

# New Zealand Diploma in Engineering (NZDE)

## Programme Regulations

These regulations align with the New Zealand Diploma in Engineering (Level 6) [118501-7]

### 1. Admission

To be eligible for admission to this programme, all applicants must meet three admission requirements:

- Requirements for either general admission, special admission, or discretionary admission
- Any additional Programme specific requirements
- English language requirements

<b>General admission</b>	<p>To be admitted to this programme all applicants must be at least 16 years of age on the date of the programme's commencement for the semester in which they wish to enrol (or provide a completed Early Release Exemption form), and meet the following requirements:</p> <p>NCEA Level 2 (including a minimum of 10 literacy credits at level 1 or higher for those who achieved NCEA Level 2 before 2013); <b>and</b></p> <ul style="list-style-type: none"> <li>A minimum total of 48 credits at level 2 in four subjects including at least 12 credits in mathematics (preferably achievement standards in algebra, calculus or trigonometry); <b>or</b></li> <li>equivalent qualifications (e.g. International Baccalaureate or Cambridge); <b>or</b></li> <li>equivalent credits from appropriate trades training and/or demonstrated skills and experience.</li> </ul>
<b>Special admission</b>	<p>Applicants must have:</p> <ol style="list-style-type: none"> <li>attained the age of 20 years on or before the first day of the semester in which study for the programme is to commence; and</li> <li>provided sufficient evidence of aptitude or appropriate work or other life experience that would indicate a successful outcome in the qualification.</li> </ol>
<b>Discretionary admission</b>	<p>In exceptional cases an applicant who does not meet the general admission requirements and who has not reached the age of 20 on or before the first day of the semester in which study for the Certificate is to commence may apply for discretionary admission.</p> <p>In assessing whether to grant discretionary admission in exceptional cases, the primary focus will be on the applicant's level of preparedness for study at the required level.</p>
<b>English language requirements</b>	<p>All applicants must provide evidence that they have the necessary English language proficiency required for the Programme as demonstrated by the equivalence of a minimum of 8 credits at NCEA Level 2 in English (4 in Reading, 4 in Writing).</p> <p>International applicants and any Domestic applicant for whom English, Māori or NZ Sign is not their first language must also provide evidence that they have the necessary English language proficiency required for the Programme as demonstrated by an equivalent of overall band score (Academic) of 6.0 IELTS, with no individual score less than 5.5, or equivalent.</p>

### 2. Recognition of Prior Knowledge and Skills

<b>Credit Recognition</b>  <i>Credit Recognition complies with Unitec's</i>	<p>Credit Recognition in the NZDE includes credit transfer, cross credits, recognition of prior experiential learning, recognition of current competency, and assessment of prior learning. Each of these terms relates to previous qualifications and relevant</p>
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<p><i>Assessment, Moderation and Grades Policy and associated procedure.</i></p>	<p>experience. Credit Recognition will be used for new enrolments and for students who wish to transition from related qualifications.</p> <p>Up to 50% of the qualification may be awarded through Credit Recognition. A Tertiary Education Organisation (provider) may apply to NZBED for approval to award Credit Recognition for more than 50% of the qualification as it applies to students transitioning from existing qualifications. Applications for exemptions shall be considered by the NZBED Quality Assurance Committee.</p> <p>For the capstone courses, DE6101 Engineering Management and DE6102 Engineering Project, Credit Recognition can only be granted by the Quality Assurance Committee (QAC) after considering a recommendation by a provider. In making its decision, the QAC will have regard to the type of evidence considered and the processes adopted by the provider in making the recommendation.</p> <p><b>Cross Credit</b></p> <p>Credits will not be awarded for successful study that took place more than 5 years prior to the date of first enrolment in the programme.</p> <ol style="list-style-type: none"> <li>a. A student may be awarded credits or exemptions in recognition of successful equivalent study, at the same or a higher level in the context of another programme.</li> <li>b. The credit recognition may be: <ol style="list-style-type: none"> <li>i. specified, where there is direct equivalence of the learning outcomes of a completed course and a course in the programme; or</li> <li>ii. unspecified, where the previous study has taken place in a programme with a similar philosophy but there is no exact match in the programme's courses.</li> </ol> </li> </ol> <p><b>4.2 Aromatawai Tōmua   Assessment of Prior Learning (APL)</b></p> <p>Assessment of Prior Learning is available for all courses in this programme. APL decisions will be made on a case-by-case basis under the Unitec Assessment of Prior Learning Procedure.</p>
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### 3. Award of Qualification

To be awarded the New Zealand Diploma in Engineering, a student must successfully complete a minimum of 240 credits in the pattern set out in Table 1a, b or c from the courses set out in Table 2a, b or c depending on the strand.

