

Scholarship & Award Regulations

Youth Guarantee Mentor Scholarships – 2022

The following regulations relate to a scholarship offered by Unitec New Zealand Limited (**Unitec**). By applying for the scholarship, you agree to be bound by these regulations.

1. SCHOLARSHIP NAME: youth Guarantee Mentor Scholarship (“Scholarship”)

2. PURPOSE OF THE SCHOLARSHIP

2.1 The purpose of the Scholarship is to encourage students who have graduated from a youth guarantee programme at Unitec, to continue to a new programme of study. The scholarship provides financial support and leadership and mentoring opportunities for Youth Guarantee graduates. An outcome of the Youth Guarantee Mentor Scholarship and programme is to provide a strong support system for incoming Youth Guarantee students new to tertiary education and Unitec.

2.2 Unitec recognises that financial support is an important consideration for our ākonga in planning their next steps. The scholarship is designed to help support Youth guarantee graduates in their study by providing both financial support and development opportunities in the first year of the new programme of study.

2.3 Youth Guarantee graduates who have done well in their studies and want to progress to a new programme, are encouraged to apply. The new programme must be at least one-semester long.

3. SCHOLARSHIP FINANCIAL VALUE

3.1 The value of the scholarship is \$1,500.00 for a full year of full-time study; or pro-rata for one semester full-time programmes.

3.2 The scholarship is provided to learners to cover education related costs and is paid:

- in two equal payments of \$750.00 each semester; or
- where the student’s programme is only one semester long by one payment of \$750.00.

3.3 A pro-rata value will also be considered for learners who need to study part-time because they are either disabled learners or they have carers responsibilities as either sole parents or whanau/fanau members.

3.4 You may not defer or suspend the scholarship without the prior written permission of the awarding Head of School or Director.

3.5 Once awarded for a particular programme and School, the Scholarship is not transferrable to another Unitec programme or School.

4. DURATION

4.1 The scholarship is awarded for one year i.e., two semesters of consecutive study. Where a student is awarded the scholarship for a programme that lasts for one semester, then the duration of the scholarship is one semester only.

5. WHO IS ELIGIBLE

5.1 To apply, you must:

- be a domestic student, i.e., a New Zealand citizen or Permanent Resident
- be completing or have successfully completed a Level 3 Youth Guarantee scheme programme at Unitec; and
- be enrolling in a Level 4-7 programme (certificate, diploma, or undergraduate degree) in 2022, that takes at least one semester of full-time study to complete.

6. HOW TO APPLY

6.1 Apply online using the form provided: [Youth Guarantee Mentor Scholarship Applications Form](#). You can complete the form to apply or use it to provide your details and opt to complete your application by video submission.

6.2 As part of your application you will need to respond to the following questions:

- why have you chosen to study this new programme and what are you hoping to do after you complete it?
- what motivates you to succeed in your study?
- why are you interested in being a Youth Guarantee Mentor?
- what qualities do you have that will make you a good mentor for Youth Guarantee students?
- how do you manage your time with studies and responsibilities you have outside of this (example: work, family, etc.)?
- how will this scholarship help support you with your studies?

6.3 If you are a disabled learner, sole parent, or a learner with other carer responsibilities, who is applying to study part-time, you will also be asked how does being able to study part-time remove barriers and help you to succeed in your goals?

7. SELECTION

7.1 Once scholarship applications close, the Scholarships & Mentoring Team (“**Team**”) check that the applicants have:

- completed the online application and/or video submission;
- completed a Level 3 programme as a Youth Guarantee student at Unitec;
- enrolled as a New Zealand citizen or Permanent Resident; and
- applied for a new programme of study at level 4-7.

7.2 The Team will then send the applications to the relevant Scholarship Selection Committees for review.

7.3 The number of scholarships awarded varies and is dependent on available funding.

8. COMMITTEE PREFERENCING

8.1 It is important to Unitec to manaaki the success of our learners and communities. Our strategic vision includes parity goals for Māori, Pacific, and under 25 learners, and goals to enhance the success of disabled and neurodiverse learners. We also want to manaaki the success of first in family to pursue tertiary education, sole parents, and International students.

