

# Unitec New Zealand Limited

## Open Board Meeting

Thursday, 26 November 2020 at 12pm  
MIT Boardroom, ND Block, Level 3

### DIRECTORS

Peter Winder, Chair  
Peter Parussini  
Robert Reid  
Ziena Jalil

Monique Cairns  
Andrew Lesa  
Steven Renata

### APOLOGIES

Nil

### IN ATTENDANCE

Gus Gilmore  
Chief Executive – Manukau Institute of Technology (MIT)  
and Unitec New Zealand Limited

Michelle Tierney  
Executive General Manager Strategy & Support Services

Peseta Sam Lotu-ligi  
DCE Pasifika and Student Journey

Ali Sarginson  
Interim Executive Director - Finance

Martin Carroll  
Executive General Manager - Academic and  
Provost

Lynnette Brown  
Board Secretary – Unitec

### Karakia

### Administration

#### 1. Apologies

No apologies were received for the meeting.

#### 1.1. Disclosure of Interests Register

The Board noted the interests register and no conflicts of interest were declared in relation to the items on the agenda.

#### 1.2. Meeting Schedule 2020 and 2021

The Board noted the schedule.

#### 1.3. Committees of the Board

The Board noted the schedule.

#### 2. Approval of the minutes of the Unitec Board Meeting held 29 October 2020

### Resolved:

The Board approved the minutes of the Open Board meeting held 29 October 2020 as a true and accurate record of the meeting.

**Moved:** P Winder

**Seconded:** Z Jalil

**MOTION CARRIED**

2.1. **Matters Arising**

There were no matters arising.

3. **Action List**

There were no items on the action list.

4. **Chief Executive's Report**

The Board received the report from the Chief Executive which highlighted areas of activity.

**Resolved:**

The Board noted the information supplied by the Chief Executive.

**Moved:** P Winder

**Seconded:** M Cairns

**MOTION CARRIED**

5. **Health and Safety Report**

The Board received the report.

**Resolved:**

The Board received the Health and Safety report.

**Moved:** P Winder

**Seconded:** A Lesa

**MOTION CARRIED**

6. **Reports and Minutes from Committees**

6.1. **Academic Board Minutes for September and Updates from October Meeting**

The Board received the report. There was discussion on student engagement and representation and the way in which students are placed at the centre of the activities of the Institute.

It was noted that Unitec has established a student framework and guidelines for on-line delivery. In addition, the Chief Executive advised that he has arranged to meet with the Academic Committee to inform them of the Integrated ELT proposal.

**Resolved:**

The Board received the Te Komiti Mātauranga / Academic Committee September Minutes and updates from the October meeting.

**Moved:** P Winder  
**Seconded:** S Renata  
**MOTION CARRIED**

## 7. Items for Information

### 7.1. Unitec Priority Groups Interim Strategic Reports

The Board discussed the priority group report and the barriers to success for learners. It was noted that further data will be available next year.

The Board noted and discussed the commentary in relation to the impact on Māori (and some non-Māori) staff and students resulting from the proposed land sale to MHUD. It was felt that adequate steps are being taken with MHUD and iwi to address the concerns. Most importantly, all of the land proposed to be transferred to MHUD would in turn be sold to iwi of the Tāmaki Collective who have right of first refusal over Unitec land as part of a Treaty Settlement.

**Resolved:**

The Board received the joint overview report from the Priority Groups (Māori Success, Pacific Success, Under-25s Success and International Success).

**Moved:** P Winder  
**Seconded:** R Reid  
**MOTION CARRIED**

### 7.2. Student Complaints Report

The Board noted the Report and that this will be provided quarterly in 2021 and aligned with MIT.

**Resolved:**

The Board received the joint overview report from the Priority Groups (Māori Success, Pacific Success, Under-25s Success and International Success).

**Moved:** P Winder  
**Seconded:** R Reid  
**MOTION CARRIED**

### 7.3. Health and Wellbeing Report

The Board noted the report. Discussion was held in relation to the cost of delivering counselling services and whether there is an opportunity to consider a different approach in order to achieve better scale and improved services. An understanding of the priorities needs to be established before undertaking this activity.

**Resolved:**

The Board received the Te Puna Waiora Q3 Report.

**Moved:** P Winder  
**Seconded:** M Cairns  
**MOTION CARRIED**

## 8. Formal motion for moving into Confidential Session

**It was resolved** that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as outlined.

And that the Chief Executive, Gus Gilmore be permitted to remain at the meeting. after the public has been excluded, because of his knowledge in relation to the above items, together with Lynnette Brown for her support of the activities of the Board. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because they have assisted in the preparation of such matters.

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
9	Minutes of Board Meeting Closed Session held 29 October 2020	Section 9(2)(i) of the Official Information Act – enable a Minister of the Crown or any department or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	The Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies
10	Action List	Section 9(2)(i) of the Official Information Act – enable a Minister of the Crown or any department or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	The Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies
11	Chief Executive’s Report – Confidential Session	Section 9(2)(i) of the Official Information Act – enable a Minister of the Crown or any department or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	The Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies

12	October Financial Report	Section 9(2)(i) of the Official Information Act – enable a Minister of the Crown or any department or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	The Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies
12.1	Annual Report 3 Months 31 March 2020	Section 9(2)(i) of the Official Information Act – enable a Minister of the Crown or any department or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	The Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies
13	Unitec Property Update	Section 9(2)(i) of the Official Information Act – enable a Minister of the Crown or any department or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	The Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies
14	Enrolment update	Section 9(2)(i) of the Official Information Act – enable a Minister of the Crown or any department or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	The Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies
15	Correspondence - Te Pūkenga: Proposed Funding decision for Te Pūkenga	Section 9(2)(i) of the Official Information Act – enable a Minister of the Crown or any department or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	The Board is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies

**Moved:** P Winder

**Seconded:** R Reid

**MOTION CARRIED**

**The Meeting Closed at 3.15 pm with a Karakia**



Peter Winder, Chair 25 February 2021