

Scholarship & Award Regulations

Community Studies Positive Impact Scholarships

Schools: Community Studies

This document sets out the regulations for the scholarship ('Scholarship') or award ('Award') named below, as well as the obligations of recipients ('Recipient') and Unitec in regards to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with Unitec Policy and Procedures (to be created).

1. SCHOLARSHIP NAME: Community Studies Positive Impact Scholarships

2. PURPOSE

The Community Studies Positive Impact Scholarship was established in 2019 to acknowledge current students making positive contributions within our communities through volunteer work or student placements and those committed to improving student experiences within the school of Community Studies.

3. VALUE AND DURATION

3.1 Number of Recipients: Up to three (3) scholarships will be granted for study in Semester 2 2019 in the below categories – contingent on funding.

No. of scholarships	Category
1-2	Community Impact: awarded to a Community Studies student who is making a positive influence within our communities through volunteer work or student placements
1-2	Unitec Contributor/Champion Scholarship: awarded to a Community Studies student who is committed to improving student experiences within the school of Community Studies. This could be from serving as a student representative, organising and delivering on campus events, and/or being a positive role-model.

3.2 Benefit(s) to Recipient: Unitec will contribute a maximum total value of \$1,500 towards tuition fees by way of a tuition fee scholarship. If the Scholarship Recipient is eligible for Fees Free for their first year of study, the Scholarship funding will be deferred by up to one academic year and applied to the Recipient's second semester or second year fees, subject to the terms outlined below.

3.3 Payment of benefit(s):

- The Unitec tuition fee scholarship payment is made directly to the Recipient's Study Link or Unitec fees account.
- Each tuition fee scholarship payment will be up to \$1,500 the semester for which the scholarship is awarded.
- Payments will usually be made at the end of the semester in which the scholarship is awarded.
- Payments are subject to the Recipient successfully satisfying ongoing eligibility criteria as defined in clause 8 below.

4. DURATION: The duration of the Scholarship is one Semester.

5. ELIGIBILITY CRITERIA

To be eligible for the Scholarship, an applicant must meet all of the following criteria:

- New Zealand citizen or holder of a New Zealand Permanent Resident visa.
- Be currently enrolled in a School of Community Studies programme (level 5-7) at the time of application and during Semester 2 2019.
- Have completed at least one semester's study in their current programme of study programme (level 5-7) at the time of application.
- Achieved a grade point average of B- or above for previous and/or current semester's study completed at Unitec.

6. RECIPIENT SELECTION CRITERIA

- Motivation to succeed in their chosen course, as demonstrated in the Scholarship application.
- Commitment to benefiting their local and Unitec communities, as demonstrated in the scholarship application.
- Academic Merit: Previous semester GPA may be considered.
- Attendance: Academic Leaders will provide student attendance rates for current semester of study.
- Engagement & contribution to classes, as demonstrated in letter of recommendation from lecturer or tutor.
- Priority may also be given to:
 - Pacific
 - Maori
 - Students under the age 25
 - First in Family to pursue Higher Educational
 - Single Parents

7. SELECTION

Eligible candidates will be presented to a Scholarship Selection Committee, which will undertake the selection of Recipients based on the selection criteria stipulated in clause 6.

The Scholarships Selection Committee will be made up of at least three relevant members of Unitec. The Scholarships Selection Committee will be chaired by the HOS, Community Studies. Scholarship offers will be authorised by the Director, Student Success.

8. ONGOING RECIPIENT ELIGIBILITY CRITERIA

8.1 Academic progress:

The Recipient must maintain a minimum B minus average (minimum GPA 3.5) per semester, unless exceptional circumstances¹ prevail.

8.2 Unitec Enrolment:

The Recipient:

- Must continue to be enrolled in a level 5-7 Community Studies Programme.
- For Recipients eligible for Fees Free: Enrol in second semester/year papers at Unitec **or** progress to a new Unitec programme the semester directly following their first programme.

8.3 Leave / Deferral / Programme withdrawal:

- If the Recipient defers the Unitec offer or withdraws from the Unitec course/programme after the start of Semester, the Scholarship will be terminated.
- After the first semester in which the Scholarship is awarded, the Recipient may apply to the Scholarships Manager to place the Scholarship on hold for the duration of approved leave of absence from studies. If the application is approved, payment of the Scholarship will be suspended for the period of leave. The Scholarship will be terminated if the Recipient does not apply to the Scholarships Manager to place the Scholarship on hold.
- Provided the Recipient remains eligible, payments will be resumed (in accordance with Clause 3) to the Recipient after an approved leave of absence until the remaining value of the Scholarship has been paid, or another leave of absence is approved.

8.4 Other obligations and conditions:

- The offer of the Scholarship is made subject to all information provided by the Recipient being true and accurate.
- By accepting the offer of the Scholarship, each Recipient agrees to the Regulations.
- For the duration of the scholarship the recipient is not permitted to hold other Unitec scholarships, unless an equity-based scholarship is approved by exception.
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- The Recipient is responsible for advising the Scholarships Manager of any changes in circumstances that would make him/her ineligible for

continuation of the Scholarship, e.g. reducing study load to part time, taking leave of absence or deferring study.

- Any change in the Recipient's circumstances not addressed by these Regulations will be considered by the Scholarships Manager and/or the Scholarship Selection Committee case-by-case.
- The Recipient will be invited to consent to allowing his/her name, photograph and a short article to be used for the promotion of Unitec.

9. TERMINATION OF RECIPIENT'S SCHOLARSHIP

The Scholarship will terminate:

- If the Recipient ceases to meet the eligibility criteria; or
- If the Recipient breaches any regulations of the Scholarship; or
- If Unitec determines that the student is guilty of misconduct and after consultation with the Director Student Success (or their nominee), deems that it is not appropriate for the Recipient to continue to hold the Scholarship.
- If Unitec terminates the Recipients Scholarship for any of the above reasons, after the start of the Semester 1 or 2, any Scholarship payment already made may be asked to be reimbursed to Unitec.

1 : Exceptional circumstances include ongoing disability, illness, carer's responsibilities and other educational barriers and are considered case-by-case