

## ***Bachelor of Computing Systems [BCS]***

To be read in conjunction with Unitec’s Academic Statute and associated Policies and Procedures.

These programme regulations apply to the Bachelor of Computing Systems [BCS] programme, which leads to the award of the Bachelor of Computing Systems (Level 7) qualification, (360 Credits) [CA2209].

These regulations come into effect from Semester 1, 2022.

### **1. Ngā Ture Hei Whakaurunga | Admission Requirements**

*Admission Requirements comply with Unitec’s Admission Requirements Guidelines.*

To be eligible for admission to this programme, all applicants must meet three admission requirements:

- a. Requirements for either general admission, special admission, or discretionary admission
- b. Any additional Programme specific requirements
- c. English language requirements

#### **1.1 Whakaurunga Whānui | General Admission**

To be admitted to this programme all applicants must be at least 16 years of age on the date of the programme’s commencement for the semester in which they wish to enrol (or provide a completed Early Release Exemption form), and meet the following requirements:

A minimum of 42 credits at NCEA Level 3 or higher on the National Qualifications Framework, with 14 credits at Level 3 or higher in each of two subjects, with a further 14 credits at Level 3 or higher taken from no more than two additional domains on the National Qualifications Framework; plus a minimum of 14 credits at Level 1 or higher in Mathematics or Pangarau on the National Qualifications Framework; plus a minimum of 8 credits at Level 2 or higher in English or Te Reo Maori; a minimum of 4 credits must be in Reading and a minimum of 4 credits must be in Writing;

Or

At least 3 ‘C’ passes in the New Zealand University Bursaries Examinations;

Or

Successful completion of an approved qualification at Level 3 or above within a computing related pathway, where appropriate.

Or

Equivalent.

#### **1.2 Whakaurunga Motuhake | Special Admission**

Applicants must have:

- a. attained the age of 20 years on or before the first day of the semester in which study for the programme is to commence; and
- b. provided sufficient evidence of aptitude or appropriate work or other life experience that would indicate a successful outcome in the qualification.

#### **1.3 Whakaurunga Kōwhiringa | Discretionary Admission**

In exceptional cases an applicant who does not meet the general admission requirements and who has not reached the age of 20 on or before the first day of the semester in which study for the Certificate is to commence may apply for discretionary admission. Applicants under the age of 20 may be granted Discretionary Admission if they have, for example:

- a. A minimum total of 72 NCEA credits at level 2 in their best four subjects, or
- b. A maximum total of 10 in New Zealand Sixth Form Certificate in their best 4 subjects, or equivalent; or
- c. A Certificate at level 3 or higher; or
- d. Obtained an acceptable score in the Unitec Computing aptitude test, as defined by the relevant Academic Authority.

In assessing whether to grant discretionary admission in exceptional cases, the primary focus will be on the applicant's level of preparedness for study at the required level.

**1.4 Whakaurunga Tautui | Programme Specific Requirements**

In addition to meeting the requirements for general, special, or discretionary admission the following Programme Specific requirements must be met prior to admission:

All applicants will be expected to demonstrate mathematical ability equivalent to one or more of the following:

- have at least 15 NCEA credits at level 2 in Mathematics, or
- have a grade of 4 or better in New Zealand Sixth Form Certificate Mathematics, or
- have at least 9 NCEA credits at level 3 in Mathematics, or
- have at least 45% in University Bursary Mathematics with Calculus or Mathematics with Statistics, or
- have at least 10 or more credits in a certificate at level 3 or higher in Mathematics, or
- have attained an acceptable score in an aptitude test approved by the relevant Academic Authority.

**1.5 Whakaurunga Reo Pākehā | English Language Admission Requirements**

Applicants must have sufficient competence in the English language to undertake this programme, which is taught and assessed in English. A minimum standard of English may be demonstrated by the achievement of a minimum of 8 credits at NCEA Level 2 in English (4 in Reading, 4 in Writing). Any applicant who cannot demonstrate this achievement will be required to provide evidence of their English language competency using the types of evidence specified for International Students.

