

# PROGRAMME REGULATIONS

## Programme Schedule

### Bachelor of Teaching (Early Childhood Education)

To be read in conjunction with the [Bachelor Generic Regulations](#).

These regulations came into force Semester 2, 2019.

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#### 1. Programme Schedule

This Schedule applies to the Bachelor of Teaching (Early Childhood Education (BTchg (ECE)) Level 7 Credits 360.

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#### 2. Programme Specific Admission

##### 2.1 Specific Admission

The admission requirements set out in the Bachelors Generic Regulations do not apply to this programme. To be admitted to this programme, applicants must meet the following requirements:

- a. Complete a self-declaration of medical condition(s), if any, that may prevent full participation in the programme and/or prevent registration with a regulatory authority (as applicable); and
- b. Be at least 17 years of age when the programme begins; and
- c. Be prepared to work in a licensed early childhood centre for a minimum of 12 hours per week for the duration of study in the programme, and pass the interview process, which will assess relationships, literacy and numeracy skills.
- d. Applicants must give their consent to undergo a process of Safety Checking as set out in the Children's (Requirements for Safety Checks of Children's Workers) Regulations 2015 ("the Regulations"). This checking process will include:
  - I. Providing 2 forms of identification, and evidence of any name changes (if any);
  - II. Consent to Unitec undertaking a Police Vet check, or a Criminal Record Check (as required), and advise Unitec of any current charges or pending court matters;
  - III. Providing a chronological summary of his or her work history, if any, for the preceding 5 years and the name of any professional organisations and/or licensing authorities and/or registration authorities that the student is a

member of or been licensed by and that is relevant to the proposed placement (if required);

- IV. Providing the names of 2 referees who may be contacted by Unitec or your placement provider (if required);
- V. Attending a face to face interview (if required) for the purposes of a risk assessment carried out in accordance with section 32 of the Act and the underlying regulations.

Applicants are also required to consent to the above information gathered as part of the Safety Check to be shared with a host institution for the purposes of a practicum placement.

- e. Applicants under 20 years of age must have completed University Entrance or an international equivalent. If over 20 years of age, they must comply with Unitec's entry requirements.

University Entrance requires the following:

- i) NCEA Level 3
- ii) Three subjects at Level 3, made up of:
  - 14 credits each, in three approved subjects
- iii) Literacy: 10 credits at Level 2 or above, made up of:
  - 5 credits in reading
  - 5 credits in writing
- iv) Numeracy: 10 credits at Level 1 or above, made up of:
  - achievement standards: specified achievement standards available through a range of subjects, or
  - unit standards: package of three numeracy unit standards (26623, 26626, 26627– all three required).

## 2.2 Whakaurunga Reo Pākehā | English Language Admission Requirements

Applicants must have achieved a minimum standard of English as demonstrated by a minimum of 10 credits at NCEA Level 2 or above, in English (5 in Reading, 5 in Writing).

International applicants must also meet English Language Entry Requirements by providing evidence of English language competency that meet or exceed the literacy requirements embedded in University Entrance. This could include any of the following:

- New Zealand University Entrance (inclusive of literacy credits at either NCEA level 2 or 3)
- **OR** New Zealand tertiary entrance qualification gained on completing senior secondary school prior to the introduction of current University Entrance
- **OR** International Baccalaureate full diploma in English medium (24 points minimum)
- **OR** Cambridge International Examinations minimum 120 points on the UCAS Tariff plus meeting the CIE literacy requirements
- **OR** All primary schooling and at least three years secondary schooling completed in the English language and while living in New Zealand, Australia, Canada, the Republic of Ireland, the United Kingdom, the United States of America or South Africa\*

(\*Candidates from South Africa must also provide South African Matriculation Certificate Minimum D pass in English OR South African Senior Certificate Minimum D pass in English).

