

Master of Creative Practice [MCP]

To be read in conjunction with Unitec's Academic Statute and associated Policies and Procedures.

These programme regulations apply to the Master of Creative Practice [MCP] programme, which leads to the award of Master of Creative Practice (Level 9) qualification (180 Credits) [CA2400-1].

These regulations come into effect from **Semester 1, 2022**.

<p>1. Ngā Ture Hei Whakaurunga Admission Requirements</p> <p><i>Admission Requirements comply with Unitec's Admission Requirements Guidelines.</i></p>	<p>To be eligible for admission to this programme, all applicants must meet three admission requirements:</p> <ol style="list-style-type: none"> Requirements for either general admission, special admission, or discretionary admission Any additional Programme specific requirements English language requirements <p>1.1 Whakaurunga Whānui General Admission</p> <p>To be admitted to this programme all applicants must be at least 16 years of age on the date of the programme's commencement for the semester in which they wish to enrol and meet the have the following:</p> <ol style="list-style-type: none"> A recognised Bachelor's degree in the same or similar discipline, with merit achievement deemed to be an average grade of B- or higher in all Level 7 courses; or A professional qualifications in a relevant discipline, recognized as being equivalent to merit achievement in a bachelor degree. <p>1.2 Whakaurunga Motuhake Special Admission</p> <p>Applicants must have:</p> <ol style="list-style-type: none"> attained the age of 20 years on or before the first day of the semester in which study for the programme is to commence; and provided sufficient evidence of aptitude or appropriate work or other life experience that would indicate a successful outcome in the qualification. <p>1.3 Whakaurunga Kōwhiringa Discretionary Admission</p> <p>There is no discretionary admission available in this programme</p> <p>1.4 Whakaurunga Tautui Programme Specific Requirements</p> <p>There are no programme specific requirements.</p> <p>1.5 Whakaurunga Reo Pākehā English Language Admission Requirements</p> <p>All applicants must provide evidence that they have the necessary English language proficiency required for the Programme as demonstrated by the equivalence of 8 credits at NCEA Level 2 in English (4 in Reding; 4 in Writing)</p> <p>Any Domestic applicant for whom English, Māori or NZ Sign is not their first language and who cannot provide evidence of the above, and all International applicants must also provide evidence that they have the necessary English language proficiency required for the Programme as demonstrated by an equivalent described in NZQA Rules and on the Unitec English Language Requirements for International Students Web-page.</p>
<p>2. Paearu Kōwhiri Tukanga Selection Criteria & Process</p>	<p>2.1 Paearu Kōwhiri Selection Criteria</p> <p>When the number of eligible applicants for admission exceeds the number of places available, the following selection criteria will be applied:</p> <ul style="list-style-type: none"> Assessed level of personal motivation to complete the qualification; Coherence in expression of ideas and opinions; Creative aptitude;

<p><i>Selection Criteria and Processes comply with Unitec's Admission Requirements Guidelines.</i></p>	<ul style="list-style-type: none"> • Academic aptitude; • Level of awareness of the discipline; • Quality of independent references; • Ability to contribute to group learning. <p>Applicants who meet the maximum number of listed criteria will be the preferred candidates</p> <p>2.2 Tukanga Kōwhiri Selection Process Selection will be made by Unitec staff members with the delegated authority to offer places to applicants. These staff members will select students on the basis of written information supplied on the enrolment form. At the discretion of the staff members, an interview (face-to-face or electronic) may be required. A list of delegated staff members is maintained by the Programme Academic Quality Committee (PAQC) responsible for the programme.</p>															
<p>3. Ngā Ture Hei Whakawhiwhi Tohu Mātauranga Requirements for the Award of the Programme</p> <p><i>Requirements comply with Unitec's Programme Completion and Awards Policy and associated procedure.</i></p>	<p>3.1 Whakaemi Tūtukitanga Credit Accumulation To be awarded the Master of Creative Practice a student must successfully complete a minimum of 180 credits in the pattern set out in Table 1 from the courses set out in Table 2a & 2b.</p> <p>Table 1: Credit Requirements for Master of Creative Practice</p> <table border="1" data-bbox="359 750 1093 952"> <thead> <tr> <th>Level</th> <th>Option 1</th> <th>Option 2</th> </tr> </thead> <tbody> <tr> <td>Level 8 Compulsory</td> <td>30 credits</td> <td>30 credits</td> </tr> <tr> <td>Level 8 Elective courses</td> <td>60 credits</td> <td>30 credits</td> </tr> <tr> <td>Level 9 Research Project</td> <td>90 credits</td> <td>120 credits</td> </tr> <tr> <td>Total</td> <td>180 credits</td> <td>180 credits</td> </tr> </tbody> </table> <p>3.1.1 Whakaaetanga o nga akoranga ako Approval of Courses of Study A student shall obtain approval from the relevant Academic Authority for the selection of courses to be undertaken. In exceptional circumstances, the relevant Academic Authority may recommend a personal programme of study that does not conform to that set out in the <i>Programme Regulations</i>. Such approval shall be noted in the approvals register of the relevant Academic Authority.</p>	Level	Option 1	Option 2	Level 8 Compulsory	30 credits	30 credits	Level 8 Elective courses	60 credits	30 credits	Level 9 Research Project	90 credits	120 credits	Total	180 credits	180 credits
Level	Option 1	Option 2														
Level 8 Compulsory	30 credits	30 credits														
Level 8 Elective courses	60 credits	30 credits														
Level 9 Research Project	90 credits	120 credits														
Total	180 credits	180 credits														

