PROGRAMME REGULATIONS

Programme Schedule

Graduate Diploma in Higher Education

To be read in conjunction with the Graduate Diploma Generic Regulations.

1.   Programme Schedule

This Schedule applies to the Graduate Diploma in Higher Education (GDipHE) Level 7 Credits 120, and the exit award of Certificate in Higher Education (CertHE).

2.   Programme Specific Admission

2.1   Specific Admission

To be admitted to this programme, all applicants must meet the requirements set out in the Graduate Diploma Generic Regulations. There are no additional programme-specific admission requirements.

3.   Selection Criteria

When the number of applicants for admission exceeds the number of places available, the following selection criteria will be applied.

- currently employed at Unitec, engaged in lecturing, or working in the tertiary educational sector while undertaking the programme.

4.   Selection Process

Selection will be made by a subcommittee of the Programme Committee set up for the purpose and with the delegated authority of that committee to offer places to applicants.

5.   Requirements for the Award of the Qualification

5.1   Graduate Diploma in Higher Education

To be awarded the Graduate Diploma in Higher Education (Level 7, 120 credits) a student must successfully complete 120 credits from the courses listed in Table 1.

Table 1: Graduate Diploma in Higher Education

Compulsory courses are shown in **bold**.
Elective courses are shown in *italics*.

Level	Course No.	Course Name	Credits	Prerequisites
Level 6				
6	**EDUC6101**	**Effective Learning and Teaching Strategies**	**30**	
Level 7				
7	EDUC7101	*Embedded Assessment*	15	*EDUC6101*
7	EDUC7102	*Social Learning Technologies*	15	*EDUC6101*
7	EDUC7103	*Research Beginnings*	15	*EDUC6101*
7	EDUC7104	*Developing Successful Performance*	15	*EDUC6101*
7	EDUC7735	*Professional Practice in Education Portfolio*	15	*EDUC6101* *Students must be admitted into the Graduate Diploma in Higher Education to enrol in this course.*
7	EDUC7736	*Negotiated Study*	15	*EDUC6101 and (EDUC 7103 or EDUC 8710)* *Students must be admitted into the Graduate Diploma in Higher Education to enrol in this course.*
7	EDUC7107	*Negotiated Project*	30	*EDUC6101 and (EDUC 7103 or EDUC 8710)*
7	EDUC7108	*Negotiated Ventures*	60	*EDUC6101 and (EDUC 7103 or EDUC 8710)* *Students must enrol in both EDUC 7108-SA and EDUC 7108-SB to complete this course.*
Level 8				
8	EDUC8710	*Educational Research Project[1,2]*	30	*EDUC6101* *Students must be admitted into the*

Level	Course No.	Course Name	Credits	Prerequisites
				Graduate Diploma in Higher Education to enrol in this course.

1   Participants on this course are required to have prior knowledge of research methods.

2   Participants may complete EDUC8710 twice if the Programme Committee is satisfied that each proposal and project is significantly different from the other. The project proposal must be approved by the Programme Committee prior to enrolment on this course.

5.2   Maximum number of credits

Except in exceptional circumstances, students may only enrol in a maximum of 60 credits in any one year.

5.3   Exit award

Students **must complete EDUC6101** to be eligible to exit with the Certificate in Higher Education (Level 6, 45 credits) and a further 15 credits from courses listed in Table 1.

6.   Credit Recognition and Exemptions

a.   Specified and unspecified credit recognition will be determined on a case-by-case basis in accordance with the graduate diploma regulations.

b.   A maximum of 60 unspecified credit recognition may be awarded to the Graduate Diploma in Higher Education.

c.   That teachers who successfully complete the Unitec Academic Induction Course and the associated assessment event may apply to the GDipHE Programme Committee for award of 15 unspecified Level 6 credits into that programme.

7.   Assessment of Prior Learning

Assessment of Prior Learning is available for all courses listed in Table 1 of the programme

8.   Assessment

8.1   Assessment basis

a.   Assessment is achievement based using an 11 point grading scale except in the case of practicum assessment which is competency based.

b.   All summative assessment events must be passed within a course to achieve a pass for that course.

8.2 Grade allocation

a. Course grades are calculated by the mathematical aggregation of weighted assessment using the following conversion:

Table 3: Course Grades

Grade	Percentage	Result
A+	90 – 100	Pass
A	85 – 89	Pass
A-	80 – 84	Pass
B+	75 – 79	Pass
B	70 – 74	Pass
B-	65 – 69	Pass
C+	60 – 64	Pass
C	55 – 59	Pass
C-	50 – 54	Pass
D	40 – 49	Fail
E	0 - 39	Fail

b. Students may be awarded one of the following grades for a course if they meet the criteria described.

Grade	Meaning	Criteria
CR	Credit Recognition	The student has applied for and been awarded a credit recognition from another qualification.
DEF	Deferred	The course result has been deferred.
R	Restricted Pass	The student has been awarded a restricted pass subject to clause G3 of this schedule.
W	Withdrawn	If a student withdraws from a course after the 10% date of the course is completed and up to or at the 75% date of the course. No credits earned.

8.3 Restricted passes

Students will not be awarded more than one restricted pass.

8.4 Resits and resubmissions

a. All resits and resubmissions will be carried out in a specified time period from the time the original assessment was returned, or results made available.

b. The maximum grade for any resit/resubmission of assessment is C-.

c. In all courses except EDUC6101 students may only resit or resubmit one written assignment and one practicum assessment per course.

d. In EDUC6101 students may resit or resubmit each assignment that has been failed. They may only do this once for each assessment event.

8.5 A maximum of C- grade will be awarded to all late assessments where an extension has not been granted.

9. Transitional Arrangements

9.1 Students enrolled prior to semester 2, 2010

Students will be required to complete modified programme of study as approved by Programme Committee.

9.2 Restriction Table

The courses listed in column one have a restriction of column two, students cannot enrol in a column one if they have completed column two for paired course.

Column 1 Course Number	Column 2 Has a restriction of course
EDUC6101	EDUC6711 or EDUC6710 or EDUC6720
EDUC7104	EDUC7770 or EDUC7771
EDUC7735	EDUC7725
EDUC7736	EDUC7726
EDUC8710	EDUC7782 or EDUC7772, EDUC8781

10. Commencement

These regulations came into force in Semester 2, 2014.