8.2 Preference may be given to recent Youth Guarantee graduates, applicants aged between 18 – 25 years, and applicants who have not been a Youth Guarantee Mentor in previous semesters/years.

8.3 Shortlisted candidates may be interviewed.

9. SELECTION COMMITTEES

9.1 Selection committees are made up of at least three relevant members of Unitec, including the Team Leader – Youth and Finance as a member and the Director, Student Success (or their delegate) as Committee Chair (“Committee”).

The Committee review all applications received and will make award recommendations based on a combination of:

- motivation to succeed in their new course;
- commitment to the Youth Guarantee Mentoring programme and supporting current Youth guarantee students;
- demonstrated organisational and time management skills; and
- previous study GPA may be considered.

9.2 Committee award decisions are authorised by the Director, Student Success.

9.3 Unitec has complete discretion in assessing applications for the scholarship. Unitec’s decision is final and binding. Learners are welcome to contact the Scholarships & Mentoring Team at scholarships@unitec.ac.nz for feedback on their scholarship application outcome.

10. WHAT HAPPENS AFTER SELECTION

The Scholarships & Mentoring team are the kaitiakitanga of the scholarships process. They will:

- let students know scholarship application outcomes
- check enrolments at week three of the semester as the final eligibility check
- set up the first payments – to be made to students in week six of semester 1
- manage ongoing eligibility checks, mentoring opportunities, and second payments

11. ONGOING ELIGIBILITY

11.1 Academic progress: Learners who are awarded the scholarship are expected to continue to do well in their studies. You must maintain Pass grades for all courses.

11.2 Learners who fail one or more courses will be assisted by the Scholarships & Mentoring team to explain their circumstances via a breach appeals process.

11.3 Appeals are considered by the awarding scholarship selection committees. The committee will decide whether to terminate or maintain the scholarship, and will also provide academic assistance, wherever possible, to support the learner.

11.4 Unitec Enrolment: Learners are expected to maintain their enrolment status, i.e., be enrolled full-time (minimum of 60 credits) per semester, or part-time as stipulated when their scholarship was awarded.

11.5 Learners must maintain 80% attendance in all classes

11.5 Programme withdrawal: If you withdraw from the Unitec course/programme after the start of the course/programme, the Scholarship will be terminated and Unitec may require you to reimburse any payment(s) already made for the semester in which you withdraw.

12. TERMINATION OF A SCHOLARSHIP

12.1 Your scholarship will be ended/terminated by Unitec if:

- you withdraw from the Unitec course/programme after the start of the programme
- you cease to meet the eligibility criteria;
- you breach the academic and enrolment eligibility requirements and don't successfully appeal; or
- Unitec determines that you are guilty of misconduct and after consultation with the Director Student Success (or their nominee), deems that it is not appropriate for you to continue to hold the Scholarship.

12.2 If Unitec terminates the Recipients Scholarship for any of the above reasons, after the start of Semester 1 or 2, Unitec may require any Scholarship payment(s) already made be reimbursed to Unitec.

13. OTHER OBLIGATIONS AND CONDITIONS:

- The offer of the Scholarship is made subject to all information provided by the Recipient being true and accurate.
- By accepting the offer of the Scholarship, each Recipient agrees to these Regulations.
- The Recipient must participate in all of the following Youth Guarantee Mentor Programme requirements:
 - Attend Youth Guarantee Mentor training
 - Attend a minimum of two Youth Guarantee events
 - Organise and attend catch-ups or interactions with Mentees
 - Complete all necessary mentoring reports on time and meet with the Team Leader – Youth and Finance when requested.
- For the duration of the scholarship the recipient is not permitted to hold other Unitec scholarships, unless an equity-based scholarship is approved by exception.
- The Recipient is responsible for advising the Scholarships Manager of any changes in circumstances that would make him/her ineligible for continuation of the Scholarship, e.g. reducing study load to part time, taking leave of absence or deferring study.
- Any change in the Recipient's circumstances not addressed by these Regulations will be considered by the Scholarships Manager and/or the Scholarship Selection Committee case-by-case.
- The Recipient will be invited to consent to allowing their name, photograph and a short article to be used for the promotion of Unitec.
- The Scholarship is not transferrable or exchangeable.