Table 2a: Compulsory Course Details – Master of Creative Practice

Compulsory courses are shown in **bold**.

Course No	Course Name	Credits	Pre- requisites	Co-requisites	Restrictions
Level 8					
ICIB8071	Comparative Critical Reading	15			
And one of the following:					
ICIB8072	Research in the Creative Industries	15			
ICIB8073	Kaupapa Māori Rangahau	15			
Level 9 – One of the following:					
ICIB9002	Research Project	90	ICIB8071 and (ICIB8072 or ICIB8073)		ICIB9003
ICIB9003	Research Project (Extended)	120	ICIB8071 and (ICIB8072 or ICIB8073)		ICIB9002

Table 2b: Elective Course Details – Master of Creative Practice

Elective courses are shown in *italics*.

Course No	Course Name	Credits	Pre- requisites	Co-requisites	Restrictions
Level 8					
<i>ICIB8005</i>	<i>Creative Practice Project</i>	<i>30</i>			
<i>ICIB8007</i>	<i>Creative Practice Project (Extended)</i>	<i>60</i>			

ICIB8061	<i>Professional Research Project</i>	30			
ICIB8063	<i>Professional Research Project (Extended)</i>	60			
ICIB8421	<i>Wairua Toi Māori– Designing Culturally Responsive Spaces</i>	15			
ICIB8422	<i>Ahua Toi Māori – Customary Design in Contemporary Contexts</i>	15			
ICIB8903	<i>Creativity and Creative Practice</i>	15			
ICIB8904	<i>Creative Leadership</i>	15			
ICIB8905	<i>Collaborative Practice</i>	15			
ICIB8906	<i>Negotiated Study</i>	15			
ICIB8907	<i>Negotiated Study (Extended)</i>	30			
ICIB8921	<i>Professional Knowledge Evaluation</i>	15			
PASA8250	<i>Writing for the Stage</i>	30			
PASA8251	<i>Adaptation for the Stage</i>	15			
PASA8260	<i>Directing for the Stage</i>	30			
PASA8264	<i>Digital Performance</i>	15			
PASA8350	<i>Writing for the Screen</i>	30			
PASA8360	<i>Directing for the Screen</i>	30			
PASA8363	<i>Documentary Filmmaking</i>	15			
PASA8770	<i>Producing</i>	30			
PASA8882	<i>Form and Innovation</i>	15			
PASA8883	<i>Digital Storytelling</i>	15			
PASA8884	<i>Visual Media Technologies</i>	15			
PASA8999	<i>Special Topic</i>	15			

Or an approved course from another Unitec post-graduate programme

3.2 Mahi Waehanga Pāhekoheko | Integrated and Work-based components

There are no compulsory work-based requirements in this programme.

3.3 Mahi Akoranga I A Wāhanga | Course Load per Semester

The normal full-time course load is 60 credits per semester, or 75 credits with the approval of the relevant academic authority.