International applicants must also provide evidence that they have the necessary English language proficiency required for the Programme as demonstrated through the use of evidence of one of the kinds described in [NZQA Rules](#) on the Unitec [English Language Requirements for International Students](#) Web-page.

**2. Paearu Kōwhiri Tukanga | Selection Criteria & Process**

*Selection Criteria and Processes comply with Unitec's Admission Requirements Guidelines.*

**2.1 Paearu Kōwhiri | Selection Criteria**

Entry to the programme is on a first come first served basis until there are no further places available. An applicant who misses out on a place in the current semester will be accepted in the following semester.

**2.2 Tukanga Kōwhiri | Selection Process**

Selection will be made by Unitec staff members with the delegated authority to offer places to applicants. These staff members will select students on the basis of written information supplied on the enrolment form. At the discretion of the staff members, an interview (face-to-face or electronic) may be required. A list of delegated staff members is maintained by the Programme Academic Quality Committee (PAQC) responsible for the programme.

**3. Ngā Ture Hei Whakawhiwhi Tohu Mātauranga | Requirements for the Award of the Programme**

*Requirements comply with Unitec's Programme Completion and*

**3.1 Whakaemi Tūtukitanga | Credit Accumulation**

To be awarded the Bachelor of Computing Systems, a student must successfully complete a minimum of 360 credits in the pattern set out in Table 1a or 1b from the courses set out in Table 2.

**Table 1a: Credit Requirements for Bachelor of Computing Systems Option 1 - 45 Credit Capstone Project**

Level	Compulsory Credits	Elective Credits	Total Credits
5	90	15	105
6	15	60	75
7	45	45	90
5-7(8)		90	90
<b>TOTALS</b>	<b>150</b>	<b>210</b>	<b>360</b>

Awards Policy and associated procedure.

**Table 1b: Credit Requirements for Bachelor of Computing Systems Option 2 – 60 Credit Capstone Project**

Level	Compulsory Credits	Elective Credits	Total Credits
5	90	15	105
6	15	60	75
7	60	45	105
5-7(8)		75	75
<b>TOTALS</b>	<b>165</b>	<b>195</b>	<b>360</b>

**Table 2: Course Details – Bachelor of Computing Systems**

Compulsory courses are shown in **bold** and Elective courses in *italics*.

Course No	Course Name	Credits	Pre-requisites	Co-requisites	Restrictions
Level 5					
<b>ISCG5400</b>	<b>Hardware Fundamentals</b>	<b>15</b>			
<b>ISCG5401</b>	<b>Operating System Fundamentals</b>	<b>15</b>			
<b>ISCG5420</b>	<b>Programming Fundamentals</b>	<b>15</b>			
<b>ISCG5423</b>	<b>Introduction to Databases</b>	<b>15</b>			
<b>ISCG5424</b>	<b>Information Systems Concepts</b>	<b>15</b>			
<b>ISCG5430</b>	<b>Professional Skills for IT Practitioners</b>	<b>15</b>			
<i>ISCG5403</i>	<i>Networking Fundamentals</i>	<i>15</i>			
<i>ISCG5421</i>	<i>Programming Principles and Practice</i>	<i>15</i>	<i>ISCG5420</i>		
A max. 30 credits at level 5 may be taken from any other Unitec Programme with approval of the relevant Academic Authority					
Level 6					
<b>ISCG6411</b>	<b>Project Planning and Control</b>	<b>15</b>	<b>ISCG5410 or ISCG5424</b>	<b>ISCG5430</b>	
<i>ISCG6401</i>	<i>Data Communications and Networks</i>	<i>15</i>	<i>ISCG5403</i>	<i>ISCG5430</i>	
<i>ISCG6402</i>	<i>Network Administration and Support</i>	<i>15</i>	<i>ISCG5400 and ISCG5403</i>	<i>ISCG5430</i>	
<i>ISCG6403</i>	<i>Network Operating Systems Management</i>	<i>15</i>	<i>ISCG5401</i>	<i>ISCG5430</i>	
<i>ISCG6404</i>	<i>Web Server Management</i>	<i>15</i>	<i>ISCG6402</i>	<i>ISCG5430</i>	
<i>ISCG6407</i>	<i>Fundamental Concepts in Cyber Security</i>	<i>15</i>	<i>ISCG5403</i>		
<i>ISCG6414</i>	<i>Systems Analysis and Design</i>	<i>15</i>	<i>(ISCG5410 or ISCG5424) and ISCG5421</i>	<i>ISCG5430</i>	
<i>ISCG6420</i>	<i>Internet and Website Development</i>	<i>15</i>	<i>ISCG5420 and ISCG5421</i>	<i>ISCG5430</i>	
<i>ISCG6421</i>	<i>GUI Programming</i>	<i>15</i>	<i>(ISCG5421 and ISCG5423)</i>	<i>ISCG5430</i>	
<i>ISCG6422</i>	<i>Multimedia Programming</i>	<i>15</i>	<i>ISCG5420 or</i>	<i>ISCG5430</i>	
<i>ISCG6423</i>	<i>Database Design and Development</i>	<i>15</i>	<i>ISCG5423 and ISCG5421)</i>	<i>ISCG5430</i>	
<i>ISCG6424</i>	<i>User Interface Design</i>	<i>15</i>	<i>ISCG5421</i>	<i>ISCG5430</i>	
<i>ISCG6425</i>	<i>Data Warehousing</i>	<i>15</i>	<i>ISCG5423</i>		
<i>ISCG6426</i>	<i>Data Structures and Algorithms</i>	<i>15</i>	<i>ISCG5421</i>		
<i>ISCG6435</i>	<i>Special Topic</i>	<i>15</i>			
<i>ISCG6441</i>	<i>Visual Game Design</i>	<i>15</i>			