- **OR** Six years of education comprising secondary schooling to at least year 12 and at least two years of successful tertiary education, taught in English as the primary language of instruction and through face-to-face learning and assessment such as tutorials and labs completed in the English language and while living in New Zealand, Australia, Canada, the Republic of Ireland, the United Kingdom, the United States of America or South Africa\*

(\*Candidates from South Africa must also provide South African Matriculation Certificate Minimum D pass in English OR South African Senior Certificate Minimum D pass in English)

- **OR** Awarded a Bachelor's degree (with or without Honours), Master's degree or other qualification at NZQF level 7 or above which took two or more years of full-time study to complete and
  - Was taught in English as the primary language of instruction and through face-to-face learning and assessment such as tutorials, presentations, seminars, and supervisory meetings and
  - Was gained while living in New Zealand, Australia, Canada, the Republic of Ireland, the United Kingdom, the United States or South Africa\*

(\*Candidates from South Africa must also provide South African Matriculation Certificate Minimum D pass in English OR South African Senior Certificate Minimum D pass in English).

- **OR** Awarded Cambridge Certificate in Teaching English to Speakers of Other Languages (CELTA)
- **OR** Awarded Trinity College London Certificate in Teaching English to Speakers of Other Languages (Cert TESOL)
- **OR** Achieved an outcome in one of the approved tests which is equivalent to or better than those specified within the past two years. These include:
  - Cambridge English exams (minimum of 185 in all bands)
  - International English Language Testing System (IELTS) Academic (minimum of 7 in all bands)
  - International Second Language Proficiency Ratings (ISLPR) (minimum of 4 in all bands)
  - Pearson Test of English (PTE) Academic (minimum of 65 in all bands)
  - TOEFL Internet-based test (iBT) (24 for listening; 24 for reading; 27 for writing; 23 for speaking and an overall minimum of 94)
  - Trinity ISE III (3) (pass with merit in all bands)
  - Language Cert C2 Mastery IESOL (Pass in all bands)
  - Language Cert C1 Expert IESOL (High pass in all bands)

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### 3. Selection Criteria

When the number of eligible applicants for admission exceeds the number of places available, the following selection criteria will be applied, for example:

- a. have a likelihood of meeting the requirements of the Education Council;
- b. have a commitment to the successful completion of the programme;
- c. have awareness and sensitivity towards cultural and social diversity;
- d. are members of national target equity groups;
- e. have previous learning in early childhood education.

Applicants who meet the maximum number of listed criteria will be the preferred candidates.

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### 4. Selection Process

Relevant Academic Authority will select and offer places to students. All applicants will undergo an interview, during which the ability to communicate and relate effectively is assessed in accordance with the Education Council of Aotearoa New Zealand requirements.

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### 5. Requirements for the Award of the Qualification

#### 5.1 Bachelor of Teaching (Early Childhood Education)

- a. To be awarded the Bachelor of Teaching (Early Childhood Education (Level 7, 360 credits) a student must successfully complete all courses listed in Table 2.

**Table 1: Credit Accumulation**

Course Level	Number of Credits
Level 5	120 Credits
Level 6	120 Credits
Level 7	120 Credits

- b. Minimum attendance requirements will be specified in the individual course document.
- c. For all courses in the programme, students must normally complete a minimum of 12 hours of work experience for each week of lectures. Variations to this arrangement must be approved by the Programme Management.
- d. The maximum number of credits to be studied in any one year is 120.
- e. Maximum time for completion of the degree is six years from the date of first enrolment.

**Table 2: Courses for Bachelor of Teaching (Early Childhood Education)**

All courses in **bold** are compulsory.