**Table 1a: Credit Requirements for New Zealand Diploma in Engineering (Civil Engineering Strand)**

Level	Compulsory Credits	Elective Credits	Total Credits
4	45		45
5	105		105
6	30	45	75
5 or 6		15	15
			<b>240</b>

**Table 1b: Credit Requirements for New Zealand Diploma in Engineering (Electrical Engineering Strand)**

Level	Compulsory Credits	Elective Credits	Total Credits
4	75		75
5	75		75
6	30	45	75
5 or 6		15	15
			<b>240</b>

**Table 1c: Credit Requirements for New Zealand Diploma in Engineering (Electronic Engineering Strand)**

Level	Compulsory Credits	Elective Credits	Total Credits
4	75		75
5	60		60
6	45	30	75
5 or 6		30	30
			<b>240</b>

**Selection of electives**

The Elective courses within each discipline are to be selected from courses within the qualification with a coherent relationship to that discipline. In exceptional circumstances, an elective from outside the discipline or programme may be selected with approval from the Head of School.

**2a. Civil Engineering**

To be eligible to be awarded the **New Zealand Diploma in Engineering (Civil Engineering)**, a student must successfully complete the required 240 credits and meet the following requirements:

- All common compulsory courses must be passed
- All civil strand compulsory courses must be passed
- The remaining credits are taken from civil elective courses but must include 45 credits at level 6
- Graduate outcomes and attributes have been met and are evidenced

Course Code	Course Title	Credits	Requisites
<b>Common Compulsory</b>			
Level 4			
ENGGDE4101	Engineering Fundamentals	15	
ENGGDE4102	Engineering Mathematics 1	15	
ENGGDE4103	Technical Literacy	15	
Level 6			
ENGGDE6101	Engineering Management	15	Min 105 credits from NZDE

ENGGDE6102	Engineering Project	15	Pre-requisites: For Electrical & Electronic strands: ENGGDE4103 & 45 NZDE credits at Level 5. For Civil strand: ENGGDE4103 & ENGGDE4201 & ENGGDE5207 & 45 NZDE credits at Level 5.
<b>Civil Strand Compulsory</b>			
Level 5			
ENGGDE5201	Structures 1	15	Pre-requisite: ENGGDE4101
ENGGDE5202	Civil and Structural Drawing	15	Pre-requisite: ENGGDE4103
ENGGDE5203	Fluid Mechanics (Civil)	15	Pre-requisites: ENGGDE4101 ENGGDE4102
ENGGDE5204	Highway Engineering 1	15	Pre-requisites: ENGGDE4102 ENGGDE5207
ENGGDE5207	Geotechnical Engineering 1	15	
ENGGDE5208	Civil Materials	15	
ENGGDE5209	Land Surveying 1	15	
<b>Electives – Four to be selected of which at least three must be at level 6</b>			
Level 5			
ENGGDE5205	Engineering Surveying	15	Pre-requisite: ENGGDE4202 or ENGGDE5209
Level 6			
ENGGDE6201	Geotechnical Engineering 2	15	Pre-requisite: ENGGDE5207
ENGGDE6202	Highway Engineering 2	15	Pre-requisite: ENGGDE5204
ENGGDE6203	Traffic Engineering	15	Pre-requisite: ENGGDE5204
ENGGDE6204	Structures 3	15	Pre-requisite: ENGGDE5206 or ENGGDE6209
ENGGDE6205	Water and Wastewater Systems	15	Pre-requisite: ENGGDE5203
ENGGDE6206	Water and Waste Management	15	Co-requisite: ENGGDE5203
ENGGDE6207	Land Surveying 2	15	Pre-requisite: ENGGDE4202 or ENGGDE5209
ENGGDE6208	Civil Engineering Construction Practices	15	
ENGGDE6209	Structures 2	15	Pre-requisite: ENGGDE5201 Co-requisite: ENGGDE4102

