

Programme of study			
Date certificate awarded	<i>Day/Month/Year</i>		
Student ID			
Family name			
First names			
Postal address			Postcode
Tel	( )	Mobile	( )
Email			
Student signature		Date	<i>Day/Month/Year</i>

Applications cannot be processed without payment of a fee of \$25.00 (including GST). Faxed applications can only be processed if credit card details are completed. Allow 10 working day turn around for the issue of the replacement certificate.

## Payment Options

*Please attach your cheque or complete this section for credit card payment.*

*Please note, Visa and MasterCard are the only cards accepted.*

<input type="checkbox"/> EFTPOS	Go direct to the cashier at Student Central (Te Pae Korero) open Monday to Friday		
<input type="checkbox"/> Cheque	Cheques should be made out to Unitec		
<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	Name on card	
		Card number	
		Expiry date	
		Amount	
		Signature	

<b>OFFICE USE ONLY</b>			
Approved by dept.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Approved by			Date
Academic programme			
Certificate model		Confer date	

## Student Administration

**Address** Unitec Institute of Technology, Freepost 3208, Private Bag 92025, Victoria Street West, Auckland 1142, New Zealand

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