Level	Course No.	Course Name	Credits	Prerequisites	Restrictions
<b>Level 5</b>					
<b>5</b>	<b>EDUC5905</b>	<b>Te Kete Manaaki Tangata</b>	<b>15</b>		<b>EDUC5015</b>

Level	Course No.	Course Name	Credits	Prerequisites	Restrictions
5	EDUC5911	Contexts of Early Childhood Education in Aotearoa/New Zealand	15		EDUC5011
5	EDUC5912	Partnership and Professionalism	15		EDUC5012
5	EDUC5913	Human Development	15		EDUC5013
5	EDUC5914	Academic Literacy in Tertiary Studies	15		HSDV5142
5	EDUC5915	Introduction to Curriculum and Te Whariki	15		EDUC5015
5	EDUC5919	Introduction to Work Experience	15		EDUC5916
5	EDUC5519	Introduction to Practicum	15	EDUC5919	EDUC5916
Level 6 – 90 credits at level 5 are prerequisite for level 6					
6	EDUC6529	Informed Practicum	15	90 Credits at Level 5 from the BTECE programme	EDUC6926 & EDUC6928
6	EDUC6905	Te Kete Manaaki Whenua	15	90 Credits at Level 5 from the BTECE programme	
6	EDUC6921	Historical and Current Contexts of ECE in Aotearoa/New Zealand	15	90 Credits at Level 5 from the BTECE programme	
6	EDUC6922	The Ethical Teacher	15	90 Credits at Level 5 from the BTECE programme	
6	EDUC6923	Infants and Toddlers: Relating and Playing	15	90 Credits at Level 5 from the BTECE programme	

Level	Course No.	Course Name	Credits	Prerequisites	Restrictions
6	EDUC6924	Curriculum Content Pedagogy	15	90 Credits at Level 5 from the BTECE programme	
6	EDUC6927	Research and Research Design in Early Childhood Education	15	90 Credits at Level 5 from the BTECE programme	
6	EDUC6929	Informed Work Experience	15	90 Credits at Level 5 from the BTECE programme	EDUC6926 & EDUC6928
Level 7 – 90 credits at level 6 are prerequisite for level 7					
7	EDUC7539	Advanced Practicum	15		EDUC7938
7	EDUC7933	Diverse Learners	15	90 Credits at Level 6 from the BTECE programme	EDUC7937
7	EDUC7905	Te Kete Manaki Taonga	15	90 Credits at Level 6 from the BTECE programme	
7	EDUC7931	Policy and Discourse in Context with Early Childhood Education	15	90 Credits at Level 6 from the BTECE programme	
7	EDUC7932	Personal Pedagogy and Leadership	15	90 Credits at Level 6 from the BTECE programme	
7	EDUC7935	Advanced Curriculum and Pedagogical Documentation	15	90 Credits at Level 6 from the BTECE programme	

Level	Course No.	Course Name	Credits	Prerequisites	Restrictions
7	EDUC7537	Action Research	15	90 Credits at Level 6 from the BTECE programme	EDUC7937
7	EDUC7939	Advanced Work Experience	15	90 Credits at Level 6 from the BTECE programme	EDUC7938

## 6. Credit Recognition/ Assessment of Prior Learning and Exemptions

- Cross-credits will be awarded on a case by case basis subject to Unitec policy and regulatory authority / Teaching Council requirements.
- Assessment of Prior Learning will be considered on a case by case basis.

## 7. Assessment

### 7.1 Assessment basis

Assessment is achievement based using an 11-point grading system.

### 7.2 Calculation of course grades

- Course grades are calculated by the mathematical aggregation of weighted assessments using the following conversion:

**Table 3: Course Grades**

Grade	Percentage	Result
A+	90 – 100	Pass
A	85 – 89	Pass
A-	80 – 84	Pass
B+	75 – 79	Pass
B	70 – 74	Pass
B-	65 – 69	Pass
C+	60 – 64	Pass
C	55 – 59	Pass
C-	50 – 54	Pass
D	40 – 49	Fail
E	0 – 39	Fail

- Students may be awarded one of the following grades for a course if they meet the criteria described.