ISCG6442	Game Programming	15	ISCG5421	ISCG6426	
ISCG6488	Negotiated Study	15	Approval by the relevant Academic Authority AND student must have completed 180 credits towards the BCS degree.		
A max. 30 credits at level 6 may be taken from any other Unitec Programme with approval of the relevant Academic Authority					
Level 7					
ISCG7431	Capstone Project	60	ISCG6411 & ISCG5400 & ISCG5401 & ISCG5420 & ISCG5423 & ISCG5424 & ISCG5430 & 195 BCS credits	* See notes below	
Or					
ISCG7430	Project	45	ISCG6411 & ISCG5400 & ISCG5401 & ISCG5420 & ISCG5423 & ISCG5424 & ISCG5430 & 195 BCS credits	* See notes below	
ISCG7142	Information Systems and Analysis	15			ISCG6414
ISCG7400	Computer Systems Security	15	ISCG6402		
ISCG7401	Advanced Data Communications	15	ISCG6401		
ISCG7402	Network Design and Implementation	15	ISCG6402 and ISCG6401		
ISCG7404	Computer Forensic Investigations	15	ISCG6401 and ISCG6402		
ISCG7406	Cyber Security Policy	15	ISCG6407		
ISCG7407	Advanced Cyber Security	15	ISCG6407 and ISCG6403		
ISCG7408	Malware Analysis	15	ISCG6407		
ISCG7410	Information Systems Management	15	ISCG6411		
ISCG7411**	Project Management Methodologies	15	Relevant Academic Authority consent required		
ISCG7412**	Risk Management	15			
ISCG7413	Testing and Quality Assurance Management	15	Relevant Academic		

			Authority consent required		
ISCG7414	Business Systems Analysis	15	ISCG6414		
ISCG7420	Web Application Development	15	(ISCG6414 or ISCG7142) and ISCG6421 and ISCG6420		
ISCG7421	Advanced Program Development	15	ISCG6421) and (ISCG6414 or ISCG7142		
ISCG7424	Mobile Software Development	15	(ISCG6414 or ISCG7142) and ISCG6421	ISCG6426	
ISCG7425	Java Enterprise Programming	15	ISCG6423 and ISCG6421	ISCG6426	
ISCG7426	Data Mining	15	ISCG5421 & ISCG6425	ISCG6426	
ISCG7427	Agile and Lean Software Delivery	15	ISCG6414		
ISCG7435	Special Topic 1	15			
ISCG7440	Advanced Game Design	15	ISCG6441		
ISCG7441	Advance Game Programming	15	ISCG6442		
ISCG7444	Cloud Application Design & Development	15	ISCG5421 or ISCG6420		
ISCG7488	Negotiated Study	15	Academic Leader Approval & completion of 240 credits towards BCS including 60 credits at Level 6 or above		

A max. 15 credits at Level 7 may be taken from any other Unitec Degree Programme with approval of the relevant Academic Authority

15 credits at Level 8 may be taken from the Unitec Postgraduate Diploma in Computing with approval of the relevant Academic Authority. Students with at least a B+ average may seek approval from the relevant Academic Authority to take 30 Level 8 credits in their final year of study.

