

Bachelor of Design and Contemporary Art [BDCA]

To be read in conjunction with Unitec’s Academic Statute and associated Policies and Procedures.

These programme regulations apply to the Bachelor of Design and Contemporary Art [BDCA] programme, which leads to the award of Bachelor of Design and Contemporary Art (level 7) qualification, with majors in Design, Visual Art, Digital Media, (360 Credits) [Ref: 4466-1].

These regulations come into effect from Semester 1, 2022.

1. Ngā Ture Hei Whakaurunga | Admission Requirements

Admission Requirements comply with Unitec’s Admission Requirements Guidelines.

To be eligible for admission to this programme, all applicants must meet three admission requirements:

- a. Requirements for either general admission, special admission, or discretionary admission
- b. Any additional Programme specific requirements
- c. English language requirements

1.1 Whakaurunga Whānui | General Admission

To be admitted to this programme all applicants must be at least 16 years of age on the date of the programme’s commencement for the semester in which they wish to enrol (or provide a completed Early Release Exemption form), and meet the following requirements:

A minimum of 42 credits at NCEA Level 3 or higher on the National Qualifications Framework, with 14 credits at Level 3 or higher in each of two art- or design-related subjects (Design (Practical Art), Design and Visual Communication, Ngā Toi Ataata, Painting (Practical Art), Photography (Practical Art), Printmaking (Practical Art), or Sculpture (Practical Art)), with a further 14 credits at Level 3 or higher taken from no more than two additional domains on the National Qualifications Framework

AND

a minimum of 14 credits at Level 1 or higher in Mathematics or Pangarau on the National Qualifications Framework

AND

a minimum of 8 credits at Level 2 or higher in English or Te Reo Maori; a minimum of 4 credits must be in Reading and a minimum of 4 credits must be in Writing.

Or

Successful completion of an appropriate qualification at Level 4 or above in an art- or design-related subject, where appropriate.

Or

Equivalent.

1.2 Whakaurunga Motuhake | Special Admission

Applicants must have:

- a. attained the age of 20 years on or before the first day of the semester in which study for the programme is to commence; and
- b. provided sufficient evidence of aptitude or appropriate work or other life experience that would indicate a successful outcome in the qualification.

1.3 Whakaurunga Kōwhiringa | Discretionary Admission

In exceptional cases an applicant who does not meet the general admission requirements and who has not reached the age of 20 on or before the first day of the semester in which study for the programme is to commence may apply for discretionary admission.

Students who have completed an appropriate qualification at Level 3 in an art- or design-related subject may be considered for discretionary admission.

