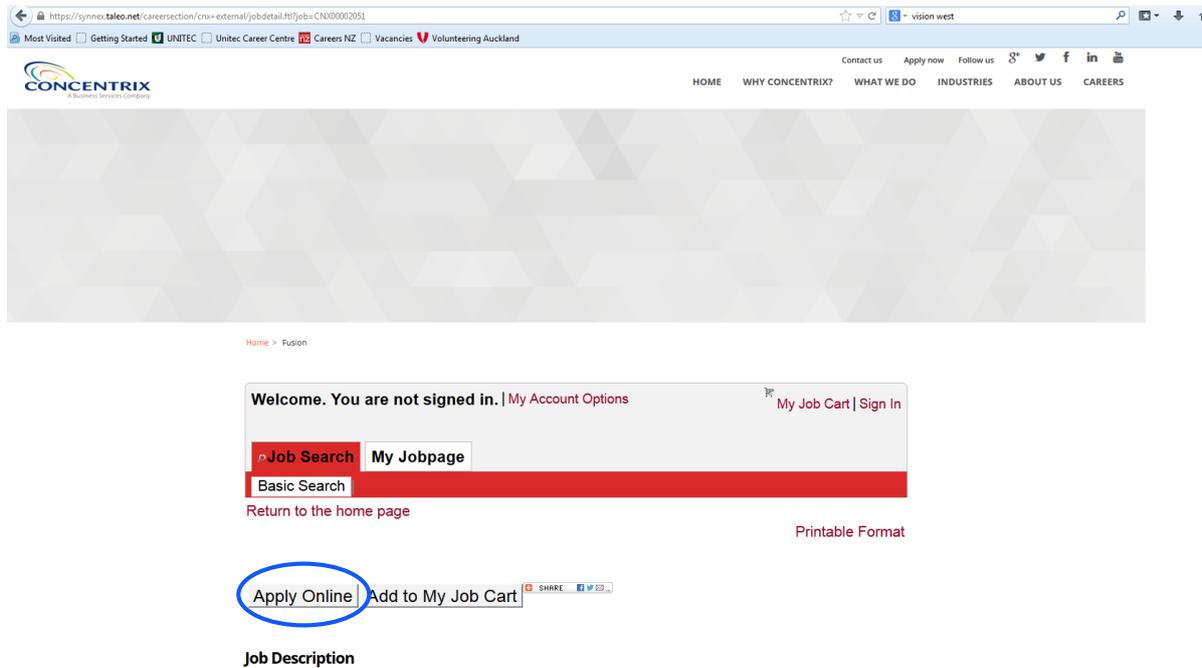
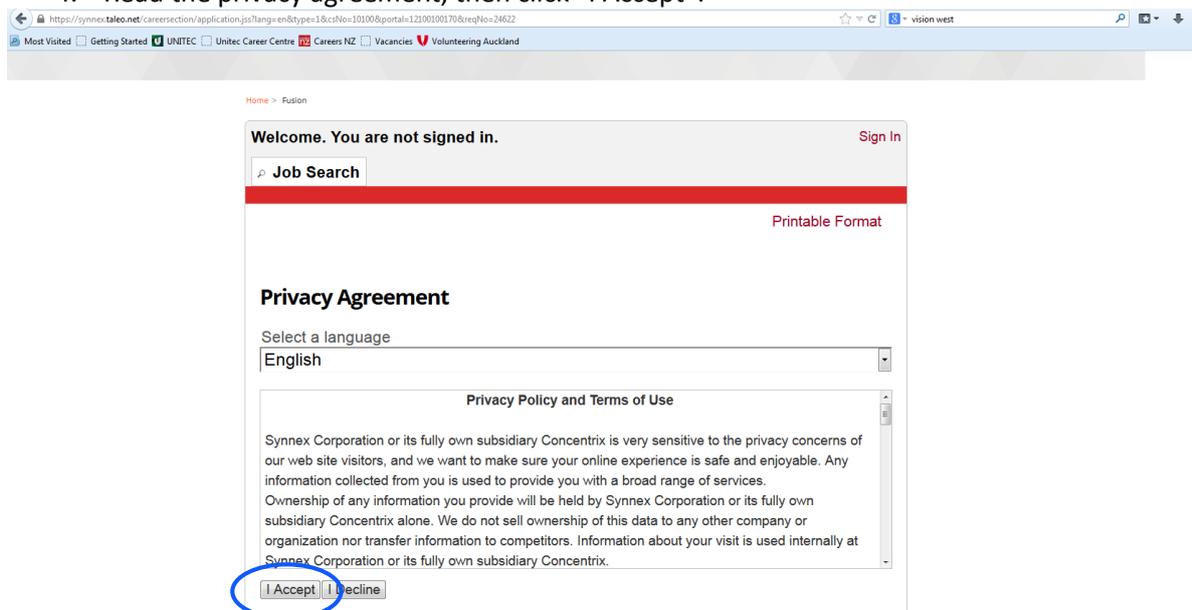


