

Competency Assessment Programme (CAP)

Return to Nursing

Course Overview

This course is designed to meet the needs of NZ-qualified Registered Nurses returning to contemporary nursing practice after five years or more out of practice. Successful completion of this course will enable students to apply for renewal of their annual practicing certificate.

Objectives

- Meet legislative requirements for current nursing practice and an assessment of competence as required by the Nursing Council of New Zealand.
 - To provide participants with an understanding of contemporary nursing in New Zealand
 - To assess the competencies of returning nurses and their ability to practice within current healthcare settings
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Course Information

Campus: Waitakere/Mt Albert

Start dates:

- Wednesday 16 Jan 19 - Thursday 29 Mar 19
- Wednesday 1 May 19 - Thursday 18 Jul 19
- Wednesday 18 Sept 19 - Thursday 5 Dec 19

NB: Our Jan course intake is 11 weeks long to ensure clinical placement availability. This means the six weeks of theoretical study will run three days a week. All other courses in 2019 are 12 weeks long.

Duration: 12 weeks (full and part-time). This course has some flexibility, designed to meet individual needs.

- The course includes a six-week theoretical component including applied learning at Waitakere Hospital's Simulation Lab. The theoretical component runs two days a week, 9am-3pm.
- You'll then complete 6 weeks of clinical practice where you're required to attend placement Monday to Friday. Shift times are 7am-3pm or 3-11pm unless requested otherwise by the clinical placement.
- During the theory-weeks and mid-way through the clinical experience you will be assessed formatively. A clinical portfolio will be collected and clinical performance will be assessed at the end

of the clinical experience by a Nurse Lecturer or Clinical Educator.

NB: Clinical practice placements provided are in acute, primary or aged care facilities only.

Fees

Domestic/NZ students:

\$1,680.60 (NZD) + a \$79.02 Student Services fee (approximate fee only)

NB: The fee you pay at enrolment covers tuition, class materials (if required) and a Student Services fee. This short course is not eligible for student loan and/or student allowance.

Additional costs:

- MRSA test: you may be required to complete a MRSA test, approximately \$25. This will be determined pre-enrolment.
- Indemnity insurance: you'll need indemnity insurance (professional liability) for your clinical practice weeks. This will be offered during the first week of course through one of the Professional Nursing Associations.
- Uniform: you'll need your own white uniforms and black/brown/white nursing shoes.
- Placement costs: you'll need to cover the costs of transportation to placements during the clinical practice weeks. NB: Placements supplied are across the Auckland region.
- First Aid/CPR: you'll need current First Aid and CPR certificates to be able to complete your clinical placement.

Withdrawals/Cancellations:

- *Students wishing to withdraw from this course must provide notification by completing and submitting a Variation to Enrolment (VOE) form to Student Central. Students can withdraw using student self-service if withdrawing within the first 10% of the duration of the course(s). Any outstanding fees will be charged depending on the point at which the student withdraws.*
- *NB: Unitec may be obliged to cancel a course if there are insufficient participants. Should this situation occur, 100% refund of the course fee paid shall apply or you will have the option of transferring to the next intake within the same year.*

Admission Requirements

For this course, you will need the following:

1. Be a NZ-qualified registered and enrolled nurse, who has been out of practice for five years or more, and is required to complete a competency assessment programme (CAP) to apply for renewal of their annual practicing certificate issued by the Nursing Council of New Zealand; and
2. Complete a self-declaration of criminal conviction(s) and any medical condition(s) that may prevent full participation in the programme and/or prevent registration with a regulatory authority (as applicable); and
3. Consent to a Safety Check which meets the requirements of the Vulnerable Children Regulations 2015 including:
 - a. Provide two forms of ID and evidence of any namechanges
 - b. Consent to a police vetcheck
 - c. Provide the names of two referees who Unitec or your placement provider can contact
 - d. If required, participate in an interview

If required, provide a chronological summary of your work history for the past 5 years and the name of any professional organisations, licensing authorities and registration authorities that you have been or are a member of; and

Any applicants with undeclared convictions identified will be referred to the Admissions Committee.

4. provide evidence of immune status and must be in good health (Medical Certificate required); and
5. be able to participate in the practical aspects of the degree.

How to apply

1. [Apply online](#) and also complete this [Self-declaration](#) of criminal conviction(s) and any medical condition(s) online
2. We'll be in touch within 48 hours to discuss your application. You'll need to provide us with the following information via your application Dashboard:
 - **Certified** copies of [two forms of ID](#) and evidence of any name changes (one must be your New Zealand Birth Certificate or Passport, or certificate of citizenship)
 - **Certified** copy of your nursing registration certificate issued by the Nursing Council of New Zealand
 - Completed immune status (please provide a Medical Certificate) and [medical declaration](#) of fitness to practice – all signed by a doctor
 - Curriculum vitae plus two referees
 - Consent to a NZ [police vetcheck](#)

NB: We encourage early application as places are limited. Your application will be assessed once all the required documents have been received.

A letter of acceptance will be sent to confirm your place on this course. Following this confirmation, payment must be paid prior to commencement of the course. Places on this course are not confirmed until the fee is paid. We encourage you to enrol early as the class fills quickly.

Note: A certified copy means a photocopy of your original document, signed as being a true and accurate copy by a Justice of the Peace (JP), Lawyer or Notary Public (overseas nurses) - or we can verify your copies, if you bring in the originals and the copies to Student Central, building 510, 5 Ratanui Street, Henderson, Waitakere Campus.

Further Information

For more details on the CAP Return to Nursing course, please contact:

Student Central, Unitec Institute of Technology
Freephone: 0800 10 95 10
Email: study@unitec.ac.nz

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