**Notes:**

\*Subject to review and approval of the Academic Programme Manager, students will be permitted to enrol in either ISCG7431 Capstone Project or ISCG7430 Project. ISCG7431 Capstone Project or ISCG7430 Project must be taken in the final semester of study for the BCS full- time students and final year for the part-time students.

ISCG7431 Capstone Project allows part-time option for students to complete the course over two consecutive semesters.

\*\*ISCG7411 and ISCG7412 – One re-sit allowed for the final exam

**3.2 Mahi Waehanga Pāhekoheko | Integrated and Work-based components**

There are no Integrated and Work-based components in this Programme

**3.3 Mahi Akoranga | A Wāhanga | Course Load per Semester**

The normal full-time course load is 60 credits per semester. Students who can demonstrate a 'B' average or above across the majority of their courses may undertake 75 credits with the approval of the relevant academic authority.

**3.4 Whakaurunga Takiwā | Enrolment Periods**

The normal enrolment period is three years (full-time study) or six years (part-time study).

	<p>Students who are prevented by ill health, or other cause, from completing the programme requirements within the maximum period of enrolment, the relevant academic authority may approve suspension of enrolment for up to a maximum of one semester The maximum period to complete this Programme is eight years from the date of first enrolment.</p> <p><b>3.5 Whakawhiwhi Tāpiripiri   Additional Awards</b>  <b>3.5.1 Senior Scholar Award</b>  To be eligible for consideration to receive a Senior Scholar Award a student must have:</p> <ol style="list-style-type: none"> <li>achieved a cumulative Grade Point Average (GPA) of 8.0 (there is no rounding) or better across all degree courses for which s/he has been assessed in the programme; and</li> <li>achieved at least 2/3 of the total credits for the degree through enrolment in Unitec courses (i.e. have achieved no more than 1/3 of the credits by cross credits from another institution or by the assessment of prior learning).</li> </ol>																																				
<p><b>4. Tūtukitanga Whakamihi   Credit Recognition</b></p> <p><i>Credit Recognition complies with Unitec's Assessment, Moderation and Grades Policy and associated procedure.</i></p>	<p><b>4.1 Whakawhiwhi Tūtukitanga   Cross Credit</b> Credits will not be awarded for successful study that took place more than 5 years prior to the date of first enrolment in the programme.</p> <ol style="list-style-type: none"> <li>A student may be awarded credits or exemptions in recognition of successful equivalent study, at the same or a higher level in the context of another programme.</li> <li>The credit recognition may be: <ol style="list-style-type: none"> <li>specified, where there is direct equivalence of the learning outcomes of a completed course and a course in the programme; or</li> <li>unspecified, where the previous study has taken place in a programme with a similar philosophy but there is no exact match in the programme's courses.</li> </ol> </li> <li>Cross credits will not be given for a Capstone Project in an Undergraduate Degree.</li> </ol> <p><b>4.2 Aromatawai Tōmua   Assessment of Prior Learning (APL)</b> Assessment of Prior Learning is available for all courses in this programme. APL decisions will be made on a case-by-case basis under the Unitec Assessment of Prior Learning Procedure.</p> <p><b>4.3 Ngā whakawhitinga   Credit Transfer</b> There are no credit transfer arrangements for this programme.</p> <p><b>4.4 Ākongā Whakawhiwhi   Student Exchange</b> Study at an international partner institution is available in this Programme. Credit Recognition is applied to the Unitec student's academic record upon their return to New Zealand.</p>																																				
<p><b>5. Waeture Aromatawai   Assessment Regulations</b></p> <p><i>Assessment Regulations comply with Unitec's Assessment, Moderation and Grades Policy and associated procedure.</i></p>	<p><b>5.1 Paparahi Aromatawai   Assessment Basis</b> Assessment in this programme is achievement based using an 11-point grading scale for courses. Students must obtain at least 50% overall score in any achievement-based course in order to pass that course.</p> <p><b>5.2 Ākoranga Taumata   Course grades</b> Course grades will be determined by the mathematical aggregation of weighted assessment marks and reported according to the following scales. Participants must obtain at least 50% overall score in order to pass achievement-based assessment.</p> <p><b>Table 3a: Achievement based 11-point assessment system</b></p> <table border="1"> <thead> <tr> <th>Grade</th> <th>Meaning</th> <th>Result</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>A+</td> <td>Distinction</td> <td>Credits Earned</td> <td>90 – 100</td> </tr> <tr> <td>A</td> <td>Distinction</td> <td>Credits Earned</td> <td>85 – 89</td> </tr> <tr> <td>A-</td> <td>Distinction</td> <td>Credits Earned</td> <td>80 – 84</td> </tr> <tr> <td>B+</td> <td>Merit</td> <td>Credits Earned</td> <td>75 – 79</td> </tr> <tr> <td>B</td> <td>Merit</td> <td>Credits Earned</td> <td>70 – 74</td> </tr> <tr> <td>B-</td> <td>Merit</td> <td>Credits Earned</td> <td>65 – 69</td> </tr> <tr> <td>C+</td> <td>Pass</td> <td>Credits Earned</td> <td>60 – 64</td> </tr> <tr> <td>C</td> <td>Pass</td> <td>Credits Earned</td> <td>55 – 59</td> </tr> </tbody> </table>	Grade	Meaning	Result	Percentage	A+	Distinction	Credits Earned	90 – 100	A	Distinction	Credits Earned	85 – 89	A-	Distinction	Credits Earned	80 – 84	B+	Merit	Credits Earned	75 – 79	B	Merit	Credits Earned	70 – 74	B-	Merit	Credits Earned	65 – 69	C+	Pass	Credits Earned	60 – 64	C	Pass	Credits Earned	55 – 59
