

Scholarship & Award Regulations

Unitec Pacific Academic Progression Scholarships

Schools: All

This document sets out the regulations for the scholarship ('Scholarship') or award ('Award') named below, as well as the obligations of recipients ('Recipient') and Unitec in regards to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with Unitec Policy and Procedures (to be created).

1. SCHOLARSHIP NAME: Unitec Pacific Academic Progression Scholarships

2. PURPOSE

The Unitec Pacific Academic Progression Scholarships were established in 2019 to encourage Pacific students who successfully complete their programme of study to continue their tertiary education at Unitec by either progressing into the next level of study or beginning a new programme of study at the same level. The Pacific Progression Scholarship Recipients are expected to be involved and participate in the Unitec Pacific Community.

3. VALUE AND DURATION

3.1 Number of Recipients: Up to thirty (30) scholarships will be granted for study commencing in 2019 - contingent on available funding.

3.2 Benefit(s) to Recipient: The maximum value of the scholarship will be \$2,000 to each Recipient to assist in covering education related costs.

3.3 Payment of benefit(s):

- Each Recipient will receive two payments by cheque or electronic funds transfer to his/her nominated bank account.
- Each payment will be up to \$1,000 per semester.
- Payments will usually be made during week four of the semester 1 and 2.
- Payments are subject to the Recipient successfully satisfying ongoing eligibility criteria as defined in clause 8 below.

4. DURATION: The duration of the Scholarship is one year.

5. ELIGIBILITY CRITERIA

To be eligible for the Scholarship, an applicant must meet all of the following criteria:

- New Zealand citizen or holder of a New Zealand Permanent Resident visa.
- Completed a Unitec programme of study (Level 4-8) the previous semester at Unitec.

- Passed all courses during the previous semester of study.
- Must meet the entry criteria for the progressing programme of study.
- Have submitted an application to Unitec to be admitted full-time into the progressing programme of study at a Diploma, Degree or Postgrad Diploma Level.
- Be enrolled as a Pacific student

6. RECIPIENT SELECTION CRITERIA, IN PRIORITY ORDER

- Academic Achievement: GPA from previous semester of study at Unitec.
- Motivation to succeed in their chosen course, as demonstrated in the Scholarship application.
- Commitment to benefiting their local and Unitec communities, as demonstrated in the scholarship application.

7. SELECTION

Eligible candidates will be presented to a Scholarship Selection Committee, which will undertake the selection of Recipients based on the selection criteria stipulated in clause 6.

The Scholarships Selection Committee will be made up of at least three relevant members of Unitec, and will include a representative from the Pacific Centre. The Scholarships Selection Committee will be chaired by the Director, Pacific Success. Scholarship offers will be authorised by the Director, Student Success.

8. ONGOING RECIPIENT ELIGIBILITY CRITERIA

8.1 Academic progress:

The Recipient must:

- Maintain a minimum B minus average (minimum GPA 3.5) per semester, unless exceptional circumstances¹ prevail.
- Pass all their courses.

8.2 Unitec Enrolment:

The Recipient:

- Begin their progressive programme of study at Unitec in 2019
- Must continue to be enrolled full time (minimum of 60 credits) per semester in a Unitec diploma, degree or postgraduate diploma level programme.
- May, in exceptional circumstances² apply to the Scholarships Manager for the Scholarship Selection Committee's approval of a part-time study load. The Recipient with an approved part-time study load may receive reduced Scholarship payments for the period of part-time study. The reduced Scholarship payment amount will be determined by the Scholarship Selection Committee at the time of the Recipient's application for approval of part-time study.

- For Recipients eligible for Fees Free: Enrol in second semester/year papers at Unitec **or** progress to a new Unitec programme the semester directly following their first programme.

8.3 Leave / Deferral / Programme withdrawal:

- If the Recipient defers the Unitec offer or withdraws from the Unitec course/programme after the start of Semester 1, the Scholarship will be terminated.
- After the first semester in which the Scholarship is awarded, the Recipient may apply to the Scholarships Manager to place the Scholarship on hold for the duration of approved leave of absence from studies. If the application is approved, payment of the Scholarship will be suspended for the period of leave. The Scholarship will be terminated if the Recipient does not apply to the Scholarships Manager to place the Scholarship on hold.
- Provided the Recipient remains eligible, payments will be resumed (in accordance with Clause 3) to the Recipient after an approved leave of absence until the remaining value of the Scholarship has been paid, or another leave of absence is approved.

8.4 Other obligations and conditions:

- The offer of the Scholarship is made subject to all information provided by the Recipient being true and accurate.
- By accepting the offer of the Scholarship, each Recipient agrees to the Regulations.
- For the duration of the scholarship the recipient is not permitted to hold other Unitec scholarships, unless an equity-based scholarship is approved by exception.
- The Recipient must participate in a minimum of two (2) events, programmes or activities hosted by the Unitec Pacific Centre in the year for which the scholarship is awarded. The Pacific Centre will inform the Recipient of any opportunities available to be a part of the Unitec Pacific community.
- The recipient must participate in a minimum of (2) sessions, pacific mentoring related programmes and or activities hosted by Unitec Scholarships team in the year of the Scholarship is awarded. The Scholarships team will inform the Recipient of any opportunities to take part of the Unitec community.
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- The Recipient is responsible for advising the Scholarships Manager of any changes in circumstances that would make him/her ineligible for continuation of the Scholarship, e.g. reducing study load to part time, taking leave of absence or deferring study.
- Any change in the Recipient's circumstances not addressed by these Regulations will be considered by the Scholarships Manager and/or the Scholarship Selection Committee case-by-case.

- The Recipient will be invited to consent to allowing his/her name, photograph and a short article to be used for the promotion of Unitec.

9. TERMINATION OF RECIPIENT'S SCHOLARSHIP

The Scholarship will terminate:

- If the Recipient ceases to meet the eligibility criteria; or
- If the Recipient breaches any regulations of the Scholarship; or
- If Unitec determines that the student is guilty of misconduct and after consultation with the Director Student Success (or their nominee), deems that it is not appropriate for the Recipient to continue to hold the Scholarship.
- If Unitec terminates the Recipients Scholarship for any of the above reasons, after the start of the Semester 1 or 2, any Scholarship payment already made may be asked to be reimbursed to Unitec

- Scholarships Manager must be notified of these Regulations prior to approval.
- On approval, the Regulations must be forwarded to the Scholarships Manager for publication of clauses 1 to 9 on the Unitec website.
- Recipients must be notified of clauses 1 to 9 at the time of Scholarship offer being made.

1 & 2: Exceptional circumstances include ongoing disability, illness, carer's responsibilities and other educational barriers and are considered case-by-case