HOW TO APPLY AT CONCENTRIX

1. Go to this website:
<https://synnex.taleo.net/careersection/cnx+external/jobdetail.ftl?job=CNX00002051>
2. Scroll down to read the Job Description
3. Click “Apply Online”



4. Read the privacy agreement, then click “I Accept”:



Get in touch with us

5. If you have not registered before, click “New User”:

Welcome. You are not signed in.

[Job Search](#)

Login

To access your account, please identify yourself by providing the information requested in the fields below, then click "Login". If you are not registered yet, click "New user" and follow the instructions to create an account.

Mandatory fields are marked with an asterisk.

*User Name

*Password

or Sign in with:


[Forgot your user name?](#)
[Forgot your password?](#)

[Login](#) | [New User](#)

6. Enter a user name and password that you will remember, and email, then click “Register”:
[the password must have at least one number in it]

Welcome. You are not signed in.

[Job Search](#)

New User Registration

Please take a few moments to register. You will need this information to access your account in the future.

Mandatory fields are marked with an asterisk.

*User Name

*Password

*Re-enter Password

Email Address

[Register](#) | [Cancel](#)

7. Click “OK”:

Home > Fusion

Welcome. You are not signed in.

[Job Search](#)

Registration Confirmation

An account has been created for you in the system.

[OK](#) | [Sign Out](#)

8. Upload a Resume (CV):

Parse Resume

Hold down the Ctrl key (Command key for Mac) to make multiple selections or to clear items.
Mandatory fields are marked with an asterisk.*

Resume Upload

You can submit personal and professional information by uploading a resume. The system will automatically extract the relevant information included in the resume and fill out part of the online submission. You can review the extracted information and make the appropriate changes in the next steps.
If you do not upload a resume, you will need to fill out the online submission manually.

I do not want to upload a resume.
 I want to upload a resume.

Select the resume file to upload

No file selected.

Note: Once the process is completed, please verify the fields containing values automatically extracted from the resume. You may have to manually correct or fill out some of them.

Uploading a resume

To upload a resume, click "Browse" and select the relevant file. The system uploads the file and extracts some data included in the resume. Once the uploading process is complete, you must verify the fields containing values automatically extracted from the resume. You may have to manually correct or fill out some of them.

9. Enter your personal information, click "Save and Continue": [all fields with a * must be filled in]

Home > Fusion

Becky Steel, you are signed in. | My Account Options | My Job Cart (0 items) | Sign Out

Job Search | My Jobpage

Applying for: Sales and Customer care Consultant (Job Number: CNX00002051) | Step 2 out of 10 | Print/Email

Personal Information | Resume/CV | General Questions | Job Specific Questions | Employment History | Education | Certifications and Licenses

Personal Information

* Source Type
University Recruiting

* University Recruiting
Campus

Please enter all relevant personal information in the fields below.

* First Name: Becky
Middle Name:
* Last Name: Steel
Suffix:
* Street Address:
* City/Region: Auckland
* Place of Residence:
* Zip/Postal Code:
Country: New Zealand
State/Province: Auckland Region
Region: Auckland
Apt/Bldg/Suite:
* Primary Number:
Cellular Phone:
Cellular Number:
Home Phone Number:
Work Phone Number:
* Email Address: bsteel@unitec.ac.nz

10. If you have already uploaded a relevant CV, click “Save and Continue”:

The screenshot shows the top navigation bar with tabs for 'Position', 'Resume/CV', 'General Questions', 'Job Specific Questions', 'Employment History', 'Education', 'Certifications and Licenses', and 'eSignature'. The 'Resume/CV' tab is highlighted in red. Below the navigation bar are three buttons: 'Save and Continue' (circled in blue), 'Save as Draft', and 'Quit'. The main content area is titled 'Resume/CV' and includes an 'Attachments' section with instructions on how to attach files. A 'Tips' section on the right provides additional information about file size and format.