	<p>In assessing whether to grant discretionary admission, the primary focus will be on the applicant’s level of preparedness for study at the required level.</p> <p>1.4 Whakaurunga Tautui Programme Specific Requirements In addition to meeting the requirements for general, special, or discretionary admission, applicants must attend an interview, or submit a portfolio, or both. If an evidence portfolio is required, it will contain evidence of the applicant’s ability in art and/or design.</p> <p>Applicants may be admitted directly to the programme without the requirement specified above at the discretion of the relevant Academic Authority.</p> <p>1.5 Whakaurunga Reo Pākehā English Language Admission Requirements Applicants must have achieved a minimum standard of English or Te Reo Maori as demonstrated by a minimum of 8 credits at NCEA Level 2 in English (4 in Reading, 4 in Writing).</p> <p>International applicants and any Domestic applicant for whom English, Māori or NZ Sign is not their first language must also provide evidence that they have the necessary English language proficiency required for the Programme as demonstrated by an equivalent described in NZQA Rules and on the Unitec English Language Requirements for International Students web-page.</p>																				
<p>2. Paearu Kōwhiri Tukanga Selection Criteria & Process</p> <p><i>Selection Criteria and Processes comply with Unitec’s Admission Requirements Guidelines.</i></p>	<p>2.1 Paearu Kōwhiri Selection Criteria All applicants who meet the admission requirements will be interviewed using the following selection criteria:</p> <ul style="list-style-type: none"> • existing skills and knowledge in art and/or design; • motivation to complete the programme; • previous academic history; • written, oral and visual communication skills; • previous learning, life or work experience and other skills likely to contribute to achievement in the programme; and • general aptitude. <p>Applicants who meet the maximum number of listed criteria will be the preferred candidates.</p> <p>2.2 Tukanga Kōwhiri Selection Process Selection will be made by Unitec staff members with the delegated authority to offer places to applicants. These staff members will select students on the basis of written information supplied on the enrolment form. At the discretion of the staff members, an interview (face-to-face or electronic) may be required. A list of delegated staff members is maintained by the Programme Academic Quality Committee (PAQC) responsible for the programme.</p>																				
<p>3. Ngā Ture Hei Whakawhiwhi Tohu Mātauranga Requirements for the Award of the Programme</p> <p><i>Requirements comply with Unitec’s Programme Completion and</i></p>	<p>3.1 Whakaemi Tūtukitanga Credit Accumulation To be awarded the Bachelor of Design and Contemporary Art a student must successfully complete a minimum of 360 credits according to their chosen major in the pattern set out in Table 1 (a, b, or c) from the courses set out in Table 2 (a, b, or c) and electives chosen from Table 2d.</p> <p>Table 1a: Credit Requirements for the Bachelor of Design and Contemporary Art (Design)</p> <table border="1" data-bbox="411 1794 1249 2018"> <thead> <tr> <th>Level</th> <th>Compulsory Credits</th> <th>Elective Credits</th> <th>Total Credits</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>105</td> <td>15</td> <td>120</td> </tr> <tr> <td>6</td> <td>90</td> <td>30</td> <td>120</td> </tr> <tr> <td>7</td> <td>105</td> <td></td> <td>105</td> </tr> <tr> <td>5, 6 or 7</td> <td></td> <td>15</td> <td>15</td> </tr> </tbody> </table>	Level	Compulsory Credits	Elective Credits	Total Credits	5	105	15	120	6	90	30	120	7	105		105	5, 6 or 7		15	15
Level	Compulsory Credits	Elective Credits	Total Credits																		
5	105	15	120																		
6	90	30	120																		
7	105		105																		
5, 6 or 7		15	15																		

Awards Policy and associated procedure.

				360
--	--	--	--	------------

Table 1b: Credit Requirements for the Bachelor of Design and Contemporary Art (Visual Art)

Level	Compulsory Credits	Elective Credits	Total Credits
5	105	15	120
6	90	30	120
7	105		105
5, 6 or 7		15	15
			360

Table 1c: Credit Requirements for the Bachelor of Design and Contemporary Art (Digital Media)

Level	Compulsory Credits	Elective Credits	Total Credits
5	120		120
6	120		120
7	105		105
5, 6 or 7		15	15
			360

Table 2a: Course Details – Bachelor of Design and Contemporary Art (Design)

Compulsory courses are shown in **bold** and Elective courses in *italics*.

Course No	Course Name	Credits	Pre-requisites	Co-requisites	Restrictions
Level 5					
DCAD5001	Studio 1	15			
DCAD5002	Studio 2	15	DCAD5001		
DCAD5101	Practice in Context 1	15			
DCAD5201	Drawing and Ideation	15			
DCAD5202	Reproduction and Multiple	15			
DCAD5203	Digital Technologies	15			
DCAD5301	Design for Screens	15			
And one of the following:					
<i>DCAD5302</i>	<i>Type and Sign</i>	<i>15</i>			
<i>DCAD5303</i>	<i>Design for People</i>	<i>15</i>			
Level 6					
DCAD6003	Studio 3	30	DCAD5002		
DCAD6004	Studio 4	30	DCAD6003		
DCAD6102	Practice in Context 2	15	DCAD5101		
DCAD6103	Professional Practice	15			
And two of the following:					
<i>DCAD6304</i>	<i>Motion Graphics</i>	<i>15</i>			
<i>DCAD6305</i>	<i>Experimental Publication Design</i>	<i>15</i>			
<i>DCAD6306</i>	<i>CAD and Digital Fabrication</i>	<i>15</i>			
<i>DCAD6307</i>	<i>User Research and Testing</i>	<i>15</i>			
Level 7					

DCAD7005	Studio 5	30	DCAD6004		
DCAD7006	Studio 6 / Capstone Project	45	DCAD7005		
DCAD7104	Practice in Context 3	15	DCAD6102		
DCAD7105	Professional Project	15	DCAD6103		
<i>And one 15-credit elective at level 5, 6 or 7 from table 2d</i>		15			

Table 2b: Course Details – Bachelor of Design and Contemporary Art (Visual Art)

Compulsory courses are shown in **bold** and Elective courses in *italics*.

