

Bachelor of Social Practice [BSP]

To be read in conjunction with Unitec's Academic Statute and associated Policies and Procedures.

These programme regulations apply to the Bachelor of Social Practice [BSP] V4.0 programme, which leads to the award of Bachelor of Social Practice (Level 7) qualification, (480 Credits) [2742-2].

These regulations come into effect from Semester 1, 2025.

1. Ngā Ture Hei Whakaurunga Admission Requirements <i>Admission Requirements comply with Unitec's Admission Requirements Guidelines.</i>	To be eligible for admission to this programme, all applicants must meet three admission requirements: - Requirements for either general admission, special admission, or discretionary admission - Any additional Programme specific requirements - English language requirements 1.1 Whakaurunga Whānui General Admission To be admitted to this programme all applicants must be at least 16 years of age on the date of the programme's commencement for the semester in which they wish to enrol, and meet the following requirements: A minimum of 42 credits at NCEA Level 3 or higher on the National Qualifications Framework, with 14 credits at Level 3 or higher in each of two subjects from an approved subject list; with a further 14 credits at Level 3 or higher taken from no more than two additional domains on the National Qualifications Framework; plus a minimum of 14 credits at Level 1 or higher in Mathematics or Pangarau on the National Qualifications Framework; plus a minimum of 8 credits at Level 2 or higher in English or Te Reo Maori; a minimum of 4 credits must be in Reading and a minimum of 4 credits must be in Writing; Or At least 3 'C' passes in the New Zealand University Bursaries Examinations; Or Successful completion of an approved qualification at Level 3 or above, where appropriate. Or Equivalent. 1.2 Whakaurunga Motuhake Special Admission Applicants must have: - attained the age of 20 years on or before the first day of the semester in which study for the programme is to commence; and - provided sufficient evidence of aptitude or appropriate work or other life experience that would indicate a successful outcome in the qualification. 1.3 Whakaurunga Kōwhiringa Discretionary Admission In exceptional cases an applicant who does not meet the general admission requirements and who has not reached the age of 20 on or before the first day of the semester in which study for the Certificate is to commence may apply for discretionary admission. In assessing whether to grant discretionary admission in exceptional cases, the primary focus will be on the applicant's level of preparedness for study at the required level. 1.4 Whakaurunga Tautui Programme Specific Requirements To be admitted to this programme, all applicants must meet requirements set out above or have successfully completed the Career Foundation Initial Training (CFIT) Programme. In addition to meeting the requirements noted above, the following Programme Specific requirements must be met prior to admission:
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	• Complete a self-declaration of medical condition(s), if any, that may prevent full participation in the programme and/or prevent registration with a regulatory authority (as applicable); and • provide a curriculum vitae and a personal statement indicating their motives for applying for admission to the degree; and • provide evidence of computer literacy through the achievement of a level 3 computer course or equivalent; and • have a current full driver licence (NZ licence or acceptable international equivalent, subject to exemption on grounds of disability) prior to commencing CSTU7922 Social Practice Practicum 1 in Year Three; and • demonstrate compliance with Children’s Act 2014: Applicants must give their consent to undergo a process of Safety Checking as set out in the Children’s (Requirements for Safety Checks of Children’s Workers) Regulations 2015 (“the Regulations”). This checking process will include: i. Providing 2 forms of identification, and evidence of any name changes (if any); ii. Consent to Unitec undertaking a Police Vet check, or a Criminal Record Check (as required), and advise Unitec of any current charges or pending court matters; iii. Providing a chronological summary of his or her work history, if any, for the preceding 5 years and the name of any professional organisations and/or licensing authorities and/or registration authorities that the student is a member of or been licensed by and that is relevant to the proposed placement (if required); iv. Providing the names of 2 referees who may be contacted by Unitec or your placement provider (if required); v. Attending an interview for the purposes of a risk assessment as required by section 32 of the Act and the underlying regulations. Applicants are also required to consent to the above information gathered as part of the Safety Check to be shared with a host institution for the purposes of a practicum placement. <i>Note: Any applicants with undeclared convictions identified will be referred to the school Admissions Committee.</i> 1.5 Whakaurunga Reo Pākehā English Language Admission Requirements Applicants must have achieved a minimum standard of English as demonstrated by a minimum of 8 credits at NCEA Level 2 in English (4 in Reading, 4 in Writing). International applicants and any Domestic applicant for whom English, Māori or NZ Sign is not their first language must also provide evidence that they have the necessary English language proficiency required for the Programme as demonstrated by an IELTS score of 6.5 with no band score lower than 6.5 or a TOEFL score of no less than 575; or an equivalent as described in NZQA Rules and on the Unitec English Language Requirements for International Students Web-page.
2. Paearu Kōwhiri Tukanga Selection Criteria & Process <i>Selection Criteria and Processes comply with Unitec’s Admission Requirements Guidelines.</i>	2.1 Paearu Kōwhiri Selection Criteria The following selection criteria will be applied: • relevant life and work experience in the social service industry; • evidence of maturity, motivation and resilience; • evidence of vulnerability awareness; • interpersonal understanding; • open and non-judgmental attitudes; • self-confidence; • analytical ability; • conceptual thinking; • academic skills at tertiary level; • task orientated; • that they meet equity provisions, i.e. applicants representing Tangata Whenua and other cultures or communities over represented in social service clientele but underrepresented in the profession e.g. people with disability, Pacific peoples, migrant and refugee background, LGBTQIA+ communities, and other minority groups.

