

Veterinary Clinic Recommendation/Reference

All prospective Unitec veterinary nursing students are required to complete three (3) trial/observation work experience days in a veterinary clinic **before completing their application**.

If you have been approached by a prospective student and agreed to provide them with the required work experience, please complete this form regarding that student's time with you. Please note that allowing a student to complete these three days with you does not commit you to having the student for the remainder of the year for their ongoing work experience.

Student full name: _____ Student ID (if known): _____

Clinic name and location: _____

Clinic phone number: _____ Email: _____

Supervising staff member name/role: _____

I confirm that the above-named student has completed three (3) trial/observation days at the above-named veterinary clinic. The dates of the trial/observation days were:

I confirm that I am a member of the veterinary clinic staff at the above-named veterinary clinic and have the delegated authority to provide this recommendation/reference.

	Poor	Satisfactory	Good	Excellent
Punctuality <i>Student arrived on time, and stayed the full allocated time.</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Professional look <i>Student presented well (clean and tidy).</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Initiative <i>Where appropriate, the student offered to help.</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Engagement <i>The student showed interest in what the veterinary clinic staff were doing.</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Questions <i>The student asked appropriate questions.</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Any comments:

Staff member signature: _____ Date: _____

If you have any questions or concerns about this declaration, please contact the Academic Programme Manager for Animal Health, Laura Harvey at lharvey@unitec.ac.nz, or on (09) 892 8490.