Course No	Course Name	Credits	Pre-requisites	Co-requisites	Restrictions
Level 5					
DCAD5001	Studio 1	15			
DCAD5002	Studio 2	15	DCAD5001		
DCAD5101	Practice in Context 1	15			
DCAD5201	Drawing and Ideation	15			
DCAD5202	Reproduction and Multiple	15			
DCAD5203	Digital Technologies	15			
DCAD5401	Experimental Drawing	15			
And one of the following:					
<i>DCAD5402</i>	<i>Paint and Print Technologies</i>	<i>15</i>			
<i>DCAD5403</i>	<i>Photographic Technologies</i>	<i>15</i>			
Level 6					
DCAD6003	Studio 3	30	DCAD5002		
DCAD6004	Studio 4	30	DCAD6003		
DCAD6102	Practice in Context 2	15	DCAD5101		
DCAD6103	Professional Practice	15			
And two of the following:					
<i>DCAD6404</i>	<i>Contemporary Craft</i>	<i>15</i>			
<i>DCAD6405</i>	<i>Sculpture, Structure and Space</i>	<i>15</i>			
<i>DCAD6406</i>	<i>Moving Image and Sound</i>	<i>15</i>			
<i>DCAD6407</i>	<i>Publication, Print and Reproduction</i>	<i>15</i>			
Level 7					
DCAD7005	Studio 5	30	DCAD6004		
DCAD7006	Studio 6 / Capstone Project	45	DCAD7005		
DCAD7104	Practice in Context 3	15	DCAD6102		
DCAD7105	Professional Project	15	DCAD6103		
<i>And one 15-credit elective at level 5, 6 or 7 from table 2d</i>		15			

Table 2c: Course Details – Bachelor of Design and Contemporary Art (Digital Media)

Compulsory courses are shown in **bold** and Elective courses in *italics*.

Course No	Course Name	Credits	Pre-requisites	Co-requisites	Restrictions
Level 5					
DCAD5001	Studio 1	15			

DCAD5002	Studio 2	15	DCAD5001		
DCAD5101	Practice in Context 1	15			
DCAD5201	Drawing and Ideation	15			
DCAD5202	Reproduction and Multiple	15			
DCAD5203	Digital Technologies	15			
DCAD5501	Digital Asset Creation	15			
DCAD5502	Animation and Rendering	15			
Level 6					
DCAD6003	Studio 3	30	DCAD5002		
DCAD6004	Studio 4	30	DCAD6003		
DCAD6102	Practice in Context 2	15	DCAD5101		
DCAD6103	Professional Practice	15			
DCAD6503	Authoring for Extended Realities	15	DCAD5501, DCAD5502		
DCAD6504	Digital Compositing	15	DCAD5501, DCAD5502		
Level 7					
DCAD7005	Studio 5	30	DCAD6004		
DCAD7006	Studio 6 / Capstone Project	45	DCAD7005		
DCAD7104	Practice in Context 3	15	DCAD6102		
DCAD7105	Professional Project	15	DCAD6103		
<i>And one 15-credit elective at level 5, 6 or 7 from table 2d</i>		15			

Table 2d: Elective Course Details – Bachelor of Design and Contemporary Art

Elective courses are shown in *italics*.