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	<p><b>5.3 Paearu Taumata   Grade Criteria</b>  Students may be awarded one of the following grades for a course:  <b>Table 4: Grade Criteria</b></p> <table border="1"> <thead> <tr> <th>Grade</th> <th>Meaning</th> <th>Criteria</th> </tr> </thead> <tbody> <tr> <td>CR</td> <td>Credit Recognition</td> <td>The student has applied for and been awarded a credit recognition from another qualification</td> </tr> <tr> <td>CTG</td> <td>Continuing</td> <td>The Course runs for more than one semester and the final Summative Assessment has not yet occurred. No Credits earned</td> </tr> <tr> <td>DEF</td> <td>Deferred</td> <td>The student has approval to complete a Course Assessment beyond the schedule date. Unless an exception has been approved, any Deferred Grade remaining on a student’s record beyond a duration equal to that of the original course will be changed to the grade to which the Student would otherwise be entitled. No Credits earned.</td> </tr> <tr> <td>DNC</td> <td>Did not Complete</td> <td>The grade DNC (Did Not Complete) is recorded if a student has either withdrawn after 75% of the scheduled Course duration; or not attempted a compulsory item of Assessment within a Course. No Credits earned.</td> </tr> <tr> <td>ES</td> <td>Student Exchange</td> <td>The Student has completed an approved inter-institutional exchange and it is not appropriate for another grade to be awarded. No Credits earned.</td> </tr> <tr> <td>NGA</td> <td>No Grade Associated</td> <td>Course assessment and reporting of results are not required for this course or are carried out by an external agency. No Credits earned</td> </tr> <tr> <td>R</td> <td>Restricted Pass</td> <td>The student has been awarded a restricted pass subject to Relevant clause in this schedule. Credits earned.</td> </tr> <tr> <td>W</td> <td>Withdrawn</td> <td>The student withdraws from a Course after 10% of the scheduled Course duration and up to, or at, the date at which 75% of the scheduled Course has passed. No credits earned.</td> </tr> <tr> <td>#</td> <td>Estimated Grade</td> <td>If any portion of Summative Assessment has been estimated, the final grade will be an estimated grade, and annotated “#” on the Student’s Academic Record.</td> </tr> </tbody> </table>				Grade	Meaning	Criteria	CR	Credit Recognition	The student has applied for and been awarded a credit recognition from another qualification	CTG	Continuing	The Course runs for more than one semester and the final Summative Assessment has not yet occurred. No Credits earned	DEF	Deferred	The student has approval to complete a Course Assessment beyond the schedule date. Unless an exception has been approved, any Deferred Grade remaining on a student’s record beyond a duration equal to that of the original course will be changed to the grade to which the Student would otherwise be entitled. No Credits earned.	DNC	Did not Complete	The grade DNC (Did Not Complete) is recorded if a student has either withdrawn after 75% of the scheduled Course duration; or not attempted a compulsory item of Assessment within a Course. No Credits earned.	ES	Student Exchange	The Student has completed an approved inter-institutional exchange and it is not appropriate for another grade to be awarded. No Credits earned.	NGA	No Grade Associated	Course assessment and reporting of results are not required for this course or are carried out by an external agency. No Credits earned	R	Restricted Pass	The student has been awarded a restricted pass subject to Relevant clause in this schedule. Credits earned.	W	Withdrawn	The student withdraws from a Course after 10% of the scheduled Course duration and up to, or at, the date at which 75% of the scheduled Course has passed. No credits earned.	#	Estimated Grade	If any portion of Summative Assessment has been estimated, the final grade will be an estimated grade, and annotated “#” on the Student’s Academic Record.
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<p><b>6. Aromatawai Mahinga   Assessment Procedures</b></p> <p><i>Assessment Procedures comply with Unitec’s Assessment Moderation and Grades Policy and associated procedure.</i></p>	<p><b>6.1 Ākoranga Aromatawai   Course Assessment</b>  Courses employ both formative and summative assessment activities. Formative assessments do not contribute to the final grade for a given course. All summative assessment elements are compulsory unless otherwise approved and noted in course information.</p> <p>Students must attempt all compulsory assessment activities in order to pass and receive credit for any course. Students who do not attempt a compulsory item of assessment may be awarded a ‘Did Not Complete’(DNC) for the whole course and may not earn any credits.</p> <p><b>6.2 Aromatawai I Roto I Te Reo   Assessment in Te Reo</b>  All students have the right to submit any summative assessment task in Te reo Māori. The process for submission of summative assessment work in Te reo Māori is governed by the Unitec Assessment in Te Reo Māori procedure and detailed in course material.</p> <p><b>6.3 Tāpaetanga Tōmuri   Submission and late submission of work</b></p>																																	

