

## Using APA 6<sup>th</sup> edition to reference images at Unitec

It is important to reference images taken from other sources in your writing. Please note, however, that the guidelines for referencing images available in the APA manual are relatively limited. We have analysed the guidelines closely, contacted the APA Style Editor and consulted the APA blog to fill in some of the gaps and provide the following detailed guidance on this basis. These are the guidelines for Unitec students.

In the guide the word **figure** refers to all images including:

- Photographs, paintings, drawings, charts, diagrams, graphs etc.

### Referencing figures

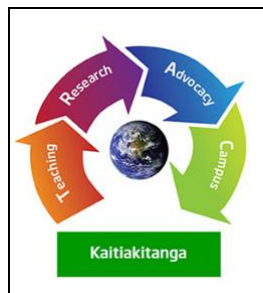
All figures require a **caption** which includes an in-text reference to be placed underneath them. A caption includes a title or brief description of the figure and brief information about the original source. This caption should be numbered and include several pieces of information about the work. A caption should include:

- The word *Figure* (with a capital letter and in italics)
- A number (from 1, in numerical order and in italics)
- A title for the figure or brief description of the work
- An in-text citation

When referencing an image that is not your own work, refer to the source of the image. If you got the image from:

- a) **A book**, reference it as you would a quotation from a book
- b) **A journal**, reference it as you would a quotation from a journal
- c) **A web page**, reference it as you would a quotation from a webpage

Example of a figure with an in-text citation and a reference list entry:



The number in italics

The author

Page or  
paragraph  
number

*Figure 1.* Principles of Unitec's environmental sustainability strategy (Unitec, 2010, para. 4).

The word figure in italics

A title or brief description

Year of publication

### Reference

Unitec. (2010). Environmental sustainability strategy. Retrieved from <http://www.unitec.ac.nz/aboutus/values/environmental-sustainability/sustainability-at-unitec/sustainability-strategy.cfm>

**For an image taken from a book:**

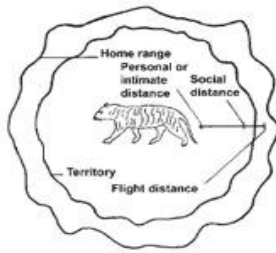


Figure 2. Social distances of animals (Fowler, 2008, p. 13).

**Reference**

Fowler, M. (2008). *Restraint and handling of wild and domestic animals* (3<sup>rd</sup> ed.). Ames, IA: Wiley Blackwell.

**For an image taken from a journal:**



Figure 3. Male holotype of *Hypsiboas gladiator* (Köhler et al., 2010, p. 584).

**Reference**

Köhler, J., Koscinski, D., Padial, J. M., Chaparro, J. C., Handford, P., Loughheed, S. C., & Riva, I. (2010). Systematics of Andean gladiator frogs of the *Hypsiboas pulchellus* species group (Anura, Hylidae). *Zoologica Scripta*, 39(6), 572-590. doi:10.1111/j.1463-6409.2010.00448.x

**For an image taken from a web page:**

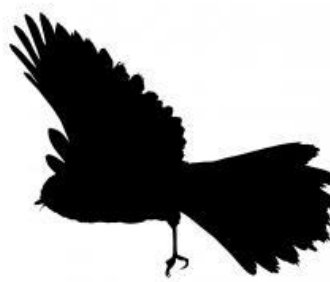


Figure 4. Fantail vector (McMillan, 2009).

**Reference**

McMillan, T. (2009). Fantail vector. Retrieved from <http://www.kiwiwise.co.nz/photo/fantail-vector>

**For further information** on APA referencing, please refer to the Unitec APA guide available from the Unitec Library homepage: <http://libguides.unitec.ac.nz/apareferencing> or the Learning Centre's In-text Referencing and Reference List handouts.