	Applicants who meet the maximum number of listed criteria will be the preferred candidates <i>Note: While past criminal convictions do not necessarily preclude enrolment on to the programme, they may limit access to certain placements and to SWRB registration. It will be individual applicant's responsibility to check if they are eligible for SWRB registration. Undeclared convictions will be regarded as a matter of serious concern (see 3.1.2 Ethics and Conduct below)</i> 2.2 Tukanga Kōwhiri Selection Process Selection will be made by Unitec staff members with the delegated authority to offer places to applicants. All eligible applicants will be interviewed, and may be asked to sit a test, submit written work or undertake small group selection activities, to ascertain their readiness for the programme as well as their status as a fit and proper person. While past criminal convictions do not preclude enrolment on to the programme, they may limit access to certain placements and to SWRB registration. A list of delegated staff members is maintained by the Programme Academic Quality Committee (PAQC) responsible for the programme.																								
3. Ngā Ture Hei Whakawhiwhi Tohu Mātauranga Requirements for the Award of the Programme <i>Requirements comply with Unitec's Programme Completion and Awards Policy and associated procedure.</i>	3.1 Whakaemi Tūtukitanga Credit Accumulation To be awarded the Bachelor of Social Practice a student must successfully complete a minimum of 480 credits, within 9 years, in the pattern set out in Table 1 from the courses set out in Table 2a & 2b. Table 1: Credit Requirements for Bachelor of Social Practice <table><tr><th>Level</th><th>Compulsory Credits</th><th>Elective Credits</th><th>Total Credits</th></tr><tr><td>5</td><td>120</td><td></td><td>120</td></tr><tr><td>6</td><td>120</td><td></td><td>120</td></tr><tr><td>7</td><td>210</td><td></td><td>210</td></tr><tr><td>5, 6, 7 or 8</td><td></td><td>30</td><td>30</td></tr><tr><td></td><td></td><td></td><td>480</td></tr></table> Students in Year 4 choose two electives from Table 2b 3.1.1 Progression through the Programme The courses to be taken at each year of the Bachelor of Social Practice are specified in the Student Study Plan. Any variation to the sequence specified in the study plan must be approved by the relevant academic authority. Where there is sufficient concern about the student's academic or professional competence, or ethical conduct, to proceed to the next level of study on the programme, the relevant academic authority may require the student to attend an interview to develop a plan to address issues of concern. 3.1.2 Ethics and Conduct The Bachelor of Social Practice is bound in the first instance to the Unitec Academic Statute and also to the Social Workers Registration Board Code of Conduct and the Aotearoa New Zealand Association of Social Workers Code of Ethics. To be awarded this qualification the student's academic and personal conduct must remain consistent with the Social Workers Registration Board Code of Conduct at all times. Any breach of ethical behaviour or the code of conduct may result in suspension or exclusion from the programme (see 6.8 Exclusions below).	Level	Compulsory Credits	Elective Credits	Total Credits	5	120		120	6	120		120	7	210		210	5, 6, 7 or 8		30	30				480
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7	210		210																						
5, 6, 7 or 8		30	30																						
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Table 2a: Compulsory Course Details – Bachelor of Social Practice Compulsory courses are shown in bold <table><tr><th>Course No</th><th>Course Name</th><th>Credits</th><th>Pre- requisites</th><th>Co-requisites</th><th>Restrictions</th></tr><tr><td colspan="6">Level 5</td></tr><tr><td>CSTU5163</td><td>Fields of Practice</td><td>15</td><td></td><td></td><td></td></tr><tr><td>CSTU5164</td><td>Social Practice with Migrant and Refugee Background Communities</td><td>15</td><td></td><td></td><td>CSTU5512</td></tr></table>		Course No	Course Name	Credits	Pre- requisites	Co-requisites	Restrictions	Level 5						CSTU5163	Fields of Practice	15				CSTU5164	Social Practice with Migrant and Refugee Background Communities	15			CSTU5512
Course No	Course Name	Credits	Pre- requisites	Co-requisites	Restrictions																				
Level 5																									
CSTU5163	Fields of Practice	15																							
CSTU5164	Social Practice with Migrant and Refugee Background Communities	15			CSTU5512																				