3.4 Whakaurunga Takiwā | Registration Periods

- a. The normal enrolment period is 18 months (full-time study) or 36 months (part-time study).
- b. The maximum period to complete this qualification, with the approval of the relevant Academic Authority is 48 months.
- c. Students who are prevented by ill health, or other cause, from completing the programme requirements within the maximum period of enrolment, the relevant Academic Authority may approve suspension of enrolment for up to a maximum of 12 months.
- d. Enrolment will normally be continuous. The relevant Academic Authority may, on the receipt of an application from a candidate, approve a suspension of enrolment for up to a maximum of 6 months. In such cases, the period of suspension will not count towards the registration period of the degree.
- e. The maximum period of registration for a Master’s degree will normally be 60 months from the date of the commencement of study.
- f. Where a candidate is enrolled full-time throughout the period of his/her registration, the maximum period of registration for the award of the degree with honours is 30 months.
- g. Where a candidate is undertaking the degree by part-time study, the maximum period of registration for the award of the degree with honours is 48 months, this period being reduced to account for periods of full-time study.

	<p>h. The maximum period of registration to be eligible for the award of the degree with honours, as outlined in 3.1 above, shall be reduced in proportion to the number of cross-credits gained.</p> <p>3.5 Whakawhiwhi Tāpiripiri Additional Awards</p> <p>3.5.1 Exit Award</p> <p>There are no formal exit or milestone awards for this programme. A student enrolled in the Master of Creative Practice may choose to exit the programme before completion and seek to cross credit completed courses to another programme under the conditions described in the Programme Regulations of that programme.</p> <p>3.5.2 Master’s Degree with Honours</p> <p>To be awarded the Master of Applied Business with Honours, a student must successfully complete a minimum of 180 credits which includes the completion of a research project of at least 45 credits at level 9 with the following conditions:</p> <ol style="list-style-type: none"> The Master’s degree shall be awarded with first-class honours if the following criteria are satisfied, within the time limits as defined in section 3.4 of these regulations: achieved a cumulative Grade Point Average of 7.0 or better in all necessary courses, with no less than a B+ in any one course, and with no less than an A- for the research project and completion of the requirements within the time limits. The Master’s degree shall be awarded with second-class honours if the following criteria are satisfied, within the time limits as defined in section 3.4 of these regulations: achieved a cumulative Grade Point Average of 5.0 or better in all necessary courses, with no less than a B- in any one course and with no less than a B in the research project and completion of the requirements within the time limits. The Master’s degree with honours shall be awarded if all courses and the research project achieve a passing grade, and all requirements are completed within the time limits. In calculating the GPA for the award of honours, grades for all courses that contribute to the completion of the Masters programme will be considered, including the grades of courses awarded via credit recognition. A student may repeat a course they have successfully completed in order to achieve a higher grade to be used in the calculation of honours. A student who has failed any course shall not be eligible for honours.
<p>4. Tūtukitanga Whakamihi Credit Recognition</p> <p><i>Credit Recognition complies with Unitec’s Assessment, Moderation and Grades Policy and associated procedure.</i></p>	<p>4.1 Whakawhiti Tūtukitanga Cross Credit</p> <p>Credits will not be awarded for successful study that took place more than 5 years prior to the date of first enrolment in the programme.</p> <ol style="list-style-type: none"> A student may be awarded credits or exemptions in recognition of successful equivalent study, at the same or a higher level in the context of another programme. The credit recognition may be: <ol style="list-style-type: none"> specified, where there is direct equivalence of the learning outcomes of a completed course and a course in the programme; or unspecified, where the previous study has taken place in a programme with a similar philosophy but there is no exact match in the programme’s courses. Cross credits will not be given for a Research Project in a postgraduate programme. <p>4.2 Aromatawai Tōmua Assessment of Prior Learning (APL)</p> <p>Assessment of Prior Learning is available for all courses in this programme with the exception of any Level 9 Research Project. APL decisions will be made on a case-by-case basis under the Unitec Assessment of Prior Learning Procedure.</p> <p>4.3 Ngā whakawhitinga Credit Transfer</p> <ol style="list-style-type: none"> Graduates of the Postgraduate Diploma in Creative Practice may apply to transfer credits of up to a maximum of 90 credits towards the Master of Creative Practice, provided that: <ul style="list-style-type: none"> The period between completing the award of the postgraduate diploma and applying for admission to the master’s programme does not exceed three years;