Course No	Course Name	Credits	Pre-requisites	Co-requisites	Restrictions
Level 5					
<i>DCAD5301</i>	<i>Design for Screens</i>	15			
<i>DCAD5302</i>	<i>Type and Sign</i>	15			
<i>DCAD5303</i>	<i>Design for People</i>	15			
<i>DCAD5401</i>	<i>Experimental Drawing</i>	15			
<i>DCAD5402</i>	<i>Paint and Print Technologies</i>	15			
<i>DCAD5403</i>	<i>Photographic Technologies</i>	15			
<i>DCAD5501</i>	<i>Digital Asset Creation</i>	15			
<i>DCAD5502</i>	<i>Animation and Rendering</i>	15			
Level 6					
<i>DCAD6304</i>	<i>Motion Graphics</i>	15			
<i>DCAD6305</i>	<i>Experimental Publication Design</i>	15			
<i>DCAD6306</i>	<i>CAD and Digital Fabrication</i>	15			
<i>DCAD6307</i>	<i>User Research and Testing</i>	15			
<i>DCAD6404</i>	<i>Contemporary Craft</i>	15			
<i>DCAD6405</i>	<i>Sculpture, Structure and Space</i>	15			
<i>DCAD6406</i>	<i>Moving Image and Sound</i>	15			
<i>DCAD6407</i>	<i>Publication, Print and Reproduction</i>	15			

DCAD6503	<i>Authoring for Extended Realities</i>	15	DCAD5501, DCAD5502		
DCAD6504	<i>Digital Compositing</i>	15	DCAD5501, DCAD5502		
DCAD6601	<i>Negotiated Study 1</i>	15			
Level 7					
DCAD7602	<i>Negotiated Study 2</i>	15			
Any 15-credit course from another Unitec programme at level 5, 6 or 7					
<p>3.2 Mahi Waehanga Pāhekoheko Integrated and Work-based components There are no compulsory work-based components for the programme.</p> <p>3.3 Mahi Akoranga A Wāhanga Course Load per Semester The normal full-time course load is 60 credits per semester, or 75 credits with the approval of the relevant academic authority.</p> <p>3.4 Whakaurunga Takiwā Enrolment Periods The normal enrolment period is three years (full-time study) or six years (part-time study). Students who are prevented by ill health, or other cause, from completing the programme requirements within the maximum period of enrolment, the relevant academic authority may approve suspension of enrolment for up to a maximum of one year.</p> <p>The maximum period to complete this Programme is ten years.</p> <p>3.5 Whakawhiwhi Tāpiripiri Additional Awards 3.5.1 Senior Scholar Award To be eligible for consideration to receive a Senior Scholar Award a student must have:</p> <ol style="list-style-type: none"> achieved a cumulative Grade Point Average (GPA) of 8.0 (there is no rounding) or better across all degree courses for which s/he has been assessed in the programme; and achieved at least 2/3 of the total credits for the degree through enrolment in Unitec courses (i.e. have achieved no more than 1/3 of the credits by cross credits from another institution or by the assessment of prior learning). 					
<p>4. Tūtukitanga Whakamihi Credit Recognition</p> <p><i>Credit Recognition complies with Unitec's Assessment, Moderation and Grades Policy and associated procedure.</i></p>	<p>4.1 Whakawhiti Tūtukitanga Cross Credit</p> <ol style="list-style-type: none"> Credits will not be awarded for successful study that took place more than 5 years prior to the date of first enrolment in the programme. A student may be awarded credits or exemptions in recognition of successful equivalent study, at the same or a higher level in the context of another programme. The credit recognition may be: <ol style="list-style-type: none"> specified, where there is direct equivalence of the learning outcomes of a completed course and a course in the programme; or unspecified, where the previous study has taken place in a programme with a similar philosophy but there is no exact match in the programme's courses. Cross credits will not be given for the course Studio 6 (DCAD7006, 45 credits). <p>4.2 Aromatawai Tōmua Recognition of Prior Learning (RPL) Recognition of Prior Learning is available for courses in this programme. RPL decisions will be made on a case-by-case basis under the Unitec Assessment of Prior Learning Procedure.</p> <p>Recognition of Prior Learning is not available for Studio 6 (DCAD7006, 45 credits).</p> <p>4.3 Ngā whakawhitinga Credit Transfer There are no credit transfer arrangements for this programme.</p>				