CSTU5165	Whanau/Family and Social Practice	15			(CSTU6211 and CSTU6540) or CSTU5911
CSTU5166	Foundations of Social Practice	15			CSTU5150 or CSTU5950
CSTU5167	Ripene Tahi	15			CSTU5110 or CSTU5910
CSTU5168	Talanoa Pasifika	15			CSTU5511 or CSTU5960
CSTU5170	Sociology for Social Practice: Inequality and Social Change	15			
CSTU5171	Enquiry and Communication	15			
Level 6					
CSTU6169	Concepts of Psychology	15			CSTU5169
CSTU6231	Assessment in Social Work	15			CSTU6920 or CSTU6220
CSTU6232	Advocacy	15			
CSTU6233	Discourses of Social Practice	15			CSTU6250 or CSTU5920
CSTU6234	Professional Practice	15			CSTU5130 or CSTU5930
CSTU6236	Community Development	15			CSTU6990 or CSTU6240
CSTU6237	Child Protection Studies	15			CSTU6970 or CSTU6870
CSTU6238	Disability and Mental Health	15			
Level 7					
CSTU7242	Family Violence Studies	15			
CSTU7922	Social Practice Practicum 1	45	CSTU6231; CSTU6234, including 105 Credits at Level 5/6	CSTU7913	CSTU5160 or CSTU6160 or CSTU6914
CSTU7913	Social Practice in Action	15	CSTU5166	CSTU7922	CSTU6971 or CSTU6912 or CSTU6271
CSTU7914	Social Policy	15	CSTU5167 & CSTU6232		CSTU6930 or CSTU5120 and CSTU6530
CSTU7917	Research Methods	15			CSTU7320 or CSTU7920
CSTU7923	Advanced Social Practice Theory	15	CSTU6234 & CSTU7922		CSTU7860 or CSTU7960 or CSTU7870 or CSTU7970
CSTU7925	Management and organisational Change	15			CSTU7311 or CSTU7911
CSTU7986	Te Tiriti o Waitangi and Social Practice in Aotearoa/ New Zealand	15	CSTU7914		
CSTU7924	Social Practice Practicum 2	45	CSTU7922		CSTU7380 or CSTU7980 or CSTU7981

CSTU7926	Just Practice	15		CSTU7924	CSTU7550 or CSTU7951
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Table 2b: Elective Courses Years Four

Elective courses in *italics*.