- In order to calculate the registration period required in the assessment of eligibility for the award of honours, the student’s registration in the master’s degree will be deemed to have commenced at the time of first enrolment in the postgraduate diploma.
- In exceptional circumstances, the transfer of credits from a postgraduate diploma completed more than three years before applying for admission to the master’s degree may be approved.
 - For postgraduate diploma graduates who are subsequently awarded the degree, Unitec’s academic record shall show only the qualification of the Master of Creative Practice, and the award of the postgraduate diploma shall be revoked.

4.4 Ākongā Whakawhiti | Student Exchange

Study at an international partner institution is available in this Programme. Credit Recognition is applied to the Unitec student’s academic record upon their return to New Zealand.

5. Waeture Aromatawai | Assessment Regulations

Assessment Regulations comply with Unitec’s Assessment, Moderation and Grades Policy and associated procedure.

5.1 Paparahi Aromatawai | Assessment Basis

Assessment in this programme is achievement based using an 11-point grading scale for courses as detailed in Table 3 below.

5.2 Ākoranga Taumata | Course grades

Course grades will be determined by the mathematical aggregation of weighted assessment marks and reported according to the following scales. Participants must obtain at least 50% overall score in order to pass achievement-based assessment.

Table 3: Achievement based 11-point assessment system

Grade	Meaning	Result	Percentage
A+	Distinction	Credits Earned	90 – 100
A	Distinction	Credits Earned	85 – 89
A-	Distinction	Credits Earned	80 – 84
B+	Merit	Credits Earned	75 – 79
B	Merit	Credits Earned	70 – 74
B-	Merit	Credits Earned	65 – 69
C+	Pass	Credits Earned	60 – 64
C	Pass	Credits Earned	55 – 59
C-	Pass	Credits Earned	50 – 54
D	Fail	No Credits Earned	40 – 49
E	Fail	No Credits Earned	0 – 39

5.3 Paearu Taumata | Grade Criteria

Students may be awarded one of the following grades for a course:

Table 4: Grade Criteria

Grade	Meaning	Criteria
CR	Credit Recognition	The student has applied for and been awarded a credit recognition from another qualification
CTG	Continuing	The Course runs for more than one semester and the final Summative Assessment has not yet occurred. No Credits earned
DEF	Deferred	The student has approval to complete a Course Assessment beyond the schedule date. Unless an exception has been approved, any Deferred Grade remaining on a student’s record beyond a duration equal to that of the original course will be changed to the grade to which the Student would otherwise be entitled. No Credits earned.
DNC	Did not Complete	The grade DNC (Did Not Complete) is recorded if a student has either withdrawn after 75% of the scheduled Course duration; or not attempted a compulsory item of Assessment within a Course. No Credits earned.