	<p>4.4 Ākonga Whakawhiti Student Exchange Study at an international partner institution is available in this Programme. Credit Recognition is applied to the Unitec student’s academic record upon their return to New Zealand.</p> <ol style="list-style-type: none"> Student exchange may only take place in Year 2 or the first part of Year 3. All applications to undertake student exchange will be approved by the relevant academic authority prior to commencement, on a case-by-case basis and their decision shall be final. Students must achieve at least a B Grade average for all of their course work across their study to be considered for student exchange options. In deciding whether or not to grant approval, factors such as the level and equivalence of course work and learning with the individual students study plan offered by the proposed host institution; the educative experience of study in an overseas setting; and the impact of missing core course work on the students programme of study may be considered. 																																																
<p>5. Waeture Aromatawai Assessment Regulations</p> <p><i>Assessment Regulations comply with Unitec’s Assessment, Moderation and Grades Policy and associated procedure.</i></p>	<p>5.1 Paparahi Aromatawai Assessment Basis Assessment in this programme is achievement based using an 11-point grading scale for courses.</p> <p>5.2 Ākoranga Taumata Course grades Course grades will be determined by the mathematical aggregation of weighted assessment marks and reported according to the following scales. Participants must obtain at least 50% overall score in order to pass achievement-based assessment.</p> <p>Table 3a: Achievement based 11-point assessment system</p> <table border="1"> <thead> <tr> <th>Grade</th> <th>Meaning</th> <th>Result</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>A+</td> <td>Distinction</td> <td>Credits Earned</td> <td>90 – 100</td> </tr> <tr> <td>A</td> <td>Distinction</td> <td>Credits Earned</td> <td>85 – 89</td> </tr> <tr> <td>A-</td> <td>Distinction</td> <td>Credits Earned</td> <td>80 – 84</td> </tr> <tr> <td>B+</td> <td>Merit</td> <td>Credits Earned</td> <td>75 – 79</td> </tr> <tr> <td>B</td> <td>Merit</td> <td>Credits Earned</td> <td>70 – 74</td> </tr> <tr> <td>B-</td> <td>Merit</td> <td>Credits Earned</td> <td>65 – 69</td> </tr> <tr> <td>C+</td> <td>Pass</td> <td>Credits Earned</td> <td>60 – 64</td> </tr> <tr> <td>C</td> <td>Pass</td> <td>Credits Earned</td> <td>55 – 59</td> </tr> <tr> <td>C-</td> <td>Pass</td> <td>Credits Earned</td> <td>50 – 54</td> </tr> <tr> <td>D</td> <td>Fail</td> <td>No Credits Earned</td> <td>40 – 49</td> </tr> <tr> <td>E</td> <td>Fail</td> <td>No Credits Earned</td> <td>0 – 39</td> </tr> </tbody> </table>	Grade	Meaning	Result	Percentage	A+	Distinction	Credits Earned	90 – 100	A	Distinction	Credits Earned	85 – 89	A-	Distinction	Credits Earned	80 – 84	B+	Merit	Credits Earned	75 – 79	B	Merit	Credits Earned	70 – 74	B-	Merit	Credits Earned	65 – 69	C+	Pass	Credits Earned	60 – 64	C	Pass	Credits Earned	55 – 59	C-	Pass	Credits Earned	50 – 54	D	Fail	No Credits Earned	40 – 49	E	Fail	No Credits Earned	0 – 39
Grade	Meaning	Result	Percentage																																														
A+	Distinction	Credits Earned	90 – 100																																														
A	Distinction	Credits Earned	85 – 89																																														
A-	Distinction	Credits Earned	80 – 84																																														
B+	Merit	Credits Earned	75 – 79																																														
B	Merit	Credits Earned	70 – 74																																														
B-	Merit	Credits Earned	65 – 69																																														
C+	Pass	Credits Earned	60 – 64																																														
C	Pass	Credits Earned	55 – 59																																														
C-	Pass	Credits Earned	50 – 54																																														
D	Fail	No Credits Earned	40 – 49																																														
E	Fail	No Credits Earned	0 – 39																																														