Course No	Course Name	Credits	Pre-requisites	Co-requisites	Restrictions
CSTU6235	<i>Gender studies</i>	15			
CSTU6239	<i>Creative Social Practice</i>	15			
CSTU7918	<i>Introduction to Counselling</i>	15			
CSTU7919	<i>Research Practicum</i>	15			
CSTU6241	<i>Negotiated Study</i>	15	<i>Successful completion of a minimum of 45 credits at Level 5.</i>		
CSTU7927	<i>Counselling in Action</i>	15	CSTU7913		CSTU7945
CSTU7946	<i>Special Topic</i>	15			
CSTU7982	<i>Advanced Collaborative Practice 1</i>	15			
CSTU7983	<i>Advanced Collaborative Practice 2</i>	15		CSTU7982	
CISC8002	<i>Research Question</i>	15			

Or a course from another Unitec Degree programme with the consent of the relevant Academic Authority.

3.2 Mahi Waehanga Pāhekoheko | Integrated and Work-based components

Fieldwork practicums

Field education is an essential part of the BSP providing the practical and experiential learning of social practice in 'real world' situations. Fieldwork is undertaken in the following courses: CSTU7913 Social Practice in Action, CSTU7922 Social Practice Practicum 1, CSTU7924 Social Practice Practicum 2 and CSTU7962 Community Development Practicum. The following applies for fieldwork:

- It is expected that all agencies' policies will be explained to students as part of their orientation in fieldwork placements. Students should seek to understand this and should not hesitate to approach the field educator over any incident or issue about which they are concerned or unclear.
- Students will not be left on duty without the presence and back up of agency staff. Agency staff should be contacted where appropriate.
- Students will not be expected to be unsupervised on tasks with the potential to involve the student in a dangerous situation. Consideration should be given to outside agency visits being done, at least initially, in pairs.
- All students will have undertaken the police vetting procedure prior to commencing fieldwork placement.
- Students undertaking social practice practicum are required to have a current full driver's licence (NZ licence or acceptable international equivalent, subject to exemption on grounds of disability) before the commencement of the first social practice practicum in the third year of the programme. Restricted licences may be acceptable in exceptional circumstances.

3.3 Mahi Akoranga I A Wāhanga | Course Load per Semester

The normal full-time course load is 60 credits per semester, or 75 credits with the approval of the relevant academic authority.

3.4 Whakaurunga Takiwā | Enrolment Periods

The normal enrolment period is four years (full-time study) or 9 years (part-time study). Students who are prevented by ill health, or other cause, from completing the programme requirements within the maximum period of enrolment, the relevant academic authority may approve suspension of enrolment for up to a maximum of one semester. Students who withdraw from the

