



Academic Committee | MIT and Unitec AGENDA

Date: Wednesday 2 April 2026

Time: 1:00pm-5:00pm

Venue: Ōtara Campus ND317 and MS Teams

OPEN AGENDA

1. Whakatuwheratanga | Opening

Kia tūturu tātou (*Let's be real*)

Kia manaaki tātou (*Let's be caring*)

Kia whai hiranga tātou (*Let's pursue excellence*)

Kia tūhonohono tātou (*Let's connect*)

Whano! Whano!

Haramai te toki!

Haumi ē!

Hui ē!

Taiki ē!

1.0 Apologies

RESOLUTION:

That the Academic Committee receive the apologies.

1.1 Work Plan

[MITU Academic Committee Workplan 2026](#)

RESOLUTION:

That the Academic Committee note the Academic Committee Work Plan.

1.2 Previous Minutes

[Academic Committee Open Minutes Draft 2026-03-04](#)

RESOLUTION:

That the Academic Committee confirm the Minutes of the following meeting as a true and correct record.

4 March 2026.

1.3 Actions

[Action Register 2026-04-02](#)

RESOLUTION:

That the Academic Committee receive the Action Register.

2. General Business

2.1 Chairperson's Report

Presenter: Martin Carroll

RESOLUTION:

That the Academic Committee receive the Chairperson's Report.

2.2 Memo_DCEA

Presenter: Martin Carroll

[MITU Student Regulations - Exemption for Level 8 postgraduate programmes from sections 11.10 and 11.11.3](#)

RESOLUTION:

That the Academic Committee note the approved exemption for Level 8 postgraduate programmes from the requirements of sections 11.10 and 11.11.3 of the MITU Student Regulations.

2.3 Correspondence

[Correspondence 2026-04-02](#)

RESOLUTION:

That the Academic Committee receive the Correspondence.

2.4 Submission on Proposed Design Settings for the Tertiary Research Excellence Fund (TREF)

Presenter: Rosanne Ellis

[Report](#)

RESOLUTION:

That the Academic Committee receive the Submission on Proposed Design Settings for the Tertiary Research Excellence Fund.

2.5 Unified Programme Review

Presenter: Chris Park

[Report](#)

RESOLUTION:

That the Academic Committee receive the Unified Programme Review report.

2.6 Management of Academic Programme Changes

Presenter: Chris Park

[Report](#)

RESOLUTION:

That the Academic Committee receive and consider the report.

2.7 Programmes for Closure

Presenter: Chris Park

[Report](#)

RESOLUTION:

That the Academic Committee approve the closure of programmes as detailed in the paper effective 1 January 2026.

2.8 Annual Reports 2025

Presenter: Simon Tries

- a. [MIT Annual Moderation Report 2025](#)
- b. [MIT Annual Literacy and Numeracy Report 2025](#)
- c. [MIT Annual Monitoring Report 2025](#)
- d. [MIT Annual Consistency Report 2025](#)

RESOLUTION:

That the Academic Committee receive the reports.

2.9 Unitec Student Complaints (formal and Informal) and Appeals – Q4: Oct to Dec 2025

Presenter: Annette Pitovao

[Report](#)

RESOLUTION:

That the Academic Committee receive the Student Complaints (Formal and Informal) and Appeals Report for Q4 2025.

2.10 100% Portfolio Assessment Settings

Presenter: Helen Perry

[Report](#)

RESOLUTION:

That the Academic Committee approves the proposed recommendations for changes to use of 100% portfolio assessments.

2.11 AI Policy and Procedures

Presenter: Martin Carroll

[Report](#)

RESOLUTION:

That Academic Committee consider the MITU Artificial Intelligence Policy and Procedures.

2.12 Subcommittee Membership Nominations

Report (*Late Paper*)

RESOLUTION:

That the Academic Committee approve the appointment of subcommittee members as set out in the paper.

