

Scholarship & Award Regulations

U25 New Student Scholarships

Schools: All

This document sets out the regulations for the scholarship ('Scholarship') or award ('Award') named below, as well as the obligations of recipients ('Recipient') and Unitec in regards to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with Unitec Policy and Procedures.

1. SCHOLARSHIP NAME: U25 New Student Scholarships

2. PURPOSE

The U25 New Student Scholarships and programme aims to provide a strong support system for new incoming students under the age of 25 who are new to tertiary education and Unitec. U25 New Student Scholarships were developed to encourage participation in induction and transition to tertiary study opportunities along with provide financial support for education related costs. *Please note this scholarship is not for current School Leavers. If you are a School Leaver, please apply for the School Leaver Scholarships.*

3. VALUE AND DURATION

3.1 Number of Recipients: Approximately twenty (20) U25 New Student Scholarships will be granted each year - contingent on available funding.

3.2 Benefit(s) to Recipient: The maximum value of the scholarship will be \$1,500 paid directly to the recipient to cover educational costs.

3.3 Payment of benefit(s):

- Each Recipient will receive two payments by cheque or electronic funds transfer to his/her nominated bank account.
- Each payment will be up to \$750.
- Payments will usually be made in week 4 of the semester one and two.
- Payments are subject to the Recipient successfully satisfying ongoing eligibility criteria as defined in clause 8 below.

4. DURATION: The duration of the Scholarship is up to one year, dependent on programme length.

5. ELIGIBILITY CRITERIA

To be eligible for the Scholarship, an applicant must meet all of the following criteria:

- New Zealand citizen or holder of a New Zealand Permanent Resident visa.

- Have submitted an application to Unitec to be admitted full-time into a Certificate, Diploma or Degree Level programme (Level 3-8)
- Must meet the entry criteria for the selected programme of study
- Preference may be given to applicants who meet one or more of the below:
 - Māori
 - Pacific
 - First in Family to pursue tertiary education
 - Single Parent

6. RECIPIENT SELECTION CRITERIA

- Motivation to succeed in their chosen course, as demonstrated in the Scholarship application.
- Community Engagement: commitment to benefiting or giving back to their local and/or Unitec communities, as demonstrated in the scholarship application
- The recommendation from applicant's Community/Work/School, as demonstrated in reference letter
- Commitment to attending and participating in U25 student events/initiatives

7. SELECTION

Eligible candidates will be presented to a Scholarship Selection Committee, which will undertake the selection of Recipients based on the selection criteria stipulated in clause 6. Shortlisted Candidates will be asked to attend an interview. If requested, only those who attend an interview are eligible for the scholarship.

The Scholarships Selection Committee will be made up of at least three relevant members of Unitec, and will include the Team Leader – Mentoring, Scholarships USC and the Director, Student Success. The Scholarships Selection Committee will be chaired by Manager, Student Support & Scholarships and Scholarship offers will be authorised the Director, Student Success.

8. ONGOING RECIPIENT ELIGIBILITY CRITERIA

8.1 Academic progress:

The Recipient must maintain a minimum B minus average (minimum GPA 3.5) per semester, unless exceptional circumstances¹ prevail.

8.2 Unitec Enrolment:

The Recipient:

- Must continue to be enrolled full time² (minimum of 60 credits) per semester in a Unitec certificate, diploma or degree level programme.
- Maintain 80% attendance in all classes

1 & 2: Exceptional circumstances include ongoing disability, illness, carer's responsibilities and other educational barriers and are considered case-by-case

8.3 Leave / Deferral / Programme withdrawal:

- If the Recipient defers the Unitec offer or withdraws from the Unitec course/programme after the start of Semester 1 or 2, the Scholarship will be terminated.

8.4 Other obligations and conditions:

- The offer of the Scholarship is made subject to all information provided by the Recipient being true and accurate.
- By accepting the offer of the Scholarship, each Recipient agrees to the Regulations.
- The Recipient must:
 - Attend a minimum of two U25 events (i.e. orientation, induction, U25 student events) per semester
 - Complete the U25 feedback questionnaire each semester
 - Meet with the Team Leader – Scholarships, Mentoring & USC when requested
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- The Recipient is responsible for advising the Scholarships Manager of any changes in circumstances that would make him/her ineligible for continuation of the Scholarship, e.g. reducing study load to part time, taking leave of absence or deferring study.
- Any change in the Recipient's circumstances not addressed by these Regulations will be considered by the Scholarships Manager and/or the Scholarship Selection Committee case-by-case.
- The Recipient will be invited to consent to allowing his/her name, photograph and a short article to be used for the promotion of Unitec.

9. TERMINATION OF RECIPIENT'S SCHOLARSHIP

The Scholarship will terminate:

- If the Recipient ceases to meet the eligibility criteria; or
- If the Recipient breaches any regulations of the Scholarship; or
- If Unitec determines that the student is guilty of misconduct and after consultation with the Director Student Success (or their nominee), deems that it is not appropriate for the Recipient to continue to hold the Scholarship.
- If Unitec terminates the Recipients Scholarship for any of the above reasons, after the start of the Semester 1 or 2, any Scholarship payment already made may be asked to be reimbursed to Unitec.