

UNIJET Outbound Exchange

Course Approval Form



The following is intended as a record of discussion regarding the transfer of credits from study at an approved Unitec Partner Institute. This discussion should indicate the type and range of courses required for transfer of credit. **It does not confirm transfer of credits.**

Name:		Student ID:	
Programme Leader Name <i>(or delegated departmental exchange coordinator):</i>		Unitec Programme of Study:	
No. of Unitec Semesters Completed <i>(at the time of completing this form i.e. 3/6):</i>		First Choice Exchange Partner Institute:	

Proposed Unitec course enrolment. These are the courses you would enrol in if you were studying at Unitec during your exchange semester. You must choose 60 credits.

Course Code	Course Name	Unitec Credits

Proposed equivalent courses offered at the Partner Institute. Please choose a minimum of 6 courses in order of preference in case your first choice courses are not available

Course Code	Course Name	Partner Credits

Transfer of credits can only be made once:

- an exchange student has returned from the partner university and has resumed study at Unitec
- an official transcript has been received from the partner institute, confirming successful completion of all courses, as approved above

Student signature..... Date.....

Programme Leader signature *(or delegated departmental exchange coordinator)*..... Date.....