2.13 Standardised Governance Templates (Agenda, Minutes, Memo)

- [Memo-Standardised Governance Template - Agenda, Minutes, Memo](#)
- [Agenda Template](#)
- [Minutes Template](#)
- [Memo Template](#)
- [Resolution to exclude the public Template](#)

RESOLUTION:

That the Academic Committee:

- a) endorse the standardised Agenda, Minutes, and Memorandum templates; and
- b) approve their implementation across Academic Committee subcommittees.

3. Standing Items

Subcommittee Reporting

3.1 Academic Approvals Committee

Presenter: Chris Park

[AAC Report: 2026-02-20, 2026-03-03, 2026-03-11.](#)

RESOLUTION:

That the Academic Committee receive Academic Approval Committee Report.

3.2 Academic Quality Committee

Presenter: Simon Tries

[AQC Report: 2026-02-24](#)

[AQC Report: 2026-03-18](#)

RESOLUTION:

That the Academic Committee receive Academic Quality Committee Report.

3.3 Research Committee

Presenter: Rosanne Ellis

[RC Report: 2026-03-12](#)

RESOLUTION:

That the Academic Committee receive Research Committee Report.

3.4 Research Ethics Committee

Presenter: Eric Boamah

[REC Report: 2026-02-18](#)

RESOLUTION:

That the Academic Committee receive Research Ethics Committee Report.

4. Resolution to exclude the public

Martin Carroll.

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting the Committee is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public

is excluded and the reason for passing the resolution in relation to each matter are as follows:

Closed Session Item:

Item	General subject of each matter	Section(s) relied upon
5.0	Closed portion of Academic Committee 04March2026	s9(2)(b)(ii), s9(2)(i) OIA
5.1	Correspondence	s9(2)(b)(ii), s9(2)(i) OIA
5.2	Granting of Awards	s9(2)(a)
5.3	Approval of Graduand Lists	s9(2)(a)

Interests Protected

Section	Interest
s9(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.
s9(2)(b)(ii) OIA	To protect information where release would be likely to unreasonably prejudice the commercial position of the person who supplied or is the subject of the information.
s9(2)(i) OIA	To enable the organisation to carry out its activities without prejudice or disadvantage.

RESOLUTION:

That the public be excluded from the remainder of the meeting.

CLOSED AGENDA

5. Administration – public excluded

Martin Carroll.

5.0 Minutes of the closed portion of Academic Committee Meeting 2026-03-04

Closed Academic Committee Minutes 2026-03-04

RESOLUTION:

That the Academic Committee confirm the Minutes of the closed portion of Academic Committee meeting held on 4 March 2026 as a true and correct record.

5.1 Correspondence

NZQA discussion and Conditions wording

RESOLUTION:

That the Academic Committee receive the Correspondence.

5.2 Granting of Awards (MIT)

Presenter: Chris Park

Granting of Awards

RESOLUTION:

That the Academic Committee receive and approve the Granting of Awards of the Institute to graduands as detailed in the paper and record them in the open session.

5.3 Approval of Graduand Lists (Unitec)

Presenter: Simon Tries

Approval of Graduand Lists

RESOLUTION:

That the Academic Committee approve the list of graduands as detailed in the paper and record them in the open session.

6. Return to Open Session

Martin Carroll.

RESOLUTION:

That the Committee move out of closed session and resume in open session.

7. Confirmation of Resolutions from Closed Session

Martin Carroll.

RESOLUTION:

That the Academic Committee confirms the following resolutions made in closed session:

- a. receive and approve the Granting of Awards of the Institute to graduands as detailed in the paper.
- b. approve the list of graduands as detailed in the paper.

Whakamutunga | Closing

Ka wehe atu tātou
I raro i te rangimārie
Te harikoa
Me te manawanui
Haumi ē! Hui ē! Taiki ē!

We are departing
Peacefully
Joyfully
And resolute
We are united, progressing forward!