

PROGRAMME REGULATIONS

Programme Schedule

Diploma in Applied Technology (Building)

To be read in conjunction with the [Diploma Generic Regulations](#).

1. Programme Schedule

This Programme Schedule applies to the UNITEC Diploma in Applied Technology (Building) (DAppTech (Building) (Level 6, 240 Credits), including the exit qualification Certificate in Carpentry (Cert Carp) (Level 5, 90 Credits).

2. Programme Specific Admission

2.1 Specific Admission

To be admitted to this programme, applicants must also meet the requirements set out in this schedule:

- Have the Unitec Certificate in Applied Technology (Carpentry) (Level 4); or
- Have either the National Certificate in Carpentry (Level 4) or a comparable qualification or experience in a building related discipline.

All applicants, except those with the Unitec Certificate of Applied Technology (Carpentry), must demonstrate their practical abilities by providing the selection committee with a small portfolio of evidence that they are able to:

- produce and work to simple work plans
- select and use materials, tools and equipment
- identify problems and design solutions to problems
- carry out general repairs and/or produce useful products.

The achievements demonstrated in the portfolio will be broadly equivalent to the practical skills required in the Unitec Certificate in Applied Technology (Carpentry).

The portfolio may include such items as computer-generated material, photos, models, diagrams, designs, plans, explanations, reports or letters of support. The portfolio will also include an explanation of the items submitted.

3. Selection Criteria

When the number of eligible applications for admission exceeds the number of places available then preference will be given to applicants who have the Unitec Certificate in Applied Technology (Carpentry).

4. Selection Process

Selection will be made by a subcommittee of the Programme Committee set up for the purpose and with the delegated authority of that committee to offer places to applicants.

Applicants may be required to attend an interview.

5. Requirements for the Award of the Qualification

5.1 Diploma in Applied Technology (Building)

- a) To be awarded the Diploma in Applied Technology (Building) a student must have successfully completed 240 credits, accumulated in the pattern set out in Table 1.
- b) Students may not accumulate credits to the diploma from courses in table 2 where credits have already been gained from similarly related courses prior to semester one, 2009.

Table 1: Minimum credit requirements: Building

Course Level	Compulsory	Elective	Total
Level 5	105	-	105
Level 6	135	-	135
Total	240	-	240

5.2 Course details

Table 2: Course Details: Compulsory Courses

Course No.	Course Name	Credits	Pre-requisites	Restrictions
Level 5				
APPT5110	Communication, Problem-solving and Health & Safety	15		APPT5010
APPT5111	Self-employment and Managing Projects	15	APPT5110 or APPT5010	APPT5011
BUIT5110	Building Preliminary 2	15		BUIT5100
BUIT5111	Building Structure 2	30		BUIT5101
BUIT5112	Building Envelopment 2	30		BUIT5102
Level 6				
APPT6112	Technology Project	30	APPT5111 or APPT5011	APPT6012

Course No.	Course Name	Credits	Pre-requisites	Restrictions
BUIT6113	Building Preliminary 3	15	BUIT5110 or BUIT5100 and APPT5110 or APPT5010	BUIT6103
BUIT6114	Building Structure 3	30	BUIT5111 or BUIT5101 and APPT5110 or APPT5010	BUIT6104
BUIT6115	Building Envelopment 3	30	BUIT5112 or BUIT5102 and APPT5110 or APPT5010	BUIT6105
BUIT6116	Building Administration	30	APPT5110 or APPT5010	BUIT6106

6. Exit Award

6.1 Certificate in Carpentry

Students who elect to exit before completing the Diploma in Applied Technology (Building) may apply for and be awarded the Certificate in Carpentry (Level 5, 90 Credits) providing they have completed the courses set out in Table 3.

Table 3: Exit Award; Certificate in Carpentry (Level 5, 90 Credits)

Course No	Course name	Credits
Level 5		
APPT5110	Communication, Problem-solving and Health & Safety	15
BUIT5110	Building Preliminary 2	15
BUIT5111	Building Structure 2	30
BUIT5112	Building Envelopment 2	30
	Total credits:	90

7. Maximum time for completion

Except in exceptional circumstances, the maximum time for completion of the Diploma in Applied Technology (Building) is seven years from the date of first enrolment.

8. Credit Recognition and Exemptions

8.1 Credit recognition

Specified and unspecified cross-credits will be awarded on a case-by-case basis in accordance with the Generic Diploma Regulations.