## 2b. Electrical Engineering

To be awarded the **New Zealand Diploma in Engineering (Electrical Engineering)**, a student must successfully complete the required 240 credits and meet the following requirements:

- All common compulsory courses must be passed
- All electrical strand compulsory courses must be passed
- Compulsory courses and electives (where relevant) for **one** specialisation must be passed
- The remaining credits are taken from the electives courses that align with chosen specialisation
- Graduate outcomes and attributes have been met and are evidenced

Course Code	Course Title	Credits	Requisites
<b>Common Compulsory</b>			

Level 4			
ENGGDE4101	Engineering Fundamentals	15	
ENGGDE4102	Engineering Mathematics 1	15	
ENGGDE4103	Technical Literacy	15	
Level 6			
ENGGDE6101	Engineering Management	15	Min 105 credits from NZDE
ENGGDE6102	Engineering Project	15	Pre-requisites: For Electrical & Electronic strands: ENGGDE4103 & 45 NZDE credits at Level 5. For Civil strand: ENGGDE4103 & ENGGDE4201 & ENGGDE5207 & 45 NZDE credits at Level 5.
<b>Electrical Strand Compulsory (ENGGDE5408 OR ENGGDE5423)</b>			
Level 4			
ENGGDE4401	Electrical Principles	15	
ENGGDE4402	Electrical and Electronic Applications	15	Pre-requisite: ENGGDE4401 Co-requisite: ENGGDE5403
Level 5			
ENGGDE5403	Electronic Principles	15	
<b>ENGGDE5408</b>	Introduction to Networks	15	
<b>ENGGDE5423</b>	Computer Aided Drawing - Electrical	15	
<b>Electrical Specialisation Compulsory</b>			
Level 5			
ENGGDE5401	Power Engineering	15	Pre-requisite: ENGGDE4401 Co-requisite: ENGGDE5403
ENGGDE5402	PLC Programming 1	15	
ENGGDE5404	Electrical Machines	15	Pre-requisites: ENGGDE4401, ENGGDE5403, ENGGDE4102
<b>Electrical Specialisation Electives – Four to be selected of which at least three must be at level 6</b>			
Level 5			
ENGGDE5415	Illumination Engineering	15	Pre-requisites: ENGGDE4401, ENGGDE5403
ENGGDE5417	Instrumentation and Control 1	15	Pre-requisites: ENGGDE4101, ENGGDE4401, ENGGDE5403, ENGGDE4102
ENGGDE5418	Engineering Mathematics Level 5	15	Pre-requisite: ENGGDE4102
Level 6			
ENGGDE6401	Power Systems 1	15	Pre-requisites: ENGGDE4102, ENGGDE4401
ENGGDE6409	Electrical Building Services	15	Pre-requisites: ENGGDE5401, ENGGDE5404
ENGGDE6410	High Power Electrical Motors for Transport	15	Pre-requisites: ENGGDE5403, ENGGDE5404
ENGGDE6411	PLC Programming 2	15	Pre-requisite: ENGGDE5402
ENGGDE6414	Instrumentation and Control 2	15	Pre-requisites: ENGGDE4101, ENGGDE4401, ENGGDE5403, (ENGGDE5418 or ENGGDE4102) Co-requisites: ENGGDE5417, ENGGDE6411

ENGGDE6419	Maintenance Engineering Management	15	
ENGGDE6420	Protection	15	Pre-requisites: ENGGDE4102, ENGGDE4401
ENGGDE6421	Sustainable Energy and Power Electronics	15	Pre-requisites: ENGGDE4102, ENGGDE4401, ENGGDE5403

Other electives are available within the electrical strand. An elective from outside the strand may be selected with approval from the Head of School.

