

# Scholarship & Award Regulations

## Unitec Pacific Academic Support Scholarships

### Schools: All

This document sets out the regulations for the scholarship ('Scholarship') or award ('Award') named below, as well as the obligations of recipients ('Recipient') and Unitec in regards to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with Unitec Policy and Procedures (to be created).

**1. SCHOLARSHIP NAME:** Unitec Pacific Academic Support Scholarships

### 2. PURPOSE

The Unitec Pacific Academic Support Scholarships were established in 2019 to encourage Pacific students who have achieved academic success, but are experiencing hardships that impact their studies. The Pacific Academic Potential Scholarship Recipients are expected to be involved and participate in the Unitec Pacific Community.

### 3. VALUE AND DURATION

**3.1 Number of Recipients:** Up to thirty (37) scholarships will be granted each year, contingent on available funding.

**3.2 Benefit(s) to Recipient:** The maximum value of the scholarship will be \$1,000 to each Recipient to assist in covering education related costs.

#### 3.3 Payment of benefit(s):

- Each Recipient will receive one payment by cheque or electronic funds transfer to his/her nominated bank account.
- The payment will usually be made in week 6 of each Semester in the Semester for which the Scholarship is Awarded.
- Payments are subject to the Recipient satisfying ongoing eligibility criteria as defined in clause 8 below.

**4. DURATION:** The duration of the Scholarship is one semester.

### 5. ELIGIBILITY CRITERIA

To be eligible for the Scholarship, an applicant must meet all of the following criteria:

- New Zealand citizen or holder of a New Zealand Permanent Resident visa.
- Currently enrolled in a full-time<sup>1</sup> programme of study at Unitec (Level 3-8).
- Completed at least one semester of study at Unitec AND passed more than 50% of courses in previous semester.

- Have accessed Student Support Financial Assistance at Unitec.
- Be enrolled as a Pacific student

## **6. RECIPIENT SELECTION CRITERIA, IN PRIORITY ORDER**

- Financial Need, as demonstrated in the scholarship application.
- Motivation to succeed in their chosen course, as demonstrated in the Scholarship application.
- Commitment to benefiting their local and Unitec communities, as demonstrated in the scholarship application.
- In addition to the above selection criteria, preference may be given to applicants who meet one or more of the following characteristics:
  - If you have a disability
  - If you are the first in your immediate family to pursue tertiary education (beyond school)
  - If you are a single parent

## **7. SELECTION**

Eligible candidates will be presented to a Scholarship Selection Committee, which will undertake the selection of Recipients based on the selection criteria stipulated in clause 6.

The Scholarships Selection Committee will be made up of at least three relevant members of Unitec, and will include a representative from the Pacific Centre. The Scholarships Selection Committee will be chaired by the Director, Pacific Success. Scholarship offers will be authorised by the Director, Student Success.

## **8. ONGOING RECIPIENT ELIGIBILITY CRITERIA**

### **8.1 Academic progress:**

Not applicable

### **8.2 Unitec Enrolment:**

The Recipient:

- Must continue to be enrolled full time (minimum of 60 credits) per semester in a Unitec diploma, degree or postgraduate diploma level programme.
- May, in exceptional circumstances<sup>2</sup> apply to the Scholarships Manager for the Scholarship Selection Committee's approval of a part-time study load. The Recipient with an approved part-time study load may receive reduced Scholarship payments for the period of part-time study. The reduced Scholarship payment amount will be determined by the Scholarship Selection Committee.

1 & 2: Exceptional circumstances include ongoing disability, illness, carer's responsibilities and other educational barriers and are considered case-by-case

### **8.3 Leave / Deferral / Programme withdrawal:**

- If the Recipient defers the Unitec offer or withdraws from the Unitec course/programme after the start of Semester 1, the Scholarship will be terminated.

### **8.4 Other obligations and conditions:**

- The offer of the Scholarship is made subject to all information provided by the Recipient being true and accurate.
- By accepting the offer of the Scholarship, each Recipient agrees to the Regulations.
- The Recipient must participate in a minimum of two (2) events, programmes or activities hosted by the Unitec Pacific Centre in the year for which the scholarship is awarded. The Pacific Centre will inform the Recipient of any opportunities available to be a part of the Unitec Pacific community.
- The recipient must participate in a minimum of (2) sessions, pacific mentoring related programmes and or activities hosted by Unitec Scholarships team in the year of the Scholarship is awarded. The Scholarships team will inform the Recipient of any opportunities to take part of the Unitec community.
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- The Recipient is responsible for advising the Scholarships Manager of any changes in circumstances that would make him/her ineligible for continuation of the Scholarship, e.g. reducing study load to part time, taking leave of absence or deferring study.
- Any change in the Recipient's circumstances not addressed by these Regulations will be considered by the Scholarships Manager and/or the Scholarship Selection Committee case-by-case.
- The Recipient will be invited to consent to allowing his/her name, photograph and a short article to be used for the promotion of Unitec.

## **9. TERMINATION OF RECIPIENT'S SCHOLARSHIP**

The Scholarship will terminate:

- If the Recipient ceases to meet the eligibility criteria; or
- If the Recipient breaches any regulations of the Scholarship; or
- If Unitec determines that the student is guilty of misconduct and after consultation with the Director Student Success (or their nominee), deems that it is not appropriate for the Recipient to continue to hold the Scholarship.
- If Unitec terminates the Recipients Scholarship for any of the above reasons, after the start of the Semester 1 or 2, any Scholarship payment already made may be asked to be reimbursed to Unitec