

**Manukau Institute of Technology Limited
and
Unitec New Zealand Limited
MEETING OF THE BOARD OF DIRECTORS**

Date: 25 February 2021

Venue: Unitec, Building 110, Room 2019

Directors: Peter Winder, Andrew Lesa, Monique Cairns, Peter Parussini, Robert Reid, Steven Renata, Ziena Jalil

Schedule:

Timing	Details
11.30 am – 12.30 pm	Board Open Session Lunch
1.00 pm – 3.00 pm	Closed Session

AGENDA

OPEN SESSION	
	Karakia
1.	Welcome & Apologies
1.1.	Disclosure of Interests Register
1.2.	Meeting Schedule 2021
1.3.	Committees of the Board
2.	Minutes of the meeting held 26 November 2020
2.1.	Matters arising
3.	Action List – No Items
4.	Chief Executive’s Report (Verbal Update)
5.	Health and Safety Reports
5.1.	MIT Health and Safety Report
5.2.	Unitec Health and Safety Report
6.	Reports and Minutes from Committees
6.1.	Unitec Academic Committee Reports and Minutes
6.1.1.	Unitec Academic Committee Report and Minutes from the Meeting Held 4 Nov & 2 Dec 2020
6.1.2.	Unitec Changes to Academic Committee Terms of Reference
6.2.	MIT Academic Committee Report and Minutes from the Meeting held 2 Feb 2021
6.3.	MIT Pacific Community Komiti Minutes

6.4.	Unitec/MIT Student 2020 EPI Summary
7.	Items for Approval
7.1.	MIT Granting of Awards
8.	For Information
8.1.	NZQA Targeted Evaluation Progress Report
9.	Correspondence
9.1.	MIT - NZQA Notice of targeted evaluation
9.2.	MIT - Te Pūkenga TEC Investigation – MIT’s Business School
9.3.	Email – Pouroto Ngaropo - Ngā Kaitiaki
9.4.	Office of the Auditor General – Resignation
10.	<i>Formal Motion for Moving into Closed Session</i>

	CLOSED SESSION
11.	Minutes of the Confidential Meeting held 26 November 2020
11.1.	Matters Arising
12.	Action List – No Items
13.	Chief Executive’s Report - Closed
14.	Financial Reports
14.1.	Financial Reports – December 2020 and January 2021
14.2.	Going Concern
15.	For Approval
15.1.	Group Debt Financing and Transactional Banking
15.1.1.	Group Debt Financing Resolutions
15.2.	Capital Expenditure Budget Shift - B108 Project
15.3.	Electricity Supply Contracts 2021 - 2024
15.4.	Unitec - Southern Cross Agreement
16.	Reports and Minutes from Committees
16.1.	Audit and Compliance Committee Minutes of the meeting held 18 June 2020
16.2.	Approval: Audit and Compliance Committee Terms of Reference
17.	For Information
17.1.	Capital Projects
17.1.1.	Approval: Unitec Property - Authority to Negotiate Price for the Sale of Unitec Land
17.2.	ConCOVE Report
17.2.1.	ConCOVE Annual Plan Report (Resource Centre)
17.3.	Enrolment Update

17.4.	MIT Status of Audit Recommendations
	<i>Formal motion for moving out of closed session</i>
	Karakia and close meeting