

Scholarship & Award Regulations

Youth Guarantee Mentor Scholarships

Schools: All

This document sets out the regulations for the scholarship ('Scholarship') or award ('Award') named below, as well as the obligations of recipients ('Recipient') and Unitec in regards to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with Unitec Policy and Procedures.

1. SCHOLARSHIP NAME: Youth Guarantee Mentor Scholarships

2. PURPOSE

The Youth Guarantee Mentor Scholarship and programme aims to provide a strong support system for incoming Youth Guarantee students new to tertiary education and Unitec. Youth Guarantee Mentor Scholarships were developed to provide leadership and mentoring opportunities for Youth Guarantee graduates who have been successful in the programme and progressed to further study at Unitec. The Mentoring initiative is set up to support new Youth Guarantee students in hopes of increasing completions, and lifting Youth Guarantee student retention overall in tertiary study. The scholarship is designed to help support Youth Guarantee graduates in their study by providing financial support for education related costs.

3. VALUE AND DURATION

3.1 Number of Recipients: Up to ten (10) Mentor scholarships will be granted each semester - contingent on available funding.

3.2 Benefit(s) to Recipient: The maximum value of the scholarship will be \$1,000 paid directly to the recipient to cover educational costs.

3.3 Payment of benefit(s):

- Each Recipient will receive two payments by cheque or electronic funds transfer to his/her nominated bank account.
- Each payment will be up to \$500.
- Payments will usually be made in week 6 and week 12 of the semester the scholarship is granted (in line with the mentoring programme)
- Payments are subject to the Recipient successfully satisfying ongoing eligibility criteria as defined in clause 8 below.

4. DURATION: The duration of the Scholarship is one Semester.

5. ELIGIBILITY CRITERIA

To be eligible for the Scholarship, an applicant must meet all of the following criteria:

- New Zealand citizen or holder of a New Zealand Permanent Resident visa.
- Be a current full-time Unitec student enrolled in a Diploma or Degree Level programme.
- Successfully completed the Youth Guarantee programme at Unitec.
- Preference may be given to applicants:
 - Aged between 18-25 years
 - Have not been a Youth Guarantee Mentor in previous semesters/years

6. RECIPIENT SELECTION CRITERIA, AS DEMONSTRATED IN THE SCHOLARSHIP APPLICATION AND INTERVIEW

- Motivation to succeed in their chosen course
- Commitment to the Youth Guarantee Mentor programme, supporting current Youth Guarantee students and attending Youth Guarantee Mentor training
- Commitment to benefiting their local and Unitec communities
- Demonstrated organisational and time management skills
- Previous Study GPA may be considered.

7. SELECTION

Eligible candidates will be presented to a Scholarship Selection Committee, which will undertake the selection of Recipients based on the selection criteria stipulated in clause 6. Shortlisted Candidates will be asked to attend an interview. Only those who attend an interview are eligible for the scholarship.

The Scholarships Selection Committee will be made up of at least three relevant members of Unitec, and will include the Team Leader – Youth and Finance and the Director, Student Success. The Scholarships Selection Committee will be chaired by and Scholarship offers will be authorised the Director, Student Success.

8. ONGOING RECIPIENT ELIGIBILITY CRITERIA

8.1 Academic progress:

- N/A

8.2 Unitec Enrolment:

The Recipient:

- Must continue to be enrolled full time (minimum of 60 credits) per semester in a Unitec diploma or degree level programme.
- Maintain 80% attendance in all classes

8.3 Leave / Deferral / Programme withdrawal:

- If the Recipient defers the Unitec offer or withdraws from the Unitec course/programme after the start of Semester 1 or 2, the Scholarship will be terminated.

8.4 Other obligations and conditions:

- The offer of the Scholarship is made subject to all information provided by the Recipient being true and accurate.
- By accepting the offer of the Scholarship, each Recipient agrees to the Regulations.
- The Recipient must participate in all of the below Youth Guarantee Mentor Programme requirements for the duration of the scholarship:
 - Attend the Youth Guarantee Mentor Training.
 - Attend a minimum of two Youth Guarantee events
 - Organise and attend **weekly** catch-ups or interactions with assigned Mentee(s)
 - Complete all necessary mentoring reports on time and meet with the Team Leader – Youth and Finance when requested
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- The Recipient is responsible for advising the Scholarships Manager of any changes in circumstances that would make him/her ineligible for continuation of the Scholarship, e.g. reducing study load to part time, taking leave of absence or deferring study.
- Any change in the Recipient's circumstances not addressed by these Regulations will be considered by the Scholarships Manager and/or the Scholarship Selection Committee case-by-case.
- The Recipient will be invited to consent to allowing his/her name, photograph and a short article to be used for the promotion of Unitec.

9. TERMINATION OF RECIPIENT'S SCHOLARSHIP

The Scholarship will terminate:

- If the Recipient ceases to meet the eligibility criteria; or
- If the Recipient breaches any regulations of the Scholarship; or
- If Unitec determines that the student is guilty of misconduct and after consultation with the Director Student Success (or their nominee), deems that it is not appropriate for the Recipient to continue to hold the Scholarship.
- If Unitec terminates the Recipients Scholarship for any of the above reasons, after the start of the Semester 1 or 2, any Scholarship payment already made may be asked to be reimbursed to Unitec.