	<p>5.3 Paearu Taumata Grade Criteria Students may be awarded one of the following grades for a course: Table 4: Grade Criteria</p> <table border="1"> <thead> <tr> <th>Grade</th> <th>Meaning</th> <th>Criteria</th> </tr> </thead> <tbody> <tr> <td>CR</td> <td>Credit Recognition</td> <td>The student has applied for and been awarded a credit recognition from another qualification</td> </tr> <tr> <td>CTG</td> <td>Continuing</td> <td>The Course runs for more than one semester and the final Summative Assessment has not yet occurred. No Credits earned</td> </tr> <tr> <td>DEF</td> <td>Deferred</td> <td>The student has approval to complete a Course Assessment beyond the schedule date. Unless an exception has been approved, any Deferred Grade remaining on a student's record beyond a duration equal to that of the original course will be changed to the grade to which the student would otherwise be entitled. No Credits earned.</td> </tr> <tr> <td>DNC</td> <td>Did not Complete</td> <td>The grade DNC (Did Not Complete) is recorded if a student has either withdrawn after 75% of the scheduled Course duration; or not attempted a compulsory item of Assessment within a Course. No Credits earned.</td> </tr> <tr> <td>ES</td> <td>Student Exchange</td> <td>The student has completed an approved inter-institutional exchange, and it is not appropriate for another grade to be awarded. No Credits earned.</td> </tr> <tr> <td>R</td> <td>Restricted Pass</td> <td>The student has been awarded a restricted pass subject to Relevant clause in this schedule. Credits earned.</td> </tr> <tr> <td>W</td> <td>Withdrawn</td> <td>The student withdraws from a Course after 10% of the scheduled Course duration and up to, or at, the date at which 75% of the scheduled Course has passed. No credits earned.</td> </tr> <tr> <td>#</td> <td>Estimated Grade</td> <td>If any portion of Summative Assessment has been estimated, the final grade will be an estimated grade, and annotated “#” on the Student's Academic Record.</td> </tr> </tbody> </table>	Grade	Meaning	Criteria	CR	Credit Recognition	The student has applied for and been awarded a credit recognition from another qualification	CTG	Continuing	The Course runs for more than one semester and the final Summative Assessment has not yet occurred. No Credits earned	DEF	Deferred	The student has approval to complete a Course Assessment beyond the schedule date. Unless an exception has been approved, any Deferred Grade remaining on a student's record beyond a duration equal to that of the original course will be changed to the grade to which the student would otherwise be entitled. No Credits earned.	DNC	Did not Complete	The grade DNC (Did Not Complete) is recorded if a student has either withdrawn after 75% of the scheduled Course duration; or not attempted a compulsory item of Assessment within a Course. No Credits earned.	ES	Student Exchange	The student has completed an approved inter-institutional exchange, and it is not appropriate for another grade to be awarded. No Credits earned.	R	Restricted Pass	The student has been awarded a restricted pass subject to Relevant clause in this schedule. Credits earned.	W	Withdrawn	The student withdraws from a Course after 10% of the scheduled Course duration and up to, or at, the date at which 75% of the scheduled Course has passed. No credits earned.	#	Estimated Grade	If any portion of Summative Assessment has been estimated, the final grade will be an estimated grade, and annotated “#” on the Student's Academic Record.
Grade	Meaning	Criteria																										
CR	Credit Recognition	The student has applied for and been awarded a credit recognition from another qualification																										
CTG	Continuing	The Course runs for more than one semester and the final Summative Assessment has not yet occurred. No Credits earned																										
DEF	Deferred	The student has approval to complete a Course Assessment beyond the schedule date. Unless an exception has been approved, any Deferred Grade remaining on a student's record beyond a duration equal to that of the original course will be changed to the grade to which the student would otherwise be entitled. No Credits earned.																										
DNC	Did not Complete	The grade DNC (Did Not Complete) is recorded if a student has either withdrawn after 75% of the scheduled Course duration; or not attempted a compulsory item of Assessment within a Course. No Credits earned.																										
ES	Student Exchange	The student has completed an approved inter-institutional exchange, and it is not appropriate for another grade to be awarded. No Credits earned.																										
R	Restricted Pass	The student has been awarded a restricted pass subject to Relevant clause in this schedule. Credits earned.																										
W	Withdrawn	The student withdraws from a Course after 10% of the scheduled Course duration and up to, or at, the date at which 75% of the scheduled Course has passed. No credits earned.																										
#	Estimated Grade	If any portion of Summative Assessment has been estimated, the final grade will be an estimated grade, and annotated “#” on the Student's Academic Record.																										
<p>6. Aromatawai Mahinga Assessment Procedures</p> <p><i>Assessment Procedures comply with Unitec's Assessment Moderation and Grades Policy and associated procedure.</i></p>	<p>6.1 Ākoranga Aromatawai Course Assessment Courses employ both formative and summative assessment activities. Formative assessments do not contribute to the final grade for a given course.</p> <p>Students must attempt all compulsory assessment activities in order to pass and receive credit for any course. Students who do not attempt a compulsory item of assessment may be awarded a 'Did Not Complete' (DNC) for the whole course and may not earn any credits. Compulsory summative assessment items are identified in course information.</p> <p>6.2 Aromatawai I Roto I Te Reo Assessment in Te Reo All students have the right to submit any summative assessment task in te reo Māori. The process for submission of summative assessment work in te reo Māori is governed by procedure and detailed in course material.</p> <p>6.3 Tāpaetanga Tōmuri Submission and late submission of work</p> <p>a. The due dates for all summative assessment work will be notified at the commencement of each course.</p>																											