	programme or take an extended leave of absence for a period of time in excess of one year may be required to apply for re-admission to the programme. The maximum period to complete this Programme is 9 years. 3.5 Whakawhiwhi Tāpiripiri Additional Awards 3.5.1 Senior Scholar Award To be eligible for consideration to receive a Senior Scholar Award a student must have: - achieved a cumulative Grade Point Average (GPA) of 8.0 (there is no rounding) or better across all degree courses for which s/he has been assessed in the programme; and - achieved at least 2/3 of the total credits for the degree through enrolment in Unitec courses (i.e. have achieved no more than 1/3 of the credits by cross credits from another institution or by the assessment of prior learning).
4. Tūtukitanga Whakamihi Credit Recognition <i>Credit Recognition complies with Unitec's Assessment, Moderation and Grades Policy and associated procedure.</i>	4.1 Whakawhiwhi Tūtukitanga Cross Credit Credits will not be awarded for successful study that took place more than 5 years prior to the date of first enrolment in the programme. - A student may be awarded credits or exemptions in recognition of successful equivalent study, at the same or a higher level in the context of another programme. - The credit recognition may be: - specified, where there is direct equivalence of the learning outcomes of a completed course and a course in the programme; or - unspecified, where the previous study has taken place in a programme with a similar philosophy but there is no exact match in the programme's courses. - Cross credits will not be given for the Fieldwork practicums CSTU7922 Social Practice Practicum 1 and CSTU7924 Social Practice Practicum 2. 4.1.1 Certificate of Proficiency (COP) The total number of credits acquired through COP shall not exceed the equivalent of one year's maximum course load for a full-time student on the Bachelor of Social Practice without the student formally enrolling on the degree programme. 4.2 Aromatawai Tōmua Assessment of Prior Learning (APL) Assessment of Prior Learning is available for all courses in this programme with the exception of CSTU7922 Social Practice Practicum 1 and CSTU7924 Social Practice Practicum 2. APL decisions will be made on a case-by-case basis under the Unitec Assessment of Prior Learning Procedure. 4.3 Ngā whakawhitinga Credit Transfer Credit transfer arrangements apply under transition arrangements for the three-year Unitec Bachelor of Social Practice Programme as detailed in Schedule 1 of these Regulations.

5. Waeture Aromatawai | Assessment Regulations

Assessment Regulations comply with Unitec’s Assessment, Moderation and Grades Policy and associated procedure.

5.1 Paparahi Aromatawai | Assessment Basis

Assessment in this programme uses both achievement and competency-based grading scales for courses as detailed in Table 3a, 3b & 3c below. Students must obtain at least 50% overall score in any achievement-based course and achieve all of the outcomes in competency-based assessment in order to pass that course.

a. All assessment except CSTU7913 Social Practice in Action, CSTU7922 Social Practice Practicum 1 and CSTU7924 Social Practice Practicum 2 will use an 11-point grading system as described in Table 3a.

b. CSTU7913 Social Practice in Action will be assessed using a 3-point competency-based assessment system without GPA as described in Table 3b. A merit pass may be awarded at the discretion of the Programme Academic Quality Committee if the student demonstrates excellence in achieving the required outcomes.

c. CSTU7922 Social Practice Practicum 1 and CSTU7924 Social Practice Practicum 2 will be assessed using a 2-point competency-based assessment system without GPA as described in Table 3c.

5.2 Ākoranga Taumata | Course grades

Course grades will be determined by the mathematical aggregation of weighted assessment marks and reported according to the following scales. Participants must obtain at least 50% overall score in order to pass achievement-based assessment.

Table 3a: Achievement based 11-point assessment system

Grade	Meaning	Result	Percentage
A+	Distinction	Credits Earned	90 – 100
A	Distinction	Credits Earned	85 – 89
A-	Distinction	Credits Earned	80 – 84
B+	Merit	Credits Earned	75 – 79
B	Merit	Credits Earned	70 – 74
B-	Merit	Credits Earned	65 – 69
C+	Pass	Credits Earned	60 – 64
C	Pass	Credits Earned	55 – 59
C-	Pass	Credits Earned	50 – 54
D	Fail	No Credits Earned	40 – 49
E	Fail	No Credits Earned	0 – 39

Course grades will be determined according to the following criteria. Participants must achieve all of the outcomes in order to pass competency-based assessment.

Table 3b Competency based 3-point assessment system

Grade	Meaning	Result
M	Merit Pass	Credits Earned
P	Pass	Credits Earned
NC	Not Yet Competent	No Credits Earned

Course grades will be determined according to the following criteria. Participants must achieve all of the outcomes in order to pass competency-based assessment.