11. Fill in the General Questions, click “Save and Continue”:

The screenshot shows the 'General Questions' section of the application form. It includes a 'Questionnaire' heading and a prompt: 'To help us better know you and further assess your qualifications for this position, please answer the following questions as accurately as possible.' There are three questions, each with radio button options for 'Yes' and 'No':
1. Are you 18 years of age or older? (Yes selected)
2. Are you related to anyone in a management position at SYNEX or a subsidiary? (No selected)
3. Will you now or in the future require visa sponsorship to maintain legal employment authorized status? (No selected)
At the bottom, there are three buttons: 'Save and Continue' (circled in blue), 'Save as Draft', and 'Quit'.

12. Fill in the Job Specific Questions, click “Save and Continue”:

The screenshot shows the 'Job Specific Questions' section of the application form. It includes a 'Questionnaire' heading and a prompt: 'Please answer the following questions as accurately as possible.' There are three questions, each with a text input field:
1. Any Holidays booked in the next 3 months? (Input: no)
2. Are you willing to render overtime? (Input: yes)
3. Are you required to render any notice period? If yes, how long? (Input: no, with a note: 'If you are currently working somewhere else and you have to leave your job and give e.g. 3 weeks notice when you resign, put that here')
At the bottom, there are three buttons: 'Save and Continue' (circled in blue), 'Save as Draft', and 'Quit'.

13. Enter in Work Experience, click “Save and Continue”:
[the fields may already have been populated from your CV]

14. Enter in your Education, click “Save and Continue”:
[the fields may already have been populated from your CV]

15. If you have any additional certification(s), add these, otherwise click “Save and Continue”:

16. Read the eSignature information, then enter your full name, click “Save and Continue”:

Applying for: **Sales and Customer care Consultant (Job Number: CNX00002051)** Step 9 out of 10 | Print/Email

CV | General Questions | Job Specific Questions | Employment History | Education | Certifications and Licenses | eSignature | Summary

Save and Continue | Save as Draft | Quit

eSignature

eSignature

Please read the following statement carefully, then acknowledge that you have read and approved it by providing the information requested at the bottom of the page. Please note that an eSignature is the electronic equivalent of a hand-written signature.

Select a language
English

PLEASE READ THE FOLLOWING CAREFULLY

CONSENT TO RECEIVE, REVIEW, ACCESS, SIGN, & AUTHENTICATE CERTAIN DOCUMENTS, FORMS, LETTERS, & OTHER INFORMATION ELECTRONICALLY
(*E-Signature Consent*)

By signing below, you are agreeing to electronically access, receive, review, sign, and authenticate certain documents, forms, and/or letters ("Materials") covered by the federal Electronic Signatures in Global and National Commerce Act ("E-SIGN"), various state electronic transactions acts ("ETAs"), and/or the separate state laws of Illinois, New York, and Washington, including but not limited to the following Materials:

(a) Disclosure & Authorization form:

Do Not E-Sign Until You Have Read The Above Statement.
By my eSignature below, I certify that I have read, fully understand and accept all terms of the foregoing statement. Please signify your acceptance by entering the information requested in the fields below.

Please enter your full name:

Save and Continue | Save as Draft | Quit

17. Click “Submit” or “Save as Draft”:

Becky Steel, you are signed in. | My Account Options | My Job Cart (0 items) | Sign Out

Job Search | My Jobpage

Applying for: **Sales and Customer care Consultant (Job Number: CNX00002051)** Step 10 out of 10 | Print/Email

CV | General Questions | Job Specific Questions | Employment History | Education | Certifications and Licenses | eSignature | Summary

Submit | Save as Draft | Quit

Summary

This summary displays the information included in the job submission form. To modify some specific information, click "Edit" next to the relevant section.

Personal Information

Source Tracking

Source Type	University Recruiting
Source	Campus