- a. The due dates for all summative assessment work will be notified at the commencement of each course.
- b. Any assessment that is submitted late (and does not have a prior approved extension) will be penalised by a deduction of 10% per day of the participants assignment mark, up to five (5) days, inclusive of weekends.
- c. Applications for extensions must be made by according to procedure noted in Student Handbooks and course documentation.
- d. Any extension will be carried out within a specified time period as agreed with the relevant academic authority and no further extensions will be granted.
- e. No assignment will be accepted five (5) days (inclusive of weekends) after the due date. If the assessment is not compulsory, the participants will receive a 'zero' grade for that assignment. If the assignment is compulsory, then the participants will receive a Did Not Complete (DNC) grade for the entire course.

#### **6.4 Whakamātautau Anō | Resubmission or Reassessment**

A student may apply to undertake a resubmission/reassessment for a failed assessment which scored a 'D' grade, or 'between 45-49.9%' within 5 days of receiving their marked assessment.

The following conditions apply:

- a. only one reassessment or resubmission per course.
- b. resubmission/reassessment is not available for ISCG7431 – Capstone Project
- c. resubmission/reassessment is not available for any controlled assessments (i.e. tests, and examinations) with the exception of ISCG7411 and ISCG7412 where one reassessment is allowed for the final exam.
- d. Any approved resubmission/reassessment will be carried out within a specified time period as agreed with the relevant academic authority.
- e. In all cases for resubmission, the original marked assignment will accompany resubmitted assignments. If resubmitted work is not accompanied by the original marked assignment, the resubmitted work will not be marked and the original grade will stand.
- f. The maximum grade for any resubmission/reassessment of an assessment is the lowest pass grade.
- g. Assignments that are handed in late are not eligible for resubmission or reassessment.

