

**Faculty of Social and Health Sciences
Department of Social Practice**

Bachelor of Social Practice Programme

SUPPLEMENTARY APPLICANT FORMS

Documents are to be fully completed, signed where required and bought with you on Selection Day if not returned with RSVP:

Tick when included	Form	
	A	Contact details for two Referees
	B	Health Declaration
	C	Self Disclosure
	D	Indicative Costs Form (please keep one copy for your records)
		Any missing documentation not submitted with your application Drivers licence Curriculum Vitae Personal statement Previous Academic Records

When you have all of the above information, please post it to the following address:

Student Administration - Social Practice

Building 180-2095
Unitec New Zealand
FREEPOST 3208
Private Bag 92025
AUCKLAND 1142

Please note your application can not be processed until all of the requested information is supplied.

**Faculty of Social and Health Sciences
Bachelor of Social Practice**

REFEREE DETAILS

Please print clearly

Your Name: _____

- Please provide **full** contact details for each referee.
- Referees should be tutors or employers etc, **NOT** relatives or close friends and they must be a New Zealand citizen or permanent resident. Please ask people if they are willing to be your referee **before** writing their details down.
- If you are intending to transfer to the Bachelor of Social Practice from another Unitec programme or another educational institution, one of your referees **MUST** be a Lecturer or Programme Leader where you have been enrolled within the last 2 years.

Your application will not be processed until their reference is provided.

1st Referee:

Name: _____

Postal Address:

Street: _____ **Suburb:** _____

Town: _____ **Postal Code:** _____

Occupation / Title: _____ **Phone:** _____

E-mail: _____

2nd Referee:

Name: _____

Postal Address:

Street: _____ **Suburb:** _____

Town: _____ **Postal Code:** _____

Occupation / Title: _____ **Phone:** _____

E-mail: _____

**Faculty of Social and Health Sciences
Bachelor of Social Practice**

HEALTH DECLARATION FORM

Full Name _____

HEALTH DECLARATION (please read carefully and ✓tick the appropriate box(es))

☐ I declare that to the best of my knowledge I have no known health condition(s) (mental or physical) which will impact on my ability to practice safely in the practice context.

☐ I declare that I have the following health condition(s) (mental or physical) identified below and that they will **not** impact on my ability to practice safely in the practice context.

☐ I declare that I have the following health condition(s) (mental or physical) listed below and that they **may** impact on my ability to practice safely in the practice context.

☐ I understand that if any false or deliberately misleading information is given, or any material fact suppressed, my enrolment may be terminated and my application to register as a Social Worker may be prejudiced.

☐ I understand that the Department of Social Practice Unitec New Zealand requires this information to ensure the safety of patients, public and staff in organisations where I may be placed for practical experience.

If you are unable to complete this declaration, please contact the Programme Leader – Catherine Hughes.

PRIVACY ACT

☐ Pursuant to Principle 11(d) of the Privacy Act 1993, I agree to the disclosure and use of the information on this form (and supporting information) by the Department of Social Practice, Unitec New Zealand to organisations where I may be placed for practical experience.

☐ I understand that I have the right to access and correct any of my personal information held by the Department of Social Practice, Unitec New Zealand.

Signed: _____ Date: _____

**Faculty of Social and Health Sciences
Bachelor of Social Practice
SELF-DISCLOSURE FORM**

(Please complete this form and return it with your acceptance form)

Full Name _____

CONVICTIONS AGAINST THE LAW

Have you ever been convicted of, or are being prosecuted for, a criminal offence (apart from minor traffic convictions)?

Please Tick (✓) Yes ☐ No ☐

If "YES" please provide details of the charge(s) upon which you were convicted, together with the penalty it carries and, if applicable, the penalty actually handed down to you by the court, if any. You are also welcome to provide a report or submission regarding any mitigating circumstances in respect of the conviction(s). (You may put this in a sealed envelope and mark it private – this will then only be available to the Discipline Leader). You are also required to notify the Department of Social Practice, Unitec should you be convicted of any criminal conviction during the course of your studies.

I understand that the Department of Social Practice, Unitec requires this information in order to:

- protect the clients, public and staff in organisations where I may be placed for practical experience

PRIVACY ACT

Pursuant to Principle 11(d) of the Privacy Act 1993, I agree to the disclosure and use of the information on this form (and supporting information) by the Department of Social Practice, Unitec to organisations where I may be placed for practical experience. I understand that I have the right to access and correct any of my personal information held by the Department of Social Practice, Unitec.

PREVIOUS SOCIAL PRACTICE ENROLMENTS

☐ I declare that I have never been enrolled in a New Zealand Bachelor of Social Practice (Social Work) Course.

☐ I declare that I have been enrolled in a New Zealand Bachelor of Social Practice (Social Work) Course at

_____ in the year _____ and I have attached my academic transcript.

Signed: _____

Date: _____

INDICATIVE COSTS ASSOCIATED WITH THE BACHELOR OF SOCIAL PRACTICE PROGRAMME

SIGN AND RETURN THIS FORM

	*All prices approximate and subject to change	
Domestic Fees		
Tuition Fees	\$5,355.60	Annually - Year One (<i>indicative fee based on 2013 course fees</i>)
Books & Photocopying	<i>Approximately</i> \$200 - 300.00 \$200 - 300.00 \$200 - 300.00	Year 1 - Annually Year 2 - Annually Year 3 – Annually
Noho Marae	<i>Approximately</i> \$ 60.00	One-off cost Student responsibility
Laptop / Computer Internet Access	<i>Approximately</i> \$700.00 \$500.00	One-off cost Annual cost
Placement costs including Appropriate clothing Transport Childcare (if required)	<i>All costs varied depending on circumstances</i>	Year 2 – Semester 1 Year 3 – Semester 2
Cross credit application (if relevant)	\$100.00	One-off cost (not included in total)
Approximate total cost for Year One Student	\$7,215.60	\$5,355.60 Fees 300.00 Yr 1 Books 50.00 Noho Marae 700.00 Computer 500.00 Internet

Signed: _____ Date: _____

**INDICATIVE COSTS ASSOCIATED WITH THE
BACHELOR OF SOCIAL PRACTICE PROGRAMME**

Please retain this for your reference

	*All prices approximate and subject to change	
Domestic Fees		
Tuition Fees	\$5,355.60	Annually - Year One <i>(indicative fee based on 2013 course fees)</i>
Books & Photocopying	Approximately \$200 - 300.00 \$200 - 300.00 \$200 - 300.00	Year 1 - Annually Year 2 - Annually Year 3 – Annually
Noho Marae	Approximately \$ 50.00	One-off cost Student responsibility
Laptop / Computer Internet Access	Approximately \$700.00 \$500.00	One-off cost Annual cost
Placement costs including Appropriate clothing Transport Childcare (if required)	<i>All costs varied depending on circumstances</i>	Year 2 – Semester 1 Year 3 – Semester 2
Cross credit application <i>(if relevant)</i>	\$100.00	One-off cost (not included in total)
Approximate total cost for Year One Student	\$7,215.60	\$5,355.60 Fees 300.00 Yr 1 Books 50.00 Noho Marae 700.00 Computer 500.00 Internet