9. Assessment of Prior Learning

Assessment of Prior Learning is available for all courses (in accordance with the Academic Policy).

10. Assessment

10.1 Assessment basis

All written assessment is achievement based using an 11 point grading scale.

10.2 Calculation of course grades

All student work will be graded using grade related criteria.

The final course grade will be determined by the mathematical aggregation of weighted grades achieved in summative assessments and reported according to the following scale:

Table 4: Course Grades

Grade	Percentage	Result
A+	90 – 100	Pass
A	85 – 89	Pass
A-	80 – 84	Pass
B+	75 – 79	Pass
B	70 – 74	Pass
B-	65 – 69	Pass
C+	60 – 64	Pass
C	55 – 59	Pass
C-	50 – 54	Pass
D	40 – 49	Fail
E	0 - 39	Fail

Students may be awarded one of the following grades for a course if they meet the criteria described.

Table 5: Grade Criteria

Grade	Meaning	Criteria
CR	Credit Recognition	The student has applied for and been awarded a credit recognition from another qualification
DEF	Deferred	The course result has been deferred
W	Withdrawn	If a student withdraws from a course after the 10% date of the course is completed and up to or at the 75% date of the course. No credits earned.
DNC	Did not complete	A student has either withdrawn after the 75% date of the course has been taught or not attempted a compulsory item of assessment within a course. No Credits earned.

The final grade for a course shall be calculated from the aggregation of all summative assessment activities.

Final grades for courses which have practical components will be determined by the grade gained in the written component of the summative assessment following successful achievement of all practical assessment.

In order to be considered for a pass grade, a student is required to submit all assessments.

10.3 Conditions applying to restricted passes

Restricted passes are not applicable to this programme

10.4 Submission / Late submission of assessments

The dates when work for assessments are due will be notified in course information provided to students.

No late work will be accepted for assessment unless a student has applied for and been granted permission from the Programme Leader for late submission.

Application for late submission of work must be made to the Programme Leader no less than 24 hours prior to the assessment due date.

Late submission extensions will not be given beyond the scheduled date of returning assessed student work, as notified in the course information.

10.5 Resits and Resubmissions

- A resit or resubmission is only available for a failed assessment.
- A student may resit or resubmit only one assessment in each course.
- A student must advise the Programme Leader of the intention to resit or resubmit within 7 days of receipt of the original grade.
- A resit or resubmission must take place within two weeks of notification of the intention to resubmit, and no extension will be available.
- The maximum grade for any resit or resubmission work will be C-.
- The original work submitted for assessment must accompany the resubmission.

11. Transitional Arrangements / Modified Programmes of Study

Students who have completed 120 credits or fewer within the building specialisation of the Bachelor of Applied Technology (Level 7, 360 Credits) programme may enter the Diploma in Applied Technology (Building) and apply to credit recognition all credits to the Diploma in Applied Technology (Building).

Students who have transferred 120 credits or fewer from the Bachelor of Applied Technology to the Diploma in Applied Technology (Building) and who have met the requirements for Table 3 in Section 6.1, may apply to exit the Diploma in Applied Technology (Building) with the award of Certificate in Carpentry (Level 5, 90 Credits).

Students currently enrolled in the Diploma in Applied Technology (2001-2003) or who have left the programme having not completed their studies within the programme may transfer 120 credits from the Diploma in Applied Technology (2001-2003) to the Diploma in Applied Technology (Building). To complete the Diploma in Applied Technology (Building), students are required to:

- apply for up to 120 unspecified credits toward the Diploma in Applied Technology (Building); and
- complete the course APPT 6012; and
- complete a selection of generic courses from table 2 and technical courses from tables 3 and 4 on a case-by-case basis as defined by the programme leader and approved by the programme committee; and
- meet the minimum credit requirements as detailed in table 1; and
- meet the requirements of the Unitec credit transfer policy.

11.1 Restriction Table

Table 6: Restriction Table

Course Number	Has a restriction of course
APPT5110	APPT5010
APPT5111	APPT5011
APPT6112	APPT6012
<i>BUIT5110</i>	BUIT5100
<i>BUIT5111</i>	BUIT5101
<i>BUIT5112</i>	BUIT5102
<i>BUIT6113</i>	BUIT6103
<i>BUIT6114</i>	BUIT6104
<i>BUIT6115</i>	BUIT6105
<i>BUIT6116</i>	BUIT6106

12. Commencement

These regulations came into force in Semester 2, 2015.