Table 3c Competency based 2-point assessment system

Grade	Meaning	Result
A	Achieved Pass	Credits Earned
NC	Not Competent	No Credits Earned

	5.3 Paearu Taumata Grade Criteria Students may be awarded one of the following grades for a course: Table 4: Grade Criteria <table><tr><th>Grade</th><th>Meaning</th><th>Criteria</th></tr><tr><td>CR</td><td>Credit Recognition</td><td>The student has applied for and been awarded a credit recognition from another qualification</td></tr><tr><td>CTG</td><td>Continuing</td><td>The Course runs for more than one semester, and the final Summative Assessment has not yet occurred. No Credits earned</td></tr><tr><td>DEF</td><td>Deferred</td><td>The student has approval to complete a Course Assessment beyond the schedule date. Unless an exception has been approved, any Deferred Grade remaining on a student's record beyond a duration equal to that of the original course will be changed to the grade to which the student would otherwise be entitled. No Credits earned.</td></tr><tr><td>DNC</td><td>Did not Complete</td><td>The grade DNC (Did Not Complete) is recorded if a student has either withdrawn after 75% of the scheduled Course duration; or not attempted a compulsory item of Assessment within a Course. No Credits earned.</td></tr><tr><td>ES</td><td>Student Exchange</td><td>The student has completed an approved inter-institutional exchange, and it is not appropriate for another grade to be awarded. No Credits earned.</td></tr><tr><td>NGA</td><td>No Grade Associated</td><td>Course assessment and reporting of results are not required for this course or are carried out by an external agency. No Credits earned</td></tr><tr><td>R</td><td>Restricted Pass</td><td>The student has been awarded a restricted pass subject to Relevant clause in this schedule. Credits earned.</td></tr><tr><td>W</td><td>Withdrawn</td><td>The student withdraws from a Course after 10% of the scheduled Course duration and up to, or at, the date at which 75% of the scheduled Course has passed. No credits earned.</td></tr><tr><td>#</td><td>Estimated Grade</td><td>If any portion of Summative Assessment has been estimated, the final grade will be an estimated grade and annotated “#” on the Student's Academic Record.</td></tr></table>	Grade	Meaning	Criteria	CR	Credit Recognition	The student has applied for and been awarded a credit recognition from another qualification	CTG	Continuing	The Course runs for more than one semester, and the final Summative Assessment has not yet occurred. No Credits earned	DEF	Deferred	The student has approval to complete a Course Assessment beyond the schedule date. Unless an exception has been approved, any Deferred Grade remaining on a student's record beyond a duration equal to that of the original course will be changed to the grade to which the student would otherwise be entitled. No Credits earned.	DNC	Did not Complete	The grade DNC (Did Not Complete) is recorded if a student has either withdrawn after 75% of the scheduled Course duration; or not attempted a compulsory item of Assessment within a Course. No Credits earned.	ES	Student Exchange	The student has completed an approved inter-institutional exchange, and it is not appropriate for another grade to be awarded. No Credits earned.	NGA	No Grade Associated	Course assessment and reporting of results are not required for this course or are carried out by an external agency. No Credits earned	R	Restricted Pass	The student has been awarded a restricted pass subject to Relevant clause in this schedule. Credits earned.	W	Withdrawn	The student withdraws from a Course after 10% of the scheduled Course duration and up to, or at, the date at which 75% of the scheduled Course has passed. No credits earned.	#	Estimated Grade	If any portion of Summative Assessment has been estimated, the final grade will be an estimated grade and annotated “#” on the Student's Academic Record.
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6. Aromatawai Mahinga Assessment Procedures <i>Assessment Procedures comply with Unitec's Assessment Moderation and Grades Policy and associated procedure.</i>	6.1 Ākoranga Aromatawai Course Assessment Courses employ both formative and summative assessment activities. Formative assessments do not contribute to the final grade for a given course. All summative assessment elements are compulsory unless otherwise approved and noted in course information. Students must attempt all compulsory assessment activities in order to pass and receive credit for any course. Students who do not attempt a compulsory item of assessment may be awarded a 'Did Not Complete'(DNC) for the whole course and may not earn any credits. 6.2 Aromatawai I Roto I Te Reo Assessment in Te Reo All students have the right to submit any summative assessment task in Te reo Māori. The process for submission of summative assessment work in Te reo Māori is governed by the Unitec Assessment in Te Reo Māori procedure and detailed in course material. 6.3 Tāpaetanga Tōmuri Submission and late submission of work a. The due dates for all summative assessment work will be notified at the commencement of each course.																														