## 2c. Electronics Engineering

To be awarded the **New Zealand Diploma in Engineering (Electronic Engineering)**, a student must successfully complete the required 240 credits and meet the following requirements:

- All common compulsory courses must be passed
- All electronic strand compulsory courses must be passed
- Compulsory courses and electives (where relevant) for **one** specialisation must be passed
- The remaining credits are taken from the electives courses that align with chosen specialisation
- Graduate outcomes and attributes have been met and are evidenced

Course Code	Course Title	Credits	Requisites
<b>Common Compulsory</b>			
Level 4			
ENGGDE4101	Engineering Fundamentals	15	
ENGGDE4102	Engineering Mathematics 1	15	
ENGGDE4103	Technical Literacy	15	
Level 6			
ENGGDE6101	Engineering Management	15	Min 105 credits from NZDE
ENGGDE6102	Engineering Project	15	Pre-requisites: For Electrical & Electronic strands: ENGGDE4103 & 45 NZDE credits at Level 5. For Civil strand: ENGGDE4103 & ENGGDE4201 & ENGGDE5207 & 45 NZDE credits at Level 5.
<b>Electronic Strand Compulsory (ENGGDE5408 OR ENGGDE5423)</b>			
Level 4			
ENGGDE4401	Electrical Principles	15	
ENGGDE4402	Electrical and Electronic Applications	15	Pre-requisite: ENGGDE4401 Co-requisite: ENGGDE5403
Level 5			
ENGGDE5403	Electronic Principles	15	
<b>ENGGDE5408</b>	Introduction to Networks	15	
<b>ENGGDE5423</b>	Computer Aided Drawing - Electrical	15	
<b>Electronic Specialisation Compulsory</b>			
Level 5			
ENGGDE5405	Computer Programming 1	15	
ENGGDE5414	Electronic Manufacturing 1	15	Pre-requisite: ENGGDE5403 Co-requisite: ENGGDE5407

Level 6			
ENGGDE6412	Computer Programming 2	16	Pre-requisite: ENGGDE5405

Electives are chosen from either the Electronic Specialisation Electives table or the Computer Networking Specialisation Electives table or the Data Communications Specialisation Electives table.

### Electronic Specialisation Electives

Course Code	Course Title	Level	Requisites
<b>Electronic Electives – Four to be selected of which at least two must be at Level 6</b>			
Level 5			
ENGGDE5406	Microcontrollers 1	15	Pre-requisite: ENGGDE4103
ENGGDE5407	Electronics 1	15	Pre-requisite: ENGGDE5403
ENGGDE5418	Engineering Mathematics Level 5	15	Pre-requisite: ENGGDE4102
Level 6			
ENGGDE6402	Electronics 2	15	Pre-requisite: ENGGDE5407
ENGGDE6417	Microcontrollers 2	15	Pre-requisite: ENGGDE5406
ENGGDE6408	Electronic Manufacturing 2	15	Pre-requisite: ENGGDE5414

### Computer Networking Specialisation

Course Code	Course Title	Level	Requisites
<b>Computer Networking Electives – Four to be selected of which at least two must be at Level 6</b>			
Level 5			
ENGGDE5409	PC Engineering	15	Pre-requisite: ENGGDE5403.
ENGGDE5410	Routing and Switching Essentials	15	Pre-requisite: ENGGDE5408
ENGGDE5418	Engineering Mathematics Level 5	15	Pre-requisite: ENGGDE4102
Level 6			
ENGGDE6403	Network Operating Systems	15	Pre-requisite: ENGGDE5409
ENGGDE6408	Electronic Manufacturing 2	15	Pre-requisite: ENGGDE5414
ENGGDE6415	Scaling Networks	15	Pre-requisite: ENGGDE5410
ENGGDE6416	Connecting Networks	15	Pre-requisite: ENGGDE6415

