

# PROGRAMME REGULATIONS

## Programme Schedule

### Postgraduate Diploma in Counselling

To be read in conjunction with the [Postgraduate Diploma Generic](#) Regulations.

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#### 1. Programme Schedule

The Programme Schedule applies to the Unitec Postgraduate Diploma in Counselling, Level 8, 120 credits.

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#### 2. Programme Specific Admission

##### 2.1 Specific Admission

To be admitted to this programme, applicants must meet the following requirements:

Applicants must give their consent to undergo a process of Safety Checking as set out in the Vulnerable Children (Requirements for Safety Checks of Children's Workers) Regulations 2015 ("the Regulations"). This checking process will include:

- i. Providing 2 forms of identification, and evidence of any name changes (if any);
- ii. Consent to Unitec undertaking a Police Vet check, or a Criminal Record Check (as required), and advise Unitec of any current charges or pending court matters;
- iii. Providing a chronological summary of his or her work history, if any, for the preceding 5 years and the name of any professional organisations and/or licensing authorities and/or registration authorities that the student is a member of or been licensed by and that is relevant to the proposed placement (if required);
- iv. Providing the names of 2 referees who may be contacted by Unitec or your placement provider (if required);
- v. Attending a face to face interview (if required) for the purposes of a risk assessment as required by section 8 of the Act.

Applicants are also required to consent to the above information gathered as part of the Safety Check to be shared with a host institution for the purposes of a practicum placement.

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### 3. Selection Criteria

All applicants must fulfil the following requirements in addition to the General Admission requirements:

- Have completed a Unitec Bachelor of Social Practice or equivalent qualification in a field of social practice.
- Have experience in working in a field of social practice.

When the number of eligible applicants for admission exceeds the number of places available, the following selection criteria will be applied:

- Previous academic history
- Relevant practical experience
- An assurance of commitment to undertaking all aspects of the programme and to meeting the learning outcomes
- A recommendation from employers or supervisors

These criteria are not ranked in any order. Applicants who meet the greatest number of criteria will be the preferred applicants

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### 4. Selection Process

Selection will be made by the Programme Committee or by those with authority delegated by the Programme Committee.

Those applicants who meet admission requirements will be offered an interview and will be required to submit a written reflection demonstrating the following desirable attributes:

- self-confidence
- analytic ability
- conceptual thinking
- maturity, motivation and resilience
- self-awareness
- interpersonal understanding
- open and non-judgemental attitudes

Places will be given to applicants who demonstrate all the admission requirements and a majority of the desirable attributes.

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### 5. Requirements for the Award of the Qualification

To be awarded the Postgraduate Diploma in Counselling (Level 8, 120 credits) a candidate shall have successfully completed all compulsory courses listed in Table 1.

**Table 1: Courses for Postgraduate Diploma in Counselling**

All courses are compulsory

Level	Course No.	Course Name	Credits	Co-requisites	Pre-requisites
<b>Level 8</b>					
7	CSTU7351	Introduction to Counselling Practices	30		
8	CSTU8019	Advanced Collaborative Practices	30		CSTU7351
8	CSTU8020	Counselling Practicum –	30	CSTU 8019	CSTU7351

Level	Course No.	Course Name	Credits	Co-requisites	Pre-requisites
		fulfilling NZAC practice requirements with a minimum of 200 hours of face to face counselling.			
8	CSTU8021	Collaborative Practice Applications	30		CSTU8019

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## 6. Maximum Course Load

The maximum course load per Semester is two courses.

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## 7. Assessment

**Table 2: DNC- Grade criterion**

Grade	Criteria
DNC	A student has either withdrawn after the 75% date of the course has been taught or not attempted a compulsory item of assessment within a course. No Credits earned.

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## 8. Transition Arrangements

Students currently enrolled in the Graduate Diploma in Counselling will either exit with the Graduate Diploma (which can be offered within the Bachelor of Social Practice programme in 2009) or they will re-enrol in the Postgraduate Diploma in Counselling. Successful completion of the Microskills Practicum in the Graduate Diploma (Level 7, 30 credits) would be equivalent to the proposed Introduction to Counselling Practices course and would be a suitable entry into the Level 8 courses.

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## 9. Commencement

These regulations came into force in Semester 2, 2015.