- b. Any assessment that is submitted late (and does not have a prior approved extension) will be penalised by a deduction of 10% per day of the participants assignment mark, up to five (5) days, inclusive of weekends.
- c. Applications for extensions must be made according to procedure noted in course documentation.
- d. Any extension will be carried out within a specified time period as agreed with the relevant academic authority and no further extensions will be granted.
- e. No assessment will be accepted five (5) days (inclusive of weekends) after the due date. If the assessment is not compulsory, the participants will receive a 'zero' grade for that assessment. If the assessment is compulsory, then the participants will receive a Did Not Complete (DNC) grade for the entire course.

6.4 Whakamātautau Anō | Resubmission or Reassessment

A student may be granted permission to undertake:

- a. a resubmission/reassessment for a failed assessment item within a course which scored a 'D' grade, with the following conditions:
 - i. an application for a resubmission/reassessment must be made within 5 days of receiving their marked assessment;
 - ii. only one resubmission of the failed assessment task;
 - iii. only one reassessment or resubmission per course;
 - iv. any approved resubmission/reassessment will be carried out within a specified time period as agreed with the relevant academic authority;
 - v. in all cases for resubmission, the original marked assessment will accompany resubmitted assessment. If resubmitted work is not accompanied by the original marked assignment, the resubmitted work will not be marked, and the original grade will stand;
 - vi. the maximum grade for any resubmission/reassessment of an assessment is the lowest pass grade;
 - vii. assessments that are handed in late are not eligible for resubmission or reassessment.

Or

- b. a reassessment for a failed course if they gained a mark of 45% or more in that course with the following conditions:
 - i. permission is granted on the recommendation of the relevant academic committee;
 - ii. any reassessment will be developed to reflect the learning outcomes of the course and their respective weightings;
 - iii. only one opportunity to undertake a reassessment of a course;
 - iv. the reassessment must be taken within one month of the course end date;
 - v. a student passing the reassessment will gain the minimum grade available as a pass in the course.

6.5 Āhutatanga Aromatawai Motuhake | Affected Performance Consideration

A student may apply for Affected Performance Consideration (APC) if:

- a. The student is unable to attend an examination, compulsory assessment or fixed time and place assessment activity due to illness, injury, bereavement, or other critical circumstances
 - b. The student's preparation for, or performance in an examination or any summative assessment has been seriously impaired due to circumstances beyond their control
- Applications for APC are made by a student within 5 working days of the affected assessment event. Decisions to approve an APC and to apply any remedy are made according to the Assessment and Grading Procedures and Regulations.

6.6 Pāhi Rāhui | Restricted Pass

A restricted pass may be awarded in a course which was narrowly failed and where there is ample evidence that marginal failure is compensated by good overall performance.