	<table border="1"> <tr> <td data-bbox="349 192 448 304">ES</td> <td data-bbox="448 192 730 304">Student Exchange</td> <td data-bbox="730 192 1485 304">The Student has completed an approved inter-institutional exchange and it is not appropriate for another grade to be awarded. No Credits earned.</td> </tr> <tr> <td data-bbox="349 304 448 416">NGA</td> <td data-bbox="448 304 730 416">No Grade Associated</td> <td data-bbox="730 304 1485 416">Course assessment and reporting of results are not required for this course or are carried out by an external agency. No Credits earned</td> </tr> <tr> <td data-bbox="349 416 448 528">R</td> <td data-bbox="448 416 730 528">Restricted Pass</td> <td data-bbox="730 416 1485 528">The student has been awarded a restricted pass subject to Relevant clause in this schedule. Credits earned.</td> </tr> <tr> <td data-bbox="349 528 448 640">W</td> <td data-bbox="448 528 730 640">Withdrawn</td> <td data-bbox="730 528 1485 640">The student withdraws from a Course after 10% of the scheduled Course duration and up to, or at, the date at which 75% of the scheduled Course has passed. No credits earned.</td> </tr> <tr> <td data-bbox="349 640 448 752">#</td> <td data-bbox="448 640 730 752">Estimated Grade</td> <td data-bbox="730 640 1485 752">If any portion of Summative Assessment has been estimated, the final grade will be an estimated grade, and annotated “#” on the Student’s Academic Record.</td> </tr> </table>	ES	Student Exchange	The Student has completed an approved inter-institutional exchange and it is not appropriate for another grade to be awarded. No Credits earned.	NGA	No Grade Associated	Course assessment and reporting of results are not required for this course or are carried out by an external agency. No Credits earned	R	Restricted Pass	The student has been awarded a restricted pass subject to Relevant clause in this schedule. Credits earned.	W	Withdrawn	The student withdraws from a Course after 10% of the scheduled Course duration and up to, or at, the date at which 75% of the scheduled Course has passed. No credits earned.	#	Estimated Grade	If any portion of Summative Assessment has been estimated, the final grade will be an estimated grade, and annotated “#” on the Student’s Academic Record.
ES	Student Exchange	The Student has completed an approved inter-institutional exchange and it is not appropriate for another grade to be awarded. No Credits earned.														
NGA	No Grade Associated	Course assessment and reporting of results are not required for this course or are carried out by an external agency. No Credits earned														
R	Restricted Pass	The student has been awarded a restricted pass subject to Relevant clause in this schedule. Credits earned.														
W	Withdrawn	The student withdraws from a Course after 10% of the scheduled Course duration and up to, or at, the date at which 75% of the scheduled Course has passed. No credits earned.														
#	Estimated Grade	If any portion of Summative Assessment has been estimated, the final grade will be an estimated grade, and annotated “#” on the Student’s Academic Record.														
<p>6. Aromatawai Mahinga Assessment Procedures</p> <p><i>Assessment Procedures comply with Unitec’s Assessment Moderation and Grades Policy and associated procedure.</i></p>	<p>6.1 Ākoranga Aromatawai Course Assessment Courses employ both formative and summative assessment activities. Formative assessments do not contribute to the final grade for a given course. All summative assessment elements are compulsory unless otherwise approved and noted in course information.</p> <p>Students must attempt all compulsory assessment activities in order to pass and receive credit for any course. Students who do not attempt a compulsory item of assessment may be awarded a ‘Did Not Complete’(DNC) for the whole course and may not earn any credits.</p> <p>6.2 Aromatawai Roto Te Reo Assessment in Te Reo All students have the right to submit any summative assessment task in Te reo Māori. The process for submission of summative assessment work in Te reo Māori is governed by the Unitec Assessment in Te Reo Māori procedure and detailed in course material.</p> <p>6.3 Tāpaetanga Tōmuri Submission and late submission of work</p> <ol style="list-style-type: none"> The due dates for all summative assessment work will be notified at the commencement of each course. Unless an extension has been granted by the relevant Academic Authority and except in exceptional circumstances beyond the control of the candidate, no late work will be accepted for marking. <p>6.4 Whakamātautau Anō Resubmission or Reassessment A student may be granted permission to undertake a resubmission/reassessment for a failed assessment item within a level 8 course which scored a ‘D’ grade, with the following conditions:</p> <ol style="list-style-type: none"> an application for a resubmission/reassessment must be made within 5 days of receiving their marked assessment; only one reassessment or resubmission per course; no more than 30% of the course value of assessment may be submitted for re-assessment; any approved resubmission/reassessment will be carried out within a specified time period as agreed with the relevant academic authority; in all cases for resubmission, the original marked assessment will accompany resubmitted assessment. If resubmitted work is not accompanied by the original marked assignment, the resubmitted work will not be marked, and the original grade will stand; the maximum grade for any resubmission/reassessment of an assessment is the lowest pass grade; assessments that are handed in late are not eligible for resubmission or reassessment. Any candidate who is required to re-submit or significantly revise a Master’s research thesis, dissertation, or research project must do so within three months from the date of notification of the result. 															

- i. In exceptional circumstances, this period may be extended by the relevant Academic Authority.
- ii. If submission is not completed by the end of the period for which fees have been paid, the student must re-enrol and pay for 15 credits.

