

# International application via agent



This form is to be used by international agents only.  
Email the completed form and supporting documents to [international.applications@unitec.ac.nz](mailto:international.applications@unitec.ac.nz) (do not use any other email address).

## Using this form

This form can be printed, or it can be downloaded and completed digitally.  
All fields are mandatory. If a field is not applicable, please enter "N/A".  
If this form is submitted with missing details, the form will be returned; processing will only begin with complete details.

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## Agent details (who is submitting this form)

Agent name

Company name and office

Agent email

I have read the International Agent Terms and Conditions, <https://www.unitec.ac.nz/agent-application-terms-and-conditions>

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## Applicant details

First name/s

Last (family) name

Date of birth (mm/dd/yyyy)

Gender  Male  Female  Another gender

Phone

Email

Applicant correspondence address (in New Zealand or overseas)

Applicant address 12 months ago (in New Zealand or overseas)

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### Citizenship and passport details

Citizenship (as shown in passport)

Ethnicity

Country of birth

Passport number  Issue date  Expiry date

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### Emergency contacts (one must be from applicant's home country)

#### Emergency contact 1

Name

Relationship to applicant

Phone number

Country where they are living

#### Emergency contact 2

Name

Relationship to applicant

Phone number

Country where they are living

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### English Language Application

If the applicant plans to study English at Unitec, indicate the level they wish to begin at (if known).

- NZ Certificate in English Language, Level 3
- NZ Certificate in English Language, Level 4
- NZ Certificate in English Language, Level 5
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## Academic Programme Application

### Select 1 or 2 programmes to study and list them in order of preference.

If the applicant does not meet the entry requirements of preferred programmes, we will assess eligibility for an available pathway programme within the relevant area.

If the applicant does not meet the English requirement for the academic programme applied for, we will provide a conditional offer. For details of programmes, start dates, and entry requirements, see Unitec international study options (<https://www.unitec.ac.nz/career-and-study-options/all-international-programmes>)

## Study choice

### First choice of study

Academic programme

Major (must be included if applicable for programme)

Start date (e.g. March 2023)

### Second choice of study

Academic programme

Major (must be included if applicable for programme)

Start date (e.g. March 2023)

## Study history

### Last year of Intermediate, Secondary or High School

Highest qualification (eg XII)  Year completed (eg 2008)

School  Country

### Tertiary study (university or other study after leaving school)

Complete details for all enrolled study.

Year enrolled	Qualification e.g. BA	University or Tertiary Institution	Country	Completed	Year completed
				Yes/No	
				Yes/No	
				Yes/No	
				Yes/No	



## Special needs

Please complete this section if you live with the effects of significant injury, long-term illness or disability. Unitec seeks to provide an equality of opportunity for all students.

I require special needs support.

Please specify your type of injury, illness or disability (e.g. deafness):

## Scholarship applications

Are you applying for an NZAID scholarship?  Yes  No

Are you applying for any other scholarship?  Yes  No Please specify (eg FAB)

## Cross credit (academic programmes only)

Do you wish to apply for cross credits?  Yes  No

If yes, please complete a cross credit form and attach with submission of this form. The cross credit information and form is available on the Unitec website, <https://www.unitec.ac.nz/application-and-funding/admission-requirements/cross-credits>

## Checklist

I have included:

- Application form completed and signed by applicant
- Notarised copy of IELTS/TOEFL test results
- Notarised copy of your passport ID page or birth certificate
- Notarised copy of your academic records from high school and above (in English and original language)
- CV, statement of purpose, work-related references (for graduate/postgraduate programmes)
- Cross credit form (if applicable)
- Portfolio (if required)



## Privacy statement

Unitec collects and stores information about students to comply with various statutes, including the Education Act, the Public Finance Act and the Inland Revenue Act. We also collect and store information to enable us to make decisions regarding your progress, and to provide you with evidence of your academic achievements. It may be disclosed to academic and administration staff where relevant to their duties, and also where relevant to other agencies such as the Ministry of Education, Tertiary Education Commission, New Zealand Qualifications Authority, Ministry of Foreign Affairs and Trade, Career Services, tribal trusts and scholarship providers, Ministry of Immigration, Industry Training Organisations, Industry Licensing and Registration bodies, other tertiary institutions, previous secondary schools and providers of work experience for students in courses with a practical component. Please note that your name, date of birth and residency as entered on this enrolment will be included in the National Student Index, and will be used in an Authorised Information Matching programme with the New Zealand Birth Register. For further information please see [www.nsi.govt.nz/ima](http://www.nsi.govt.nz/ima). In addition, when required by statute, we will release information to government agencies such as the New Zealand Police, Department of Justice, Inland Revenue, and the Accident Compensation Corporation. You have the right to see and correct information which has been collected by us.

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## Applicant declaration

I hereby declare that the information provided by me on this application form is true and correct. I understand that failure to disclose requested information or supplying false information may result in my application/enrolment not being processed or being cancelled. I authorise the INZ and the Department of Labour to provide Unitec with any personal details regarding my immigration status, including any information that I have submitted to the INZ in the course of any visa or permit application. I agree to abide by all Unitec statutes, regulations and policies as may be amended from time to time. I have read, understood and accept the Refund Policy and the Privacy statement above.

Note: The application is not complete unless the applicant signs the declaration on this page. Applications will not be assessed without this signature.

Applicant name (Print in English)

Applicant signature

Date

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