	<p>a. A restricted pass is awarded at the discretion of the relevant academic authority and may not be applied for directly by a student.</p> <p>b. The relevant academic authority may, at their discretion, use a restricted pass to:</p> <ul style="list-style-type: none"> • set conditions for future performance in other courses; • prevent a student from using a restricted pass to meet the prerequisite requirements of another course. <p>c. A student may decline the award of a restricted pass by notifying the relevant academic authority in writing not later than 20 working days from notification of the results.</p> <p>6.7 Tuaruatanga Repeating Courses Students who are repeating a Level 1–8 course would normally be required to submit all assessment items. In some cases, with the prior approval of the relevant academic authority, students may not be required to repeat an equivalent assessment item that they had previously passed. This should be negotiated within the first two weeks of the commencement of the course and will specify any course grade that will be carried over.</p> <p>Students may enrol and repeat a course that they have failed only once. Permission to enrol for a third time is governed by Exclusion provisions below.</p> <p>6.8 Whakakorenga Exclusions No student will be allowed to enrol in any course more than twice unless there are exceptional circumstances approved by the relevant academic authority.</p> <p>a. Any Student who fails to achieve at least 50 per cent of the credits that he or she is enrolled in in any 12-month period may be excluded by the relevant Academic Authority from re-enrolling in any further courses. The decision whether students can re-enrol in further courses will be based on a student’s likelihood of succeeding in further study and will be made by the relevant Head of School.</p> <p>b. When calculating the 12-month period in a. above, Unitec reserves the right to include any relevant time spent by the student studying at another tertiary institution.</p> <p>c. A Student who has not achieved a Pass Grade in the same Course on two occasions shall not be enrolled again for that Course except with the permission of the relevant Academic Authority.</p> <p>d. The relevant Academic Authority will advise the student in writing of their decision, and the reasons for such decision, and any orders made.</p> <p>6.9 Examination Regulations There are no formal examinations in this programme.</p> <p>6.10 Tono Pira Appeals Students may appeal the decisions made under these regulations in accordance with the Student Appeal Procedure.</p>
<p>7. Whakaritenga Whānui General Provisions</p>	<p>7.1 Whakamāramatanga ā-kaupapa Definition of Terms In these regulations, unless the context otherwise requires, the following definitions shall apply:</p> <ul style="list-style-type: none"> • ‘Relevant academic authority’ refers to an individual or role holder, or in some cases a committee, who have been delegated the authority to make a decision within a specific circumstance. A schedule of the various relevant academic authority delegations is maintained by the Programme Academic Quality Committee responsible for the Programme. <p>7.2 Hōtaka Whakarerekē O Ngā Āhuetanga Ako Modified Programmes of Study Under exceptional circumstances, students may negotiate a modified programme of study at any level in recognition of the following:</p> <ul style="list-style-type: none"> • a specific discipline pathway/interest not otherwise represented in a single Major of the current course offerings as outlined in Section 3 above; or

- a recognition of a circumstance which, in the opinion of the relevant academic authority, requires such an action.

7.3 Ētahi Atu Whakaritenga | Other provisions not covered elsewhere

7.3.1 Transferring from one Major to another

- A student who wishes to transfer between Majors of the degree must submit a written application with their reasons and justification for transferring. Such applications must be submitted before the end of the semester/academic year preceding the semester/year that they wish to transfer to the new Major.
- The student may be asked for a piece of work, a demonstration of capability, a portfolio, and/or an interview to demonstrate their suitability for the transfer.
- In deciding whether or not to grant the transfer factors such as the availability of places on the Major resourcing; the standard required in the requested Major and the work required to catch up; and the number of joint and generic credits that the student has already obtained may be considered.
- Modified course of study as an alternate to the requested change of Major may be offered.

8. Āhuratanga Tauwhirowhiro Ritenga | Transitional Arrangements

Students wishing to transfer to the BDCA from another Unitec programme will apply to undertake a 'modified programme of study' which will be designed to allow the individual to meet the graduate outcomes. Any modified programme of study will be confirmed by the relevant academic authority and approved by the Programme Committee.

9. Kupu Āpiti | Schedules or Appendices

N/A

10. Regulation Version Control

<i>Ver No.</i>	<i>Approved by</i>	<i>Approval date</i>	<i>Effective from</i>	<i>Description of change</i>
1	NZQA	04/11/2021	2022-Sem1	New approved programme