6.5 Āhuatanga Aromatawai Motuhake | Affected Performance Consideration

A student may apply for Affected Performance Consideration (APC) if:

- a. The student is unable to attend an examination, compulsory assessment or fixed time and place assessment activity due to illness, injury, bereavement or other critical circumstances
- b. The student's preparation for, or performance in an examination or any summative assessment has been seriously impaired due to circumstances beyond their control

Applications for APC are made by a student within 5 working days of the affected assessment event. Decisions to approve an APC and to apply any remedy are made according to the Assessment and Grading Procedures and Regulations.

6.6 Pāhi Rāhui | Restricted Pass

No restricted passes shall be awarded for courses in a Master's degree.

6.7 Tuaruatanga | Repeating Courses

- a. Students may not enrol to repeat a level 8 course that they have failed without the permission of the Academic Programme Manager.
- b. There are no provisions for repeating a Level 9 Course.
- c. Students who are repeating a Level 1–8 course would normally be required to submit all assessment items. In some cases, with the prior approval of the relevant academic authority, students may not be required to repeat an equivalent assessment item that they had previously passed. This should be negotiated within the first two weeks of the commencement of the course and will specify any course grade that will be carried over.

6.8 Whakakorenga | Exclusions

No student will be allowed to enrol in any course more than twice unless there are exceptional circumstances approved by the relevant academic authority.

- a. Any Student who fails to achieve at least 50 per cent of the credits that he or she is enrolled in in any 12-month period may be excluded by the relevant Academic Authority from re-enrolling in any further courses. The decision whether students can re-enrol in further courses will be based on a student's likelihood of succeeding in further study and will be made by the relevant Head of School.
- b. When calculating the 12-month period in a. above, Unitec reserves the right to include any relevant time spent by the Student studying at another tertiary institution.
- c. A Student who has not achieved a Pass Grade for a Course shall not be enrolled again for that Course except with the permission of the relevant Academic Authority.
- d. The relevant Academic Authority will advise the Student in writing of their decision, and the reasons for such decision, and any orders made.

6.9 Examination Regulations

The supervision and examination of Theses, Dissertations, and Research Projects are governed by the Master's Degree Generic Regulations.

6.10 Tono Pira | Appeals

Appeals against Decisions for Thesis, Dissertation, or Research Project are governed by the Master's Degree Generic Regulations. Students may appeal other decisions made under these regulations in accordance with the Student Appeal Procedure.

7. Whakaritenga Whānui | General Provisions

7.1 Whakamāramatanga ā-kaupapa | Definition of Terms

In these regulations, unless the context otherwise requires, the following definitions shall apply:

- 'Relevant academic authority' refers to an individual or role holder, or in some cases a committee, who have been delegated the authority to make a decision within a specific circumstance. A schedule of the various relevant academic authority delegations is maintained by the Programme Academic Quality Committee responsible for the Programme.

- ‘External Examiner’ means a person external to Unitec appointed to assess student work.
- ‘Research Project’ means a record of a course of study in which a candidate undertakes a practice-based, applied scholarly investigation of an appropriate topic, deemed equivalent to at least 45 credits, level 9.
- ‘Supervisor’ means a person who fulfils the role of adviser, mentor and motivator, thereby guiding the academic progress of the candidate to reach his or her research potential.
- ‘Thesis’ means a record of sustained independent research in which the candidate’s own work forms, as a point of origin or reference, a significant part of the intellectual enquiry of an appropriate topic. It is normally 90 credits or more at Level 9.

8 Āhutatanga Tauwhirowhiro Ritenga | Transitional Arrangements

There are no active transition arrangements in this programme.

9. Regulation Version Control

Ver No.	Approved by	Date of Change	Effective from	Description of change
1.1	Various	Various	Various	As noted in comments above
1.2	AAC	10/08/2021 26/08/2021	2022-Sem1	Update Entry Criteria to align with NZQA approvals and RO482 20140912, as expressed in response to Requirement 8 of the NZQA RFI dated 30/05/2014 Reformat to consolidated regulations with the removal of Generic Regulation clauses Inactivate electives that are no longer offered and delete them from the programme – ICIB8311, ICIB8312, ICIB8121, ICIB8122, ICIB8123, ICIB8291, ICIB8292, ICIB8311, ICIB8312, ICIB8313, PASA6262, PASA8253, PASA8351, PASA8353, PASA8356, PASA8880