- b. Any assessment that is submitted late (and does not have a prior approved extension) will be penalised by a deduction of 10% per day of the participants assignment mark, up to five (5) days, inclusive of weekends.
- c. Applications for extensions must be made by according to procedure noted in Student Handbooks and course documentation.
- d. Any extension will be carried out within a specified time period as agreed with the relevant academic authority and no further extensions will be granted.
- e. No assignment will be accepted five (5) days (inclusive of weekends) after the due date. If the assessment is not compulsory, the participants will receive a 'zero' grade for that assignment. If the assignment is compulsory, then the participants will receive a Did Not Complete (DNC) grade for the entire course.
- f. There is no provision for late assessment in Fieldwork Practicum courses.

6.4 Whakamātautau Anō | Resubmission or Reassessment

A student may be granted permission to undertake:

- a. a resubmission/reassessment for a failed assessment item within a course with the following conditions:
 - i. an application for a resubmission/reassessment must be made within 5 days of receiving their marked assessment;
 - ii. only one resubmission of the failed assessment task;
 - iii. any approved resubmission/reassessment will be carried out within a specified time period as agreed with the relevant academic authority;
 - iv. in all cases for resubmission, the original marked assessment will accompany resubmitted assessment. If resubmitted work is not accompanied by the original marked assignment, the resubmitted work will not be marked, and the original grade will stand;
 - v. the maximum grade for any resubmission/reassessment of an assessment is the lowest pass grade;
 - vi. assessments that are handed in late are not eligible for resubmission or reassessment.

Or

- b. a reassessment for a failed course if they gained a mark of 40% or more in that course with the following conditions:
 - i. permission is granted on the recommendation of the relevant academic committee;
 - ii. any reassessment will be developed to reflect the learning outcomes of the course and their respective weightings;
 - iii. only one opportunity to undertake a reassessment of a course;
 - iv. the reassessment must be taken within one month of the course end date;
 - v. a student passing the reassessment will gain the minimum grade available as a pass in the course.

6.5 Āhuatanga Aromatawai Motuhake | Affected Performance Consideration

A student may apply for Affected Performance Consideration (APC) if:

- The student is unable to attend an examination, compulsory assessment or fixed time and place assessment activity due to illness, injury, bereavement or other critical circumstances
- The student's preparation for, or performance in an examination or any summative assessment has been seriously impaired due to circumstances beyond their control

Applications for APC are made by a student within 5 working days of the affected assessment event. Decisions to approve an APC and to apply any remedy are made according to the Assessment and Grading Procedures and Regulations.

6.6 Pāhi Rāhui | Restricted Pass

There are no provisions for the award of a restricted pass in this Programme.

6.7 Tuaruatanga | Repeating Courses

Students who are repeating a Level 1–8 course would normally be required to submit all assessment items. In some cases, with the prior approval of the relevant academic authority, students may not be required to repeat an equivalent assessment item that they had previously passed. This should be