### Data Communications Specialisation

Course Code	Course Title	Level	Requisites
<b>Data Communications Electives – Four to be selected of which at least two must be Level 6</b>			
Level 5			
ENGGDE5410	Routing and Switching Essentials	15	Pre-requisite: ENGGDE5408
ENGGDE5418	Engineering Mathematics Level 5	15	Pre-requisite: ENGGDE4102
ENGGDE5420	Data Telecommunications Intermediate	15	Pre-requisites: ENGGDE5403, ENGGDE5408
Level 6			
ENGGDE6408	Electronic Manufacturing 2	15	Pre-requisite: ENGGDE5414
ENGGDE6415	Scaling Networks	15	Pre-requisite: ENGGDE5410

ENGGDE6416	Connecting Networks	15	Pre-requisite: ENGGDE6415
Other electives are available within the electronics strand. An elective from outside the strand may be selected with approval from the Head of School.			
<b>Programme Progression</b>	Learner progression must comply with the pre- and co-requisites for each course – as identified in the tables above, however these may be waived with approval from the Institution's Programme Manager / Head of Department (or their delegate). Recommended optional pathways also present an indicative pattern in which they should be taken to ensure coherence. The order of courses is indicative only.		
<b>Programme completion</b>	<p>The minimum time to complete this programme is 2 years (full-time study).</p> <p>The maximum time to complete this programme is 10 years from the date of first enrolment.</p> <p>The delegated authority may approve an alternative maximum completion time.</p>		

## 4. Assessment Regulations and Procedures

### Assessment Regulations

*Assessment Regulations comply with Unitec's Assessment, Moderation and Grades Policy and associated procedure.*

The NZDE is a practical based qualification that aligns with the Dublin Accord. As such there is a requirement for assessment to be focused on the practical application of theoretical knowledge.

The Assessment Schedules and weightings in the Course Descriptors are recommendations only and approved providers can vary from the assessment schedule providing the following rules apply:

- All courses will contain practical-based or applied assessment to a minimum weighting of 20% of the summative mark.
- Courses assessed by final examination will have no more than 50% and no less than 40% of the final summative mark assessed by examination (DE4103 and DE5202 do not have final examinations).

Exemptions from this rule are:

- Courses assessed by National Examination – ALL providers must comply with the assessment schedule weightings as they are written in the Course Descriptors
- Capstone compulsory courses DE6101 Engineering Management and DE6102 Engineering Project.

Providers who wish to vary from the recommended assessment schedule are required to inform the VEE.NZ by sending the Executive Officer outlines of how they will assess each course, and these must be communicated to students in advance of delivery so that they are aware of how they will be assessed. Courses that are assessed by the National Exam will align with the recommended assessment schedule weighting.

In the two Level 6 compulsory courses DE6101 and DE6102, evidence of graduate attributes will also need to be assessed as per Course Descriptor.

### Assessment Basis

Assessment in this programme is achievement based using an 11-point grading scale. Students must obtain at least 50% overall score in any achievement-based course in order to pass that course.

Students must achieve a minimum of 40% in both aggregated coursework marks and in any final examination, with an overall grade of C- (50%) or better to pass each course. Any deviation to this will be advised on the Course Descriptor.

### Course grades

Course grades will be determined by the mathematical aggregation of weighted assessment marks and reported according to the following scales.

**Table 3: Achievement based 11-point assessment system**

Grade	Meaning	Result	Percentage
A+	Distinction	Credits Earned	90 – 100
A	Distinction	Credits Earned	85 – 89
A-	Distinction	Credits Earned	80 – 84
B+	Merit	Credits Earned	75 – 79
B	Merit	Credits Earned	70 – 74
B-	Merit	Credits Earned	65 – 69
C+	Pass	Credits Earned	60 – 64
C	Pass	Credits Earned	55 – 59
C-	Pass	Credits Earned	50 – 54
D	Fail	No Credits Earned	40 – 49
E	Fail	No Credits Earned	0 – 39

### Grade Criteria

Students may be awarded one of the following grades for a course:

