

# Scholarship & Award Regulations

## Ngā Pou Karahipi

### Te Pou Aupiki

#### Schools: All

This document sets out the regulations for the scholarship ('Scholarship') or award ('Award') named below, as well as the obligations of recipients ('Recipient') and Unitec in regards to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with Unitec Policy and Procedures (to be created).

**1. SCHOLARSHIP NAME:** Te Pou Aupiki

#### 2. PURPOSE

Te Pou Aupiki Karahipi were established in 2019 to encourage Māori students who successfully complete their programme of study to continue their tertiary education at Unitec by either progressing to a second or third year of study in the same programme or progressing to a new programme in a higher level. Recipients of any and all Māori focused scholarships are expected to be involved and participate in the Unitec Māori Community

#### 3. VALUE AND DURATION

**3.1 Number of Recipients:** Up to three (3) scholarships will be granted for study commencing in 2020 - contingent on available funding.

**3.2 Benefit(s) to Recipient:** Unitec will contribute \$1,000 towards tuition fees by way of a tuition fee scholarship. If the Scholarship Recipient is eligible for Fees Free for their first year of study, the Scholarship funding will be deferred by one semester or academic year and applied to the Recipient's second semester or second year fees, subject to the terms outlined below. If the programme for which the Recipient received the scholarship is only one (1) semester or academic year in length (fulltime study) and the recipient is eligible for Fees Free, scholarship funding can be applied to any further study the Recipient undertakes at Unitec as long as the programme is at the same level or higher and the Recipient begins the second programme the semester directly following their first programme.

#### 3.3 Payment of benefit(s):

- The Unitec tuition fee scholarship payment is made directly to the Recipient's Study Link or Unitec fees account.
- Each tuition fee scholarship payment will be up to \$500 per semester.
- Payments will usually be made during week four of the semester 1 and 2.

- Payments are subject to the Recipient successfully satisfying ongoing eligibility criteria as defined in clause 8 below.

**4. DURATION:** The duration of the Scholarship is one year. Any unused funds may be applied to further study completed at Unitec directly following the Recipient's first programme.

#### **5. ELIGIBILITY CRITERIA**

To be eligible for the Scholarship, an applicant must meet all of the following criteria:

- New Zealand citizen or holder of a New Zealand Permanent Resident visa.
- Passed all courses during the previous semester of study at Unitec.
- Must meet the entry criteria for the progressing programme of study.
- Have submitted an application to Unitec to be admitted full-time into the progressing programme of study at a Diploma, Degree or Postgrad Diploma Level.
- Be enrolled as a Māori student

#### **6. RECIPIENT SELECTION CRITERIA, IN PRIORITY ORDER**

- Academic Achievement: GPA from previous semester of study at Unitec.
- Motivation to succeed in their chosen course, as demonstrated in the Scholarship application.
- Commitment to benefiting their local and Unitec communities, as demonstrated in the scholarship application.

#### **7. SELECTION**

Eligible candidates will be presented to a Scholarship Selection Committee, which will undertake the selection of Recipients based on the selection criteria stipulated in clause 6.

The Scholarships Selection Committee will be made up of at least three relevant members of Unitec, and will include a representative from the Māori Success team. The Scholarships Selection Committee will be chaired by the Director, Māori Success. Scholarship offers will be authorised by the Director, Student Success.

#### **8. ONGOING RECIPIENT ELIGIBILITY CRITERIA**

##### **8.1 Academic progress:**

The Recipient must:

- Maintain a minimum B minus average (minimum GPA 3.5) per semester, unless exceptional circumstances<sup>1</sup> prevail.
- Pass all their courses.

##### **8.2 Unitec Enrolment:**

The Recipient:

- Begin their progressive programme of study at Unitec in 2020

- Must continue to be enrolled full time (minimum of 60 credits) per semester in a Unitec diploma, degree or postgraduate diploma level programme.
- May, in exceptional circumstances<sup>1</sup> apply to the Scholarships Manager for the Scholarship Selection Committee's approval of a part-time study load. The Recipient with an approved part-time study load may receive reduced Scholarship payments for the period of part-time study. The reduced Scholarship payment amount will be determined by the Scholarship Selection Committee at the time of the Recipient's application for approval of part-time study.
- For Recipients eligible for Fees Free: Enrol in second semester/year papers at Unitec or progress to a new Unitec programme the semester directly following their first programme.

### 8.3 Leave / Deferral / Programme withdrawal:

- If the Recipient defers the Unitec offer or withdraws from the Unitec course/programme after the start of Semester 1, the Scholarship will be terminated.

### 8.4 Other obligations and conditions:

- The offer of the Scholarship is made subject to all information provided by the Recipient being true and accurate.
- By accepting the offer of the Scholarship, each Recipient agrees to the Regulations.
- For the duration of the scholarship the recipient is not permitted to hold other Unitec scholarships, unless an equity-based scholarship is approved by exception.
- The Recipient must participate in a minimum of two (2) events, programmes or activities hosted by Marae and or Mātātupu in the year for which the scholarship is awarded. The Marae staff and or Mātātupu leadership will inform the Recipient of any opportunities available to be a part of the Māori community.
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- The Recipient is responsible for advising the Scholarships Manager of any changes in circumstances that would make him/her ineligible for continuation of the Scholarship, e.g. reducing study load to part time, taking leave of absence or deferring study.
- Any change in the Recipient's circumstances not addressed by these Regulations will be considered by the Scholarships Manager and/or the Scholarship Selection Committee case-by-case.
- The Recipient will be invited to consent to allowing his/her name, photograph and a short article to be used for the promotion of Unitec.

1 & 2: Exceptional circumstances include ongoing disability, illness, carer's responsibilities and other educational barriers and are considered case-by-case

## 9. TERMINATION OF RECIPIENT'S SCHOLARSHIP

The Scholarship will terminate:

- If the Recipient ceases to meet the eligibility criteria; or
- If the Recipient breaches any regulations of the Scholarship; or
- If Unitec determines that the student is guilty of misconduct and after consultation with the Director Student Success (or their nominee), deems that it is not appropriate for the Recipient to continue to hold the Scholarship.
- If Unitec terminates the Recipients Scholarship for any of the above reasons, after the start of the Semester 1 or 2, any Scholarship payment already made may be asked to be reimbursed to Unitec