant Academic Committee subcommittee chairs regarding the proposed MAAC Terms of Reference amendments, and report back to Academic Committee with revised recommendations.

RESOLVED:

That the Academic Committee receive Māori Academic Advisory Committee report.

Moved: Wiremu Manaia

Seconded: Viv Merito

CARRIED

3.7 Postgraduate Research and Scholarships Committee (PRSC)

Presenter: Rosanne Ellis

The Committee received the Postgraduate Research and Scholarship Committee report.

It was noted that Postgraduate Research and Scholarship Committee had met for the first time and was continuing to establish its membership and work programme. Discussion focused on postgraduate research supervision capability and capacity across MIT and Unitec, with further work planned as the Committee becomes fully constituted.

RESOLVED:

That the Academic Committee receive Postgraduate Research and Scholarships Committee Report.

Moved: Rosanne Ellis

Seconded: Eric Boamah

CARRIED

3.8 Research Committee (RC)

Presenter: Rosanne Ellis

The Committee received the Research Committee report.

It was noted that the Research Committee had reviewed annual reports from three active research institutes and considered the Unitec Annual Research Plan. The Research Committee requested further development of the report, including enhanced data visualisation and more detailed analysis of research outputs and outcomes, particularly in relation to Māori and Pacific research activity, prior to its submission to Academic Committee.

RESOLVED:

That the Academic Committee receive Research Committee Report.

Moved: Rosanne Ellis

Seconded: Chris Park

CARRIED

4 Resolution to exclude the public

Martin Carroll.

It will be moved by the Chair that the public be excluded from the following parts of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting the Committee is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reasons for passing the resolution in relation to each matter are as follows:

Closed Session Item:

Item	General subject of each matter	Section(s) relied upon
5.0	Closed Academic Committee Meeting Minutes	s9(2)(b)(ii), s9(2)(i) OIA
5.1	Correspondence	s9(2)(b)(ii), s9(2)(i) OIA
5.2	Granting of Awards	s9(2)(a)
5.3	Approval of Graduand Lists	s9(2)(a)

Closed Session Item:

Item	General subject of each matter	Section(s) relied upon
5.4	Memo - External Moderation Costs	s9(2)(b)(ii), s9(2)(i) OIA
5.5	Research Ethics Committee Report	s9(2)(a), s9(2)(i) OIA

Interests Protected

Section	Interest
s9(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.
s9(2)(b)(ii) OIA	To protect information where release would be likely to unreasonably prejudice the commercial position of the person who supplied or is the subject of the information.
s9(2)(i) OIA	To enable the organisation to carry out its activities without prejudice or disadvantage.

RESOLVED:

That the public be excluded from the remainder of the meeting.

Moved: Martin Carroll

Seconded: Chris Park

CARRIED

5 Closed Session

The Meeting moved into Closed Session at 4:17pm.

The Committee completed consideration of the remaining closed session items and the meeting concluded at 5.41pm.

Whakamutunga | Closing

Ka wehe atu tātou
I raro i te rangimārie
Te harikoa
Me te manawanui
Haumi ē! Hui ē! Taiki ē!

Peacefully
Joyfully
And resolute
We are united, progressing forward!
We are departing.

Confirmed as a true and correct record:

Chair:

Date:

Manukau Institute of Technology and Unitec Council meeting

Resolution to exclude the public

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting that Manukau Institute of Technology and Unitec is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
8	Administration	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
9	Correspondence	Section 9(2)(i) OIA
10	Safety report	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
11	Chief Executive's report (closed), with appended portfolio reports	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
12.01	Investment Plan	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA
12.02	Capital Intentions Plan	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA
12.03	Domestic Fee Setting	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA
12.04	International Fee Setting	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA
14.01	Marketing agency contract	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA
14.02	Approval of policies	Section 9(2)(a) OIA

Item	General subject of each matter to be considered	Section(s)
		Section 9(2)(b)(ii) OIA
15	Integration report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
16.01	2025 annual report	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA
16.02	Unitec Trust	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
16.03	Pastoral Code self-report	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA
16.04	Business programmes	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
23	Other business	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA

And that certain employees of MIT and Unitec, namely

- Christina Hong
- Simon Bilton
- Kristine Brothers
- Martin Carroll
- Simon Nash
- Natasha Whiting
- Dan Brady
- Kara Hiron

be permitted to remain at the meeting, after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they may have assisted or will assist in the progression of such matters.

Interests

Section(s)	Interest(s)
Section 9(2)(a)	protect the privacy of natural persons, including that of deceased natural persons.
Section 9(2)(b)(i)	protect information where the making available of the information would disclose a trade secret.

Section(s)	Interest(s)
Section 9(2)(b)(ii)	protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(ba)(i)	protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied.
Section 9(2)(ba)(ii)	protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest.
Section 9(2)(c)	avoid prejudice to measures protecting the health or safety of members of the public.
Section 9(2)(d)	avoid prejudice to the substantial economic interests of New Zealand.
Section 9(2)(e)	avoid prejudice to measures that prevent or mitigate material loss to members of the public.
Section 9(2)(f)(i)	maintain the constitutional conventions for the time being which protect the confidentiality of communications by or with the Sovereign or [his] representative.
Section 9(2)(f)(ii)	maintain the constitutional conventions for the time being which protect the collective and individual ministerial responsibility.
Section 9(2)(f)(iii)	maintain the constitutional conventions for the time being which protect the political neutrality of officials.
Section 9(2)(f)(iv)	maintain the constitutional conventions for the time being which protect the confidentiality of advice tendered by Ministers of the Crown and officials.
Section 9(2)(g)(ii)	maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h)	maintain legal professional privilege.
Section 9(2)(i)	enable a Minister of the Crown or any public service agency or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.
Section 9(2)(j)	enable a Minister of the Crown or any public service agency or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
Section 9(2)(k)	prevent the disclosure or use of official information for improper gain or improper advantage.