



Health and Safety Policy

Purpose

The purpose of this policy is to ensure that Unitec provides the very best health and safety practice, providing a healthy, safe working and learning environment where all staff members, students, contractors and visitors understand their responsibilities with respect to Health and Safety at Unitec, and in turn help set their expectations of Unitec

Scope

This policy applies to all persons including Staff Members, Students, Visitors or Contractors at all times when they are physically on any Unitec Campus or Facility, or engaged in any Unitec activity in any location.

Policy Statements

Unitec believes that workplace injuries and illnesses are preventable and is committed to providing a healthy and safe environment for Staff, Students, Contractors and visitors at each of our campuses.

As part of this commitment Unitec will comply, as a minimum, with all current health and safety legislative requirements and work towards industry best practice - taking every reasonably practicable step to eliminate all preventable incidents, injuries and workplace related illnesses.

We will also work to ensure all of our students leave Unitec with a clear understanding and commitment to health and safety best practice in their chosen field of study.

Health and safety is the responsibility of all staff and is an essential element in attaining the Unitec Strategic Plan. All staff, at all levels of the organisation, have a responsibility to lead and promote the management of health and safety in their workplace and to ensure that no action or inaction creates an undue risk to the health and safety of themselves or others

Unitec will strive to ensure that:

- Health and safety best practice is integrated into its day-to-day operational, management and teaching practices;
- When students leave Unitec they do so as champions of health and safety best practice;
- We continually improve health and safety management through consultation, practice and review with key internal stakeholders, for example Health and Safety Representatives, the Student Council, and external stakeholders, for example, Unions (TEU and TIASA) and industry partners.
- All reasonably practicable steps to identify and manage areas of risk are taken;
- All Unitec staff are trained, competent, supervised and equipped to perform their duties in a safe and efficient manner; and
- All contractors and sub-contractors and their employees undertaking work for Unitec comply with health and safety policy and procedures.
- We provide the necessary assistance to enable employees to remain at work or achieve an early return to work following injury or illness, as appropriate, and where sustainable and reasonably practicable.

Rick Ede
Chief Executive

Lee Mathias
Chair, Unitec Council

July 2016

Associated Procedures

TBA

Reference Documents

- Health and Safety at Work Act 2015
 - Unitec Health and Safety Procedures
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Approval Details

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| Version number (this version): | 3 | Issue Date (this version): | July 2016 |
| Version History (Amendments made to this version) | Date of amendment/s: <ul style="list-style-type: none">• November 2009• November 2013• May 2016 | <ul style="list-style-type: none">• Formal development of policy• Update to policy – minor wording changes• Update to policy – minor wording changes | |
| Consultation Scope: | Key stakeholders consulted in the review of this policy: <ul style="list-style-type: none">• ELT, Council, HS Committee | | |
| Approval authority: | Council | Date of Approval | July 2016 |
| Policy Sponsor (May have authority to approve minor amendments) | Chief Executive Officer | Policy Owner: | GM Health and Safety |
| Contact Person | GM Health and Safety | Date of Next Review | July 2018 |