**Table 4: Grade Criteria**

Grade	Meaning	Criteria
CR	Credit Recognition	The student has applied for and been awarded a credit recognition from another qualification
CTG	Continuing	The Course runs for more than one semester and the final Summative Assessment has not yet occurred. No Credits earned
DEF	Deferred	The student has approval to complete a Course Assessment beyond the schedule date. Unless an exception has been approved, any Deferred Grade remaining on a student's record beyond a duration equal to that of the original course will be changed to the grade to which the student would otherwise be entitled. No Credits earned.
DNC	Did not Complete	The grade DNC (Did Not Complete) is recorded if a student has either withdrawn after 75% of the scheduled Course duration; or not attempted a compulsory item of Assessment within a Course. No Credits earned.
ES	Student Exchange	The student has completed an approved inter-institutional exchange, and it is not appropriate for another grade to be awarded. No Credits earned.
NGA	No Grade Associated	Course assessment and reporting of results are not required for this course or are carried out by an external agency. No Credits earned
R	Restricted Pass	The student has been awarded a restricted pass subject to Relevant clause in this schedule. Credits earned.
W	Withdrawn	The student withdraws from a Course after 10% of the scheduled Course duration and up to, or at, the date at which 75% of the scheduled Course has passed. No credits earned.
#	Estimated Grade <sup>1</sup>	If any portion of Summative Assessment has been estimated, the final grade will be an estimated grade, and annotated “#” on the Student's Academic Record.

<sup>1</sup> NZBED grade equivalent is “AEG” – Aegrotat - Awarded pass following consideration of impaired performance / aegrotat application. The compulsory Level 6 courses DE6101 Engineering Management and DE6102 Engineering Project courses cannot be passed by Aegrotat.

<p><b>Assessment Procedures</b></p> <p><i>Assessment Procedures comply with Unitec's Assessment Moderation and Grades Policy and associated procedure.</i></p>	<p><b>Course Assessment</b></p> <p>Courses employ both formative and summative assessment activities. Formative assessments do not contribute to the final grade for a given course. All summative assessment elements are compulsory unless otherwise approved and noted in course information.</p> <p>Students must attempt all compulsory assessment activities in order to pass and receive credit for any course. Students who do not attempt a compulsory item of assessment may be awarded a ‘Did Not Complete’(DNC) for the whole course and may not earn any credits.</p> <p><b>Assessment in Te Reo</b></p> <p>All students have the right to submit any summative assessment task in Te reo Māori. The process for submission of summative assessment work in Te reo Māori is governed by the Unitec Assessment in Te Reo Māori procedure and detailed in course material.</p> <p><b>Submission and late submission of work</b></p> <ol style="list-style-type: none"> <li>The due dates for all summative assessment work will be notified at the commencement of each course.</li> <li>Any assessment that is submitted late (and does not have a prior approved extension) will be penalised by a deduction of 10% per day of the participants assignment mark, up to five (5) days, inclusive of weekends.</li> <li>Applications for extensions must be made by according to procedure noted in Student Handbooks and course documentation.</li> </ol>
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- d. Any extension will be carried out within a specified time period as agreed with the relevant academic authority and no further extensions will be granted.
- e. Extensions are not available for any controlled assessment (i.e. tests, and examinations);
- f. No assessment will be accepted five (5) days (inclusive of weekends) after the due date. If the assessment is not compulsory, the participants will receive a 'zero' grade for that assessment. If the assessment is compulsory, then the participants will receive a Did Not Complete (DNC) grade for the entire course.

#### **Resubmission or Reassessment**

A student may be granted permission to undertake:

- a. a resubmission/reassessment for a failed assessment item within a course with the following conditions:
  - i. an application for a resubmission/reassessment must be made within 5 days of receiving their marked assessment.
  - ii. only one reassessment or resubmission per course;
  - iii. resubmission/reassessment is not available for any controlled assessments (i.e. tests, and examinations);
  - iv. any approved resubmission/reassessment will be carried out within a specified time period as agreed with the relevant academic authority.
  - v. in all cases for resubmission, the original marked assessment will accompany resubmitted assessment. If resubmitted work is not accompanied by the original marked assignment, the resubmitted work will not be marked, and the original grade will stand.
  - vi. the maximum grade for any resubmission/reassessment of an assessment is the lowest pass grade.
  - vii. assessments that are handed in late are not eligible for resubmission or reassessment.