Grade	Meaning	Criteria
CC	Cross Credit	The student has applied for and been awarded a cross credit from another qualification

Grade	Meaning	Criteria
DEF	Deferred	The course result has been deferred
W	Withdrawn	If a student withdraws from a course after the 10% date of the course is completed and up to or at the 75% date of the course. No credits earned
DNC	Did not complete	A student has either withdrawn after the 75% date of the course has been taught or not attempted a compulsory item of assessment within a course. No Credits earned.

### 7.3 Restricted passes

No restricted passes will be awarded for courses in this degree.

### 7.4 Resits and resubmissions for Bachelor of Teaching Early Childhood Education courses

- a. Re-submission and re-sit are only available for one failed assessment event in each course.
- b. Any student wishing to re-sit or re-submit an assessment must apply in writing to the relevant Academic Authority within 14 days of the return of the original assignment and notification of the grade. Requests outside this time-frame will only be considered when accompanied by documentation of exceptional circumstances.
- c. All resits and resubmissions will be carried out within a time period specified by the relevant Academic Authority.
- d. The maximum grade possible for a re-sit or re-submission is a C-.
- e. Students who fail any of the following courses:
  - EDUC 5919 Introduction to Work Experience
  - EDUC6929 Informed Work Experience
  - EDUC 7939 Advanced Work Experience
  - EDUC 5519 Introduction to Practicum
  - EDUC 6529 Informed Practicum
  - EDUC 7539 Advanced Practicum
 will not be eligible to re-enrol in the programme, except in exceptional circumstances with permission from the relevant Academic Authority.
- f. In negotiation with the relevant Academic Authority, students who are repeating a course may not be required to resubmit an assessment that they have successfully passed at an earlier attempt, if the assessment in the repeated course is identical to the first attempt.

### 7.5 Assessment Regulations

To be eligible to pass the courses, students MUST submit all assessment items.

#### 7.5.1 Submission and late submission of work

- a. Applications for extensions must be made in line with the Special Assessment Circumstances policy.



- b. Any assessment that is submitted late (and does not have a prior approved extension or Special Assessment Circumstance application) will be penalised by a deduction of 10% per day of the student's assignment mark, up to five (5) days, inclusive of weekends.
- c. No assignments will be accepted five (5) days (inclusive of weekends) after the due date and a student will receive a DNC grade thereafter.

### 7.5.2 Resits and resubmissions

- a. Resits and resubmissions will be defined in the specific course descriptors (as below):
  - 1. Students may request a resubmission for **one failed assessment per common semester or shared course**.
  - 2. **Students may only resubmit either assignment 1 or 2.** Where the assignment is an e-portfolio, students may resubmit only the failed entry(ies).
  - 3. Assessments that are handed in late or any DNC assessments will not be eligible for resubmission.
  - 4. Requests for a resubmission must be made in writing within five (5) days (inclusive of weekends) upon students receiving their assessment mark and feedback.
  - 5. Students will be notified of the outcome of their request and new submission date (if applicable).
  - 6. Any assessment resubmitted is entitled to receive a maximum of a C-grade (50%)
- b. The maximum grade for any resubmission assessment is C- (50%). In all cases the grade achieved on the resubmission will be the grade used in calculating the overall course grade.

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## 8. Transition Arrangements

### 8.1 Previously enrolled students:

Unitec students who have graduated from the Diploma in Teaching (ECE) may apply to complete EDUC6297 Research and Research Design in Early Childhood Education and EDUC7537 Action Research and on successful completion will be awarded the Bachelor in Teaching (Early Childhood Education).

### 8.2 New Students

Students who have completed a Diploma in Teaching (ECE) Level 7 from a recognised New Zealand tertiary institution may apply to enroll in the Bachelor of Teaching (ECE). They will be required to complete EDUC6927 Research and Research Design in Early Childhood Education and EDUC7537 Action Research. In normal circumstances, entry into the Bachelor of Teaching (ECE) Programme will only be accepted if the diploma has been completed within the past 5 years on the date of first enrolment into the degree.