	negotiated within the first two weeks of the commencement of the course and will specify any course grade that will be carried over. Students may enrol and repeat a course that they have failed only once. Permission to enrol for a third time is governed by Exclusion provisions below. 6.8 Whakakorenga Exclusions No student will be allowed to enrol in any course more than twice unless there are exceptional circumstances approved by the relevant academic authority. - Any student whose conduct, following due process of investigation, is found to be in breach of the Unitec Student Disciplinary Statute and/or the Social Workers Registration Board Code of Conduct, or has been subject to investigation or prosecution for a criminal offence while engaged in the programme may be suspended or excluded from enrolment in the Programme, and shall not be permitted to re-enrol in the programme without the prior permission of the relevant Academic Authority. - Any Student who fails to achieve at least 50 per cent of the credits that he or she is enrolled in in any 12-month period may be excluded by the relevant Academic Authority from re-enrolling in any further courses. The decision whether students can re-enrol in further courses will be based on a student's likelihood of succeeding in further study and will be made by the relevant Head of School. - When calculating the 12-month period in a. above, Unitec reserves the right to include any relevant time spent by the student studying at another tertiary institution. - A Student who has not achieved a Pass Grade in the same Course on two occasions shall not be enrolled again for that Course except with the permission of the relevant Academic Authority. - The relevant Academic Authority will advise the student in writing of their decision, and the reasons for such decision, and any orders made. 6.9 Examination Regulations All formal examinations in this programme are governed by the Unitec Examinations Regulations; 6.10 Tono Pira Appeals Students may appeal the decisions made under these regulations in accordance with the Student Appeal Procedure.
7. Whakaritenga Whānui General Provisions	7.1 Whakamāramatanga ā-kaupapa Definition of Terms In these regulations, unless the context otherwise requires, the following definitions shall apply: 'Relevant academic authority' refers to an individual or role holder, or in some cases a committee, who have been delegated the authority to make a decision within a specific circumstance. A schedule of the various relevant academic authority delegations is maintained by the Programme Academic Quality Committee responsible for the Programme.
8 Āhutatanga Tauwhirowhiro Ritenga Transitional Arrangements 8.1 Transitional Arrangements effective Semester 2, 2021 Students who are required to repeat courses that have been changed for Sem 1, 2021 will complete a modified programme of study to ensure that they are not adversely affected by the changes. Any modified programme of study will be negotiated with each student to accommodate their specific circumstances. 8.2 Transitional Arrangements from the Bachelor of Social Practice (360 Credits) to the Bachelor of Social Practice (480 Credits) Students who were enrolled in the BSocP 360 credit degree and who wish to transition to the ne BSP 480 credit degree will complete a modified programme of study that is specifically designed to ensure that they are not adversely affected by the change. 8.3 Hōtaka Whakarerekē O Ngā Āhutatanga Ako Modified Programmes of Study Modified Programme of Study for students will be developed in consultation between academic staff and students to ensure that no student is adversely affected by any changed requirements.	

9. Regulation Version Control

<i>Ver No.</i>	<i>Approved by</i>	<i>Approval Date</i>	<i>Effective from</i>	<i>Description of change</i>
4	NZQA	20 April 2021	Sem 2, 2021	• Changes in levels of CSTU5169 to CSTU6169, and CSTU6242 to CSTU7242 to meet requirements of the Social Workers Registration Board [SWRB]. • Changes of elective/compulsory status for CSTU5164, CSTU6238 • Refinement of course names, outcome statements, learning outcomes, and assessment to better reflect SWRB requirements for CSTU5170, CSTU5164, CSTU6238, CSTU7926. • Deletion of CSTU5162 replaced by CSTU5170 • Realignment of elective course to be available during Year 4 only • Deletion of elective courses that are no longer delivered in the BSP – HSDV6242, HSDV5145, HSDV5152, HSDV6241, HSDV6248, HSDV7347, MAOR5010, MAOR5040, MAOR5050, MAOR5060.
4.2	AACSC	29/07/2021	Sem 1, 2022	Re-alignment of regulations with the requirements of SWRB 'Fit and Proper' (NZQA approved 20/04/2021) Programme Recognition Standards 1.5(b) - there is a clearly articulated process for identifying and exiting students who are not achieving the academic outcomes or practice and professional standards.
4.3	AACSC Chair's Action	15/11/21	Sem 1 2022	Removal of pre-requisite CSTU5162 from CSTU6232.
4.4	AACSC	29/05/2024	Sem 1, 2025	Change of title of CSTU6231 course to better reflect overall learning outcomes and content of the course.