**Or**

- b. a reassessment for a failed course if they gained a mark of 40% or more in that course with the following conditions:
  - i. permission is granted on the recommendation of the relevant academic committee.
  - ii. any reassessment will be developed to reflect the learning outcomes of the course and their respective weightings.
  - iii. only one opportunity to undertake a reassessment of a course.
  - iv. reassessment is not available for any controlled assessments (i.e. tests, and examinations);
  - v. the reassessment must be taken within one month of the course end date.
  - vi. a student passing the reassessment will gain the minimum grade available as a pass in the course.

#### **Affected Performance Consideration**

A student may apply for Affected Performance Consideration (APC) if:

- a. The student is unable to attend an examination, compulsory assessment or fixed time and place assessment activity due to illness, injury, bereavement, or other critical circumstances
  - b. The student's preparation for, or performance in an examination or any summative assessment has been seriously impaired due to circumstances beyond their control
- Applications for APC are made by a student within 5 working days of the affected assessment event. Decisions to approve an APC and to apply any remedy are made according to the Assessment and Grading Procedures and Regulations.

#### **Restricted Pass**

A restricted pass may be awarded in a course which was narrowly failed (which scored a minimum of 45%) and where there is ample evidence that marginal failure is compensated by good overall performance.

- a. A restricted pass is awarded at the discretion of the relevant academic authority and may not be applied for directly by a student.

	<p>b. Restricted pass may not be awarded for the compulsory Level 6 courses ENGGDE6101 Engineering Management and ENGGDE6102 Engineering Project.</p> <p>c. The relevant academic authority may, at their discretion, use a restricted pass to set conditions for future performance in other courses prevent a student from using a restricted pass to meet the prerequisite requirements of another course.</p> <p>d. A student can graduate with one restricted pass only.</p> <p>e. A student may decline the award of a restricted pass by notifying the relevant academic authority in writing not later than 20 working days from notification of the results.</p> <p><b>Repeating Courses</b> Students who are repeating a Level 1–8 course would normally be required to submit all assessment items. In some cases, with the prior approval of the relevant academic authority, students may not be required to repeat an equivalent assessment item that they had previously passed. This should be negotiated within the first two weeks of the commencement of the course and will specify any course grade that will be carried over. All course work marks carried through must be reported to the NZDE Quality Assurance Group annually.</p> <p>Students may enrol and repeat a course that they have failed only once. Permission to enrol for a third time is governed by Exclusion provisions below.</p> <p><b>Exclusions</b> No student will be allowed to enrol in any course more than twice unless there are exceptional circumstances approved by the relevant academic authority.</p> <p>a. Any Student who fails to achieve at least 50 per cent of the credits that he or she is enrolled in in any 12-month period may be excluded by the relevant Academic Authority from re-enrolling in any further courses. The decision whether students can re-enrol in further courses will be based on a student’s likelihood of succeeding in further study and will be made by the relevant Head of School.</p> <p>b. When calculating the 12-month period in a. above, Unitec reserves the right to include any relevant time spent by the student studying at another tertiary institution.</p> <p>c. A Student who has not achieved a Pass Grade in the same Course on two occasions shall not be enrolled again for that Course except with the permission of the relevant Academic Authority.</p> <p>d. The relevant Academic Authority will advise the student in writing of their decision, and the reasons for such decision, and any orders made.</p> <p><b>Examination Regulations</b> All formal examinations in this programme are governed by the Unitec Examinations Regulations.</p> <p><b>Appeals</b> Students may appeal the decisions made under these regulations in accordance with the Student Appeal Procedure.</p>
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## 5. General Provisions

<b>General Provisions</b>	<p><b>Definition of Terms</b> In these regulations, unless the context otherwise requires, the following definitions shall apply:</p> <ul style="list-style-type: none"> <li>• ‘Relevant academic authority’ refers to an individual or role holder, or in some cases a committee, who have been delegated the authority to make a decision within a specific circumstance. A schedule of the various relevant academic authority delegations is maintained by the Programme Academic Quality Committee responsible for the Programme.</li> </ul> <p><b>Transitional Arrangements</b> Accredited providers will ensure that transition arrangements from previous Engineering Diplomas comply with the provider’s Quality Management System.</p>
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