#### **6.5 Āhutatanga Aromatawai Motuhake | Affected Performance Consideration**

A student may apply for Affected Performance Consideration (APC) if:

- The student is unable to attend an examination, compulsory assessment or fixed time and place assessment activity due to illness, injury, bereavement or other critical circumstances
- The student's preparation for, or performance in an examination or any summative assessment has been seriously impaired due to circumstances beyond their control

Applications for APC are made by a student within 5 working days of the affected assessment event.

Decisions to approve an APC and to apply any remedy are made according to the Assessment and Grading Procedures and Regulations.

#### **6.6 Pāhi Rāhui | Restricted Pass**

A restricted pass may be awarded in a course which was narrowly failed and where there is ample evidence that marginal failure is compensated by good overall performance.

- a. A restricted pass is awarded at the discretion of the relevant academic authority and may not be applied for directly by a student.
- b. The relevant academic authority may, at their discretion, use a restricted pass to:
  - set conditions for future performance in other courses
  - prevent a student from using a restricted pass to meet the prerequisite requirements of another course.
- c. A student may decline the award of a restricted pass by notifying the relevant academic authority in writing not later than 20 working days from notification of the results.

#### **6.7 Tuaruatanga | Repeating Courses**



	<p>Students who are repeating a Level 1–8 course would normally be required to submit all assessment items. In some cases, with the prior approval of the relevant academic authority, students may not be required to repeat an equivalent assessment item that they had previously passed. This should be negotiated within the first two weeks of the commencement of the course and will specify any course grade that will be carried over.</p> <p>Students may enrol and repeat a course that they have failed only once. Permission to enrol for a third time is governed by Exclusion provisions below.</p> <p><b>6.8 Whakakorenga   Exclusions</b> No student will be allowed to enrol in any course more than twice unless there are exceptional circumstances approved by the relevant academic authority.</p> <ol style="list-style-type: none"> <li>Any Student who fails to achieve at least 50 per cent of the credits that he or she is enrolled in any 12-month period may be excluded by the relevant Academic Authority from re-enrolling in any further courses. The decision whether students can re-enrol in further courses will be based on a student’s likelihood of succeeding in further study and will be made by the relevant Head of School.</li> <li>When calculating the 12-month period in a. above, Unitec reserves the right to include any relevant time spent by the Student studying at another tertiary institution.</li> <li>A Student who has not achieved a Pass Grade in the same Course on two occasions shall not be enrolled again for that Course except with the permission of the relevant Academic Authority.</li> <li>The relevant Academic Authority will advise the Student in writing of their decision, and the reasons for such decision, and any orders made.</li> </ol> <p><b>6.9 Examination Regulations</b> All formal examinations in this programme are governed by the Unitec Examinations Regulations;</p> <p><b>6.10 Tono Pira   Appeals</b> Students may appeal the decisions made under these regulations in accordance with the Student Appeal Procedure.</p>															
<p><b>7. Whakaritenga Whānui   General Provisions</b></p>	<p><b>7.1 Whakamāramatanga ā-kaupapa   Definition of Terms</b> In these regulations, unless the context otherwise requires, the following definitions shall apply:</p> <ul style="list-style-type: none"> <li>‘Relevant academic authority’ refers to an individual or role holder, or in some cases a committee, who have been delegated the authority to make a decision within a specific circumstance. A schedule of the various relevant academic authority delegations are maintained by the Programme Academic Quality Committee responsible for the Programme.</li> </ul>															
<p><b>8 Āhuatanga Tauwhirowhiro Ritenga   Transitional Arrangements</b> Any student who has failed a course that is no longer offered will complete an alternative course as negotiated with the Academic Programme Manager. No student will be adversely affected by these changes.</p>																
<p><b